



Action Item Summary

- RDs please send your calendar dates for your regional meetings and conventions to chair@canaacna.org. Also consider the RD Conference participants meetings scheduled with NAWS
- **FD Team to provide an action plan that emphasizes collaboration with the RDs for prioritization**
 - Katherine M (FD North) will share her drafted action plan for her work in the North
- Veronica M (Secretary) volunteered to be the point person for the vision statement workgroup (draft [here](#) on the forum)
 - Brenden E, Merry G, Pierre A, Katherine M volunteer to participate
 - **Veronica will create a WhatsApp group and schedule a meeting soon**
- Consensus was reached for **RDs to bring the proposal to create the Alt NCRC position and the plan to appoint someone in the interim at the first quarterly meeting back to the regions for approval**
 - Service resumes and letters of support will be needed in advance of the first quarterly meeting (which is usually December or January)
- RDs please bring the proposal for the creation of the Alt NCRC to your regions for review
- Updating the signors for the bank account (Merry G, Tim M, and Jessie L)
- **Just For Today Audio Recording project:** Primary contacts for this project from CANA/ACNA will be Brian S (FD West) and John F (Ontario CD).
- Note that the pre-conference meeting notes are included in [Appendix D](#)

Tuesday, September 15, 2026

Shediac A & B Room

8:30 AM - Open Meeting

- ☐ Serenity Prayer
- ☐ Service Prayer - Daniel B (Observer)
- ☐ 12 Traditions (French) - Pierre A (Quebec RD)
- ☐ 12 Concepts – Katherine M (FD North)
- ☐ CANA/ACNA Vision Statement – Brenden E (BC AD)
- ☐ A Vision for NA Service – Martin P (FD East)
- ☐ CANA/ACNA Ground Rules – Brian S (FD West)
- ☐ Spiritual Principle a Day (SPAD) reading – Jessie L (Treasurer)
- ☐ Introductions and Roundtable
- ☐ Orientation for new members
- ☐ Announcements

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- Reminder: RDs please send your calendar dates for your regional meetings and conventions to vicechair@canaacna.org. Also consider the RD Conference participants meetings scheduled with NAWS

Attendance

1. Chair – Roxanne K
2. Vice Chair – Merry G
3. Treasurer – Jessie L
4. Secretary – Veronica M
5. FD/PR East – Martin P
6. FD/PR North – Katherine M
7. FD/PR West – Brian S
8. NCRC – Jim F
9. Convention Coordinator – Paul C
10. RD CARNA – Paul C
11. AD CARNA – Vacant
12. RD Quebec – Pierre A
13. AD Quebec – Vacant
14. CD Ontario – John F
15. CDA Ontario – Jo L
16. RD AL-SASK – Vacant
17. AD AL-SASK – Joanne A
18. RD BC – Ken P
19. AD BC – Brenden E

Observers: Eren – NAWS Staff, Shane AL-SASK, Ray, Daniel B AL-SASK, Danny – NAWS Staff, Genina A, Don, Tim, Ed, Jaime, Jil, Clay, Louise G, Paula, Aileen, Gerard, Ron

9:15 AM – 9:20 AM

- ☐ Chair - Agenda Review
- ☐ Treasurer - Volunteers for Audit (Merry G, Roxanne K, Jessie L, Joanne A, Daniel B (observer), Brian S)
- ☐ Secretary – Approve July 5, 2026 minutes - **approved**
- ☐ Convention Updates
 - ☐ CCNA XXXIV – New Brunswick
 - ☐ CCNA XXXV – Ontario (London or Ottawa)

9:20 AM – 9:40 AM - BREAK

9:45 AM – Discussion Items

[See Appendix A](#)

10:40 AM– 11:00 AM - BREAK

11:05 AM- 12:35 PM - NAWS UPDATE ([forum link](#))

12:50 PM – 2:20 PM – BREAK FOR LUNCH

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2:00 PM – 3:30 PM - Discussion Items - Cont'd

[See Appendix A](#)

3:50 PM – 4:10 PM - BREAK

3:50 PM – 4:35 PM Discussion Items - Cont'd

[See Appendix A](#)

4:35 PM – Adjourn for the Day

Wednesday, September 16, 2026

Shediac A & B Room

8:30 AM - Group photo

8:40 AM - Open Meeting

- ☐ Serenity Prayer
- ☐ Service Prayer – Danny (NAWS)
- ☐ 12 Traditions – Jo L (Ontario CDA)
- ☐ 12 Concepts (French) – Martin P (FD East)
- ☐ Spiritual Principle a Day (SPAD) reading – Veronica M (Secretary)
- ☐ Announcements

8:55 AM – 10:30 AM – CANA/ACNA Strategic Planning Session

CANA/ACNA Strategic Plan Goals

Strategic Plan Item 1: Improve External Recognition (Professionals, Government Agencies, and Potential Members)

Strategic Plan Item 2: Identify, Coordinate, and Assess Resources (Human, Financial)

Strategic Plan Item 3: Build Relationships with Member Communities and Foster Unity

Strategic Plan Item 4: Build, Develop, and Support NA in Remote Communities

Project Review

1. Review and revise previous (2025/2026) strategic plan leftovers
2. Identify sacred projects (any projects that need to be continued, with no possibility of not being prioritized)
3. Committee develops action plans (workgroup charge sheets)
4. After the plan, assessment/overview
5. Is there anything missing

Charge sheet review: 1.1.1 PR Through Social Media

- The body reviewed the progress of this workgroup. An Instagram account was created, but TikTok was not. Guideline reviews and edits were not completed. Social media posts were created and posted for free, but paid posts were not completed. A hired professional was scheduled to take

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videos during CCNA in September 2026. Some check-ins were completed, and the budget presentation was completed.

- The FD Team recommended that this no longer be a workgroup and instead be a routine service led by FD/PR. The budget should be absorbed into the FD/PR budget. The FD team asked for other members to come work directly with them to accomplish these additional tasks. This would help reduce overlap of services and streamline efforts and communication.
- The FD Team has a plan of action going forward for execution of the PR through social media effort.
- Veronica M (Secretary) shared that the current routine service of “PSA English” seems to have evolved to PR Through Social Media to adapt to the current culture and technology. She also shared how she supports bringing additional people to support and collaborate with FD/PR on these efforts would leverage the expertise they already have.
- **Consensus was reached to dissolve this workgroup, to add it to the routine services, and to have FD/PR lead this effort. The \$10,000 PR through social media budget would become a line item in the FD/PR budget.**

Charge sheet review: 1.2.1 National Professional Development and External Outreach

- Each of the tasks was completed (or is awaiting responses from organizations)
- A few organizations wanted digital copies of the mailing information, but no one has yet reached out to be connected with PR
- Veronica M (Secretary) shared that this feels like a PR effort, and she didn’t recommend we keep the workgroup at this time or repeat it yearly
 - Pierre A (Quebec RD) shared that even if not yearly, he recommended that follow-up is taken up in the future to help build a bridge with these agencies
 - Katherine M (FD North) said that FD/PR is happy to carry on the follow ups where appropriate
 - Brian S (FD East) shared that perhaps it would be best to not follow up with the agencies who said they are not interested, and that perhaps electronic messages might be better than letters
- Joanne A (AL-SASK RD) shared that there is an opportunity to review how we communicate with people. Phone calls did not seem to be very effective
- **Consensus was reached to mark this workgroup complete. FD/PR could take the list and follow up as appropriate**

Charge sheet review: 2.1.1 Re-imaging the Canadian Convention (CCNA) and its service positions

- This workgroup has reviewed all past reports (as far back as 2019) and identified the changes suggested. They assessed all the CCNA guidelines and policy documents and merged them into the current guidelines; however, they wanted to wait to present the guidelines draft until they developed a vision and mission statement for CCNA to be presented to the body
- Once feedback is received for the proposed vision and mission, they will adapt the guidelines accordingly
- Tasks including the specific roles and cadence are still in progress
- The task of inviting a World Board/NAWS member with experience to help as a resource is incomplete
- The completion date for the workgroup is estimated to be 2028
- This workgroup meets monthly and has had great participation from its members

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- Veronica M (Secretary) suggested that this workgroup add a task to help address the issues with the NCRC role needing support that was a top priority for this workgroup
 - Daniel B (Observer) supports this and would also like to ensure that the work from the discussion item about the NCRC alt be considered to prevent overlap
 - Ken P (BC RD) offered that the existing task about assessing the roles should address this
 - Veronica M (Secretary) asked that this task then be prioritized, as noted on the charge sheet
- Repopulating the workgroup
 - Merry G (Vice Chair) will remain the point person
 - Pierra A (Quebec RD), Ken P (BC RD), Paul C (CARNA RD), Daniel B (observer), Patrick D, Marisha M, and Jim F (NCRC) will remain members
 - Martin P (FD East) will remain the monitor

9:45 AM - 10:05 AM BREAK

Charge sheet review 2.2.1 FD/PR Collaboration

- Reviewed the posted report and the charge sheet. This workgroup did not meet
- Brian S (FD West) suggested that this workgroup be dissolved, and the duties be absorbed by the FD Team. The FD team would make a note to work on the training/webinars
- Ken P (BC RD) shared that when he was part of this workgroup two years ago, there was a suggestion that this be absorbed by FD, and Ken P worried that if that happened, the training and webinars would drop to the bottom of the priority list. He suggested the workgroup remain with the only task to be training and webinars
 - Brian S (FD West) offered that the mentorship program would help address training. Additionally, FD invites other members to come and help with all of their tasks
 - Pierre A (Quebec RD) shared that he would like to see mentorship and leadership in the CANA/ACNA mission
 - Joanne A (AL-SASK RD) supported that this task falls under the FD team. Daniel B (observer) mentioned the difference between what team/workgroup this falls under versus who will complete the items
 - Jo L (Ontario CDA) shared that when she worked on the original workgroup, there were some topics that they worked on for presentations that did not fall under the standard FD umbrella
 - Brenden E (BC AD) appreciated that there is a lot of work for FD to do, and that spreading it across the fellowship is a good idea
 - Paul C (CARNA RD) supported FD's recommendation that they absorb this, and entrusts them to delegate as needed
 - **Consensus was reached that the FD Team would absorb this duty and collaborate with other members to accomplish their tasks. The workgroup was dissolved**

Charge sheet review 3.1.1 Indigenous Translations

- Tabled until Genina is here as she is on the way

10:50 AM – 11:00 AM – Discussion topics cont'd

[See Appendix A](#)

11:00 AM – 12:45 PM LUNCH

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12:45 PM – 2:45 PM – Vision Statement Review – Merry G (Vice Chair)[See Appendix A](#)**2:40 PM – 3:00 PM – BREAK****3:00 PM- 4:00 PM - FD/PR Presentation/Budget**See appendix (also in the [forum](#))

Brian S reviewed the vision and mission presented by the FD/PR Team for the year, This document represents the roadmap work for the FD/PR team and identifies specific action items to accomplish each goal (including mentorship, collaboration, etc.)

PR Budget is usually presented as a “wish list” with all the conferences they would like to attend and the associated registration costs

- The Canadian Association of Chiefs of Police has a very high price tag, and it would be ok if it needs to be skipped
- The First Responders Mental Health Conference would also be a first time for the FD/PR team
- The Addictions and Mental Health Ontario conference is regional but is a good opportunity to collaborate with regional PR

The additional FD/PR budget items are identical to last year except for the PR Round Table line which is a new line

- The budget lines by position can be used for expenses such as travel
- Registration costs are considered with the \$45,050 bottom line
- The \$10,000 budget line for PR Social through Media will be added to the proposed budget to be moved from the previous workgroup
- Jim F (NCRC) asked if the registration costs for the conferences are discounted for not-for-profit organizations. The FD team says yes
- Pierre A (Quebec RD) mentioned that last year there was a request to place an emphasis on fellowship development. The current budget appears to be largely PR focused. What is allocated for fellowship development?
 - The FD Team emphasized that the work the FD Team is doing is still 60% Fellowship Development and 40% PR. The budget line for “Offer attendance at regions” is a Fellowship Development task. Additionally, many FD tasks do not have as much cost as PR costs. Some conference/PR initiatives allow for fellowship development when collaborating with local PR committees
- Kan P (BC RD) asked about how costs for conferences are split with regions. Roxanne K (Chair) clarified that this changes each year, and that CANA offers to pay for conferences, but sometimes other arrangements are made with regions
- Brian S (FD West) pointed out the extra notes at the end of the budget. He emphasized the new mentorship program being a large initiative for the group. The FD Team would like to expand the scope of the PSA Media – Bilingual/PR through social media routine service and to work together with areas and regions for joint campaigns
 - This might include PSA projects that are not necessarily national
 - Brenden E (BC AD) expressed concern that there could be a perception of favoritism if the funds are not equally disbursed across regions. He also was concerned that areas would

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- seek funding from CANA without asking their region. The FD team emphasized that they would collaborate with the regions to help minimize conflicts and miscommunication
- Roxanne K (Chair) clarified that the language on the budget proposal specifies regions and areas projects that cannot fund them independently
 - Jessie L (Treasurer) asked why there was not a PSA Campaign this year? CANA chose to focus its efforts on social media instead
 - Martin P (FD East) shared that the Quebec PSAs used in the last campaign were very old
 - Brian S (FD West) provided an example: a member in Toronto has been attending the FD/PR meetings, and a collaboration was discussed. If a collaboration with Toronto was considered, the team wanted to make sure that other regions and areas have the same opportunities
 - Brenden E (BC RD) asked how the FD Team will make sure everyone knows that funding is available? Katherine M (FD North) clarified that there is not a pot of money available for bid, rather the ability to support a region or area that needs financial support. Brenden E (BC RD) said that he wants clarity on the process of how funding would be allocated
 - Paul C (CARNA RD) is very supportive of efforts to expand awareness of NA through PR to help grow the fellowship
 - **Consensus is reached in support of this, and would like to know more about the process for fund allocation and keeping equality**
 - **The FD Team will work on a proposal for this**
- There was an additional note that PSA Media – Bilingual and PR through social media are clearly two separate line items
 - Paul C (CARNA RD) emphasized his opinion that TV is not the preferred media, and suggests the focus be on social media instead
 - Ken P (BC RD) asked about how the change from FD Central to FD North and the emphasis on remote and rural communities went? Katherine M (FD North) said the changes have been positive including connecting new groups and supporting with leadership, literature, and mentorship
 - Veronica M (Secretary) asked that more information on the FD North efforts and Katherine M (FD North) shared that they will work to include more about that on future reports
 - Pierre A (Quebec RD) emphasized the importance of allocation of resources to the North and remote and rural communities
 - John F (Ontario CD) noted that none of the conferences are east of Toronto. The FD Team said they did not find other candidates during their research, but there are contingency funds for other conferences as they arise
 - John F (Ontario CD) asked how much was spent over the last year on offering attendance at regions. Roxanne K (Chair) clarified that this would be reviewed during the budget discussion.
 - Paul C (FD West) asked about how many RSVPs were received for the roundtable. The answer is 22
 - Martin P (FD East) added that there was a press release for the convention in New Brunswick including interviews with a journalist
 - Paul C (FD East) asked if the New Brunswick area was contacted about the press release in their area? The FD Team said they worked with the regional liaison and not the area directly. Paul C (CARNA) suggested that Louise reach out to the area, and the FD Team said they thought Louise already had extended invitations
 - Katherine M (FD North) shared about this being the first time the FD team solely offered a PR round table. There are different demographics between Vancouver Metro Area and New Brunswick, and this has been a big job with a large learning curve

4:00 PM - Adjourn for the Day

5:00 PM – Audit – Miramachi Room –Merry G. (Admin)/Joanne A AL-SASL (RD)/ Jessie L. Treasurer (resource only)/Roxanne K. (Resource)

Thursday, September 17, 2026**Shediac A & B Room****8:30 AM - Open Meeting**

- ☐ Serenity Prayer
- ☐ Service Prayer (French) - Pierre A (Quebec RD)
- ☐ 12 Traditions – Genina A (observer)
- ☐ 12 Concepts – Daneil B (observer)
- ☐ Spiritual Principle a Day (SPAD) reading – Jo L (Ontario CDA)
- ☐ Last Call for expenses
- ☐ Announcements
- ☐ **Audit Report** (original copies of signed report to the secretary)

9:00 AM-9:45 AM - Discussion Items - cont'd

[See Appendix A](#)

Charge Sheet Review: 3.1.1 Indigenous Translations

- Reviewed each of the existing tasks
- Roxanne K (Chair) asked if this workgroup has met at all. Genina A (Point person) said that this is not like a workgroup, and all tasks are executed individually through Genina A. Roxanne K (Chair) shared the importance of having transparency and the opportunity for mentorship and sharing all of the communication and processes for this workgroup. She mentioned that this was requested last year and the workgroup was populated last year with additional members. She expressed the concern that no one else knows how to do this.
- Daniel B (observer) asked if the other members of the workgroup have been kept in the loop? No
- Joanne A (AL-SASK RD) asked to participate in the workgroup and Genina A committed to holding workgroup meetings
- Brenden E (BC AD) asked if Katherine M (FD North) is a resource in her FD role as this overlaps with some of the fellowship development initiatives. Katherine M (FD North) clarified that she is aware of the work of the Indigenous Translations, but has not seen it as a task that is the responsibility of the FD team
- Roxanne K (Chair) clarified that rather than absorb translation work as routine service, there was an intentional assignment of this workgroup to ensure annual transparency
- Brenden E (BC AD) asked if this has been happening routinely so often, is it a routine service? Roxanne K (Chair) offered that separate translation tasks have been taken on over time
- Pierre A (Quebec RD) shared that he would like for Quebec to be invited to collaborate on Indigenous Translations. He would like mentorship and the ability to learn about this process. He asked how to help accelerate this effort? He shared that what he has heard so far is these efforts cannot be sped up because there is only Genina A and her contacts and they can only go so fast

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- Brian S (FD West) suggested that the workgroup could be dissolved, and the work could be absorbed into the FD team. Genina A could collaborate with the FD team. This would also allow for more collaboration with other regions and areas to expand and accelerate these efforts
- Veronica M (secretary) shared that we should be able to maintain transparency and accountability with a routine service even if it is not a workgroup. Merry G (Vice chair) supported this and shared that making it a routine service makes it permanent and ensures it does get check ins
- Joanne A (AL-SASK RD) supports dissolving the workgroup and absorbing the task into FD. She asked about exploring other ways to engage with the Indigenous communities and that having the FD team's involvement in that sounds great. She asks for the FD team to reach out for any support and collaboration they need
- Brian S (FD West) shared that he is making a list of people interested in attending the FD meeting so that he can schedule the next meeting. He also plans to post information on the website so that interested people can get involved
- Brenden E (BC AD) asked about how the budget and resources from the workgroup would be rolled into FD? It would move to the FD Budget and Genina A would work directly with the FD team
- Merry G (Vice Chair) suggested the FD team create some regular recurring meetings that are visible to the fellowship to help any interested members to attend and participate
- Katherine M (FD North) shared that there will be more collaboration with the RDs to put the word out and gather information about volunteers so that they can develop the mentorship programs and a resource pool to accomplish their tasks
- John F (Ontario CD) expressed appreciation for all the reports that Genina has posted and the transparency into her progress. He asked about actionable items and prioritization for all the work that FD has absorbed. He is concerned that being given too many priorities can look like having no priorities
- Merry G (Vice Chair) supported John F (Ontario CD) and his request for a plan from the FD team. She emphasized that RDs be used for prioritization and collaboration. It can be helpful to share how often a team meets and when, how to join, how information is shared, etc.
- Pierre A (Quebec RD) suggested having focused meetings divided by topic rather than trying to cover everything all at once. A person could attend an FD meeting that is of particular interest to them
- Joanne A (AL-SASK RD) asked if Genina A holds a position on the CANA body?
- Katherine M (FD North) shared that she has been asked to create a plan of action and a framework for HOW the FD team will be building their connections and increase the fellowship in the North. She created a draft of a plan that can address John F's (Ontario CD) request. This has not yet been finalized or adopted by the FD team, but she is happy to share it
- Veronica M (Secretary) shared that she has not seen other resources and members with expertise added to the CANA body specifically, and that it might be tricky to create paid positions for some resources and not others. She expects that the existing CANA body members should be able to collaborate and report to the body as needed
- John F (Ontario CD) encouraged the FD team to collaborate with Quebec specifically and demonstrate progress
- Pierre A (Quebec RD) shared that they would be happy to provide resources and support to the FD team. He expressed appreciation and inspiration from the information Katherine M (FD North) shared with them

- Consensus was reached to dissolve the workgroup and make this a routine service. The FD team would absorb the work and budget
- ➡ • An action plan that emphasizes collaboration with the RDs for prioritization is requested from the FD team
- ➡ • Katherine M (FD North) will share her drafted action plan for her work in the North
- Brian S (FD West) will be sharing a survey to help with the mentorship program. Additionally, members interested in attending the next FD meeting should let the FD team know. There will also be a booth during the convention for interested members to ask questions and get involved.

9:45 AM – 10:05 AM – BREAK

10:05 AM – Audit Report

Attached to the email with the Minutes. On the forum [here](#)

- Ken P (BC RD) asked if the body has considered working with QuickBooks or accounting software instead of Excel spreadsheets? Roxanne K (Chair) said that they did try using separate accounting software, but the body chose to stay with Excel as it does not require as much special knowledge as proprietary accounting software
 - Brendan E (BC AD) asked how the current treasurer feels about this? Jessie L (Treasurer) said that is open to other software, and was receptive to the history of the body's preference to use Excel
- Brian S (FD West) clarified the missing receipt and offered to send supplementary documentation

10:15 AM- 11:35 AM - NAWS Workshop – Growing the Local Fellowship

11:45 AM – 1:15 PM LUNCH

1:15 PM – 2:45 PM Vision Statement Review – cont'd

A draft of our drafted vision statement was sent out Thursday afternoon for consideration (on the forum [here](#))

2:45 PM – 3:10 PM – BREAK

3:10 PM- 4:00 PM - Finances (Treasurer)

2026-2027 Budget Discussion/Decisions

- Approved changes from discussions such as moving dissolved workgroup budgets under FD/PR were made to the budget
- Discussion was held about whether to add \$2,500 to the NCRC Pre Convention travel with the potential for an NCRC alt needing travel funding
- Consensus was reached to contribute \$35,000 to NAWS
- Consensus was reached in support of the budget
- Final budget is in the forum [here](#) and in the email with the minutes

4:00 – 4:30 PM Discussion topics – cont'd

[See Appendix A](#)

4:30 PM Adjourn for the Day

5:00 PM - Dinner Break

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Meet and Greet Dinner with the CCNA committee – Gallaghers at 5:00 PM

Friday, September 18, 2026

Shediac A & B Room

8:30 AM - Open Meeting

- ☐ Serenity Prayer
- ☐ Service Prayer – Ken P (BC RD)
- ☐ 12 Traditions (French) – Pierre A (Quebec RD)
- ☐ 12 Concepts – Genina A (observer)
- ☐ Spiritual Principle a Day (SPAD) reading – John F (Ontario CD)
- ☐ Announcements

9:00 AM – 9:30 AM - Discussion Items - Continued

[See Appendix A](#)

9:30 AM – 11:30 AM – FD/PR Round Table

11:30 AM – 1:00 PM – BREAK FOR LUNCH

1:05 PM – 2:00 PM – Elections – 2-Year Terms

- Reading of 4th Concept – Joanne A (AL-SASK RD)
- **CHAIR**
 - Only Merry G stood for the election of Chair
 - Merry G is elected as Chair
- **VICE CHAIR**
 - Only Tim M stood for the election of Vice Chair
 - Questions or Tim M
 - John F (Ontario RD) asked if Tim participates in NA service that goes into federal institutions and Tim said yes, he does
 - Brian S (FD West) asked about why Tim held such long terms in his history of service and Tim said no one else volunteered for those roles as there was a very small number of addicts filling the admin positions. Brian S (FD West) asked about Tim's experience as a vice chair and Tim reviewed his experience as reflected on his service resume. He also added that the responsibilities of a vice chair are very similar to those he holds in his profession
 - Merry G (Vice Chair) asked about the difference between his service as a co-facilitator as opposed to a vice-chair and Tim shared that they haven't had that specific role in his area, and expressed his confidence in his ability to fulfill the position
 - Joanne A (AL-SASK RD) asked about Tim's ability to carry his existing commitments simultaneously with the CANA Vice Chair and Tim expressed confidence that he can fulfill these duties and that he is accustomed to this level of simultaneous commitments
 - Veronica M (Secretary) asked if Tim is willing to carry a group conscience that he does not personally agree with, and Tim said that he is
 - Pierre A (Quebec RD) asked if Tim is comfortable with the potential for strong

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personalities, and Tim said that won't be a problem for him

- Merry G (Vice Chair) asked if Tim is familiar with CBDM and Tim said that yes, his area and region use CBDM. She also asked about the facilitation being more about guiding the group to a decision as opposed to a facilitator emphasizing their own opinion. Tim shared this is something he is committed to and willing to work on
- Roxanne K (Chair) asked about the quantity of administrative tasks for the CANA chair and whether Tim is teachable and willing to follow guidance, as well as learning new skills and methods. Tim indicated yes to all

- Tim M is elected as Vice Chair

• **TREASURER**

- Only one person stood for Treasurer
- Jessie L (Treasurer) shared gratitude for her appointment
- Jessie L is elected as Treasurer

• **FDN**

- As a note, this position was just elected last year, but the change to staggered elections brought this position back up for election
- Only one person stood for the position of Fellowship Development North
- Questions for Katherine M (FD North)
 - Joanne A (AL-SASK RD) asked about Katherine's history of experience on the FD team, and she shared that she was appointing in 2024 and elected in 2025. It was clarified that this is a brand new 2-year term which would end in 2028
 - Pierre A (Quebec RD) asked about how her French is doing, and she answered verbosely in French
- Katherine M (FD North) is elected as FD North

Updating the signors for the bank account (Merry G, Tim M, and Jessie L)

- 
- Remove the following signing authorities on the CANA/ACNA Scotiabank account effective September 21, 2025:
 - Roxanne Kipnes – Chair
 - Adrian Miles - Treasurer
 - Add the following signing authorities
 - Tim M – Vice Chair
 - (Create a second copy for the bank only with full address/phone number)
 - Create a Letter of Direction for Scotiabank to accompany a copy of the page from the minutes

2:00 PM-2:20 PM Discussion Items – Continued

[See Appendix A](#)

2:20 PM - Closing Roundtable

- Regions share information about upcoming activities in each province
 - John F (Ontario CD) shared that there will be 4 conventions including one on Valentine's Day in Toronto, CANA, and a Northern Ontario convention
 - Joanne A (AL-SASK RD) shared that her region has not met for 5 months, and so she will provide a larger report at the next CANA meeting
 - Ken P (BC RD) shared about a BC Women's Retreat in April. There is no BC regional convention or PNW this year

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- Pierre A (Quebec RD) shared their upcoming conventions in October and March, and their region meets every two months on the last Saturday of the month, though they are planning to skip their July meeting
- Brenden E (BC AD) asked for links for any hybrid regional meetings be posted into the CANA WhatsApp chat
- Announcements and Close meeting
 - There is a service symposium in April 2027 in New York (NESSA)
- CCNA XXXV-2027 – Ontario (TBD)
- CCNA XXXVI-2028 – Locations/Dates

3:00 PM – MEETING ADJOURNED

3:00 PM – CCNA Pre-Registration for CANA/ACNA members

Appendix A: DISCUSSION ITEMS: (Carry over virtual 2026 meetings, from Reports, new IDTs during the meeting)

CARRY OVER:

1. Discuss the reports that FDC posted to the forum during the April 2026 meeting. – **Vision and Mission Wishlist for FD are available in the reports folder for discussion**
 - a. Pierre A (Quebec RD) thinks will be addressed further when we get to the Vision Statement work
 - b. Paul C (CARNA RD) asked if the questions about the division of labor between FD and PR for the FD team. Brian S and Katherine M said this is directed by the body and that right now they would say it is 60% fellowship development and 40% PR
 - c. Ken P (BC RD) asked if we could have one vision statement that contains the elements from the others. Merry G (Vice Chair) suggested we have our discussion and see what the outcome is
 - d. Pierre A (Quebe RD) suggested that all these vision statements are related and will influence each other
 - e. **Consensus: This will be covered in our discussion about the vision statement**

NEW:

1. WHAT IS CANA IP – Ontario CD
 - a. The CANA ACNA IP is a routine service, and a workgroup can be created to implement desired changes
 - b. John F (Ontario FD) brought an example of a different What is CANA IP designed so that even a newcomer can understand how the service structure flows from groups to area to regions to zones
 - c. Each region could populate their own details so there could be separate pamphlets for each region
 - d. Pierre A (Quebec RD) suggested we consider who our audience for this pamphlet is. He suggested the primary purpose should be to raise the population of NA. He offered that the updated CANA ACNA vision and mission might help guide the contents of the pamphlet

- e. Paul C (CARNA RD) offered that the suggested document could be separated from the What is CANA IP, and be specifically targeted to members of recovery who are interested in being of service
 - f. Joanne A and Daniel B from AL-SASK offered that this pamphlet could be helpful for their mentorship program and to help attract members to fill our service positions
 - g. Brian S (FD West) appreciated a message targeted to this audience and with this content, and wondered if perhaps Social Media posts could be used
 - h. Brenden E (BC AD) offered support for both the pamphlets and the social media
 - i. Pierre A (Quebec RD) suggested that one approach is to change the perception of service. He suggested offering one-line quotes from addicts about how service impacted their recovery. He appreciates this pamphlet and suggests there is even more that we can do to attract members to service. Quebec still has a lot of their “What is CANA IP” from last year, and wonders whether having additional pamphlets would be helpful or not
 - j. Merry G (Vice Chair) offered that this could go into strategic planning to determine how to go forward with this idea as this might be best taken forward as a workgroup
 - k. John F (Ontario CD) reiterated this is a very rough draft designed to spark conversation
2. CANA/ACNA PO Box – Chair
- a. The CANA/ACNA post office box is in Edmonton, Alberta, but none of the members of the body currently live in Edmonton
 - b. The current PO box expires January 31, 2027
 - c. The cost of the mailbox in Edmonton for 1 year is \$200ish
 - d. The cost to forward for one year is \$389.75
 - i. Forwarding for 4 months costs \$249
 - e. Brenden E (BC AD) asked if we could find a member not on the CANA body to check the mail for us
 - f. Roxanne K (Chair) mentioned that this mailbox often has checks, and a member at large does not have specific accountability to the CANA/ACNA body
 - g. Brian S (FD West) asked what else we get in the mail: checks, CCNA registrations, returned mail, CDs for speakers
 - h. Veronica M (Secretary) asked if we move the PO Box to Vancouver, would we potentially run into this problem again? Yes, we would potentially run into this problem again
 - i. How hard would it be to change the address? It would need to change on the checks, with the bank, on the website, and any printed materials
 - j. Joanne A (AL-SASK RD) asked what role is responsible for checking the PO Box in the guidelines? Roxanne K said this task is not assigned to a role
 - k. Daniel B (Observer AL-SASK) asked how long we will need forwarding if we change the address – if we did for 4 months, that is long enough for the things in transit, and the longer period of 12 months would be more for people who accidentally used the old address
 - l. Roxanne K (Chair) also reiterated that if we change our address, that will need to be distributed to everyone who sends contributions
 - m. Jessie L (Treasurer) suggested changing the address on checks, with the banks, and distributing to all members (especially considering we might need to do that all over again). Perhaps the cost of forwarding and having a second PO Box might be worth it
 - n. Brian S (FD West) suggested that we do have members such as workgroup members who are not directly accountable to this body and perhaps, we could coordinate with a local member in Edmonton

- o. Ken P (BC RD) does not support changing the address. We could find a way to create accountability
 - p. Roxanne K explained what she does now when she checks the mail and how she deposits checks and scans them for the treasurer. She indicated she is willing to continue to do this for the body. She also offered that she could mentor someone local to take over for her
 - q. **Consensus: Roxanne K would continue to check and process the mail as she does now so the PO Box could be maintained and no forwarding or additional PO Box would be needed**
3. CCNA ALT Chair – Ontario CD
- a. What is the status of this? Veronica M (Secretary) shared that she thought the workgroup for Re-imagine CCNA was supposed to be developing clear roles to help define a potential position for this
 - b. Brenden E (BC Alt) supports having an additional person to help with the NCRC work. This can also allow for better mentorship for succession
 - c. Ken P (BC RD) Clarified that he was previously not in support of adding this position, but now he is in support of it. Part of this was to the changes in moving the cost of supporting convention members to the Convention budget and out of the CANA/ACNA budget influenced his support
 - d. John F (Ontario CD) has been observing some of the local planning meetings, and he supports adding this position
 - e. Joanne A (AL-SASK) supports an NCRC alt
 - f. Daniel B (Observer) has been participating in the Re-imagine CCNA workgroup, and sees that there is need for support whether in the form of an additional position or by the workgroup
 - g. Pierre A (Quebec RD) is not in support of this position. He believes that if the convention were held less frequently, there would be less work that could be managed by one person. He also shared that the hosting region should take more responsibility and reduce what the existing NCRC must do
 - h. Katherine M (FD North) and Brian S (FD West) shared that they have seen this discussion year after year as well as multiple workgroups to address it. Katherine M shared that having an alternate is an important element of mentorship. She reiterated that the current NCRC has repeatedly asked for assistance
 - i. Martin P (FD East) suggested that we give the NCRC help now, and let the other items addressed by the workgroup finish up in due course and adjust as needed in the future
 - j. Paul C (CARNA RD) said there are two items on the table here: getting an alternate/assistant to the NCRC and bigger questions about the structure and roles of the convention. To create this position, he said he'd want to know the budget and duties and to send that out to the fellowship for their consideration. He reiterated that this is a unique, national convention that may not easily compare to other conventions. He suggests a special worker would be a good fit for this. We often follow NAWS, and they have a special worker for their conventions
 - i. Ken P (BC RD) asked for clarification on what a special worker would do, and Paul C said it would be like what NAWS does
 - ii. Danny (NAWS) shared some of the resources they use for WSC including constraints for selecting a location, negotiations processes, create a local workgroup with a point person to assist NAWS with developing ideas catered to the local community including volunteer opportunities. He clarified that this local workgroup has no fiduciary responsibility and does not report directly to NAWS. They have a dedicated special worker who is an event coordinator. NAWS maintains oversight over WSC and has responsibility to oversee the budget, the site, etc.

- iii. Danny (NAWS) shared that the workgroup is not responsible for the success of the convention financially. Input is gathered from the local fellowship, and people are involved in discussions, but NAWS is at the helm of all the decisions and discussions. There is not a workgroup member who is chairing a subcommittee
- k. Veronica M (Secretary) recommended that we establish duties and budget for this position and then it could be sent out to the fellowship for their opinions
- l. Merry G (Vice Chair) shared that as the point person for the Re-imagine CCNA workgroup, there is a lot of work to both fully re-imagine it AND think about what to do to address the current issue. She reiterated that the current NCRC has asked for help repeatedly and that she supports moving forward with a solution for today's issues while separately and simultaneously continuing the longer-term work
- m. Jessie L (Treasurer) shared that having alternate positions helps with mentorship and transition. She also shared that having an alternate does not necessarily mean doubling the budget as some responsibilities can be split between the two
- n. Jim F (NCRC) shared that he will not be running for this position again, and he believes that for all the training and mentorship an alternate position is needed. He also shared that putting more of the negotiations onto the local workgroup could carry some risks considering the quantity of CANA/ACNA funds at stake. Creating some documentation of specific duties would also be very helpful
- o. Pierre A (Quebec RD) shared about his vision for CANA/ACNA including
 - i. meeting in person every other year instead of yearly,
 - ii. emphasizing FD team development and national expertise,
 - iii. collaboration with the CCNA hosting region over two years instead of one,
 - iv. emphasizing opportunities for indigenous and remote communities,
 - v. transform the resources saved into more human capacity to achieve goals
 - vi. Pierre shared that this is what he would prefer to happen, and this is why he is not supporting an alternate NCRC at this time
- p. Daniel B (observer) suggested we let the workgroup address the issue at hand
- q. Ken P (BC RD) said that we can create the position now, and then revise it as needed as the workgroup develops potential changes for CCNA in the future. He suggests we make the position now
- r. John F (Ontario CD) commented on Pierre's suggestion seemed to be focused on growing fellowship development might not be directly related to having an Alt NCRC?
- s. Question for Jim F (NCRC): do you want someone you can teach now? Yes
- t. Jim F (NCRC) offered that this could be a temporary and ad-hoc position
- u. Joanne A (AL-SASK) is curious about what is stopping us from creating an alternate NCRC position? Is it the cost? The location of the convention and the travel requirements greatly influence this cost. This is also impacted by how much of this budget it moved to the CCNA budget vs what stays on the CANA/ACNA budget
- v. Brenden E (BC AD) heard that there is a lot of specific knowledge that Paul C has as well as procedures that he developed in his tenure. Brendan E is asking Paul C to please write that down?
 - i. Roxanne K shared that she did a similar process to mentor Merry G for the Chair position to map out all the tasks and timelines so that she is able to carry the position forward

- ii. Paul C shared that he could have written more documentation in the past, and at this point it would be a huge undertaking
- w. Pierre A (Quebec RD) suggested that if we decide that we want to create a person to help the NCRC, we'd need time to send this back to the fellowship. He hasn't ever seen someone get elected without being sent back to the fellowship. The Chair shared that the body could appoint an interim person which is separate than an election
- x. Bria S (FD West) expressed support for an appointed role to help the NCRC, and separately work would be needed to create a new position would need to be developed and sent back to the regions
- y. Paul C (CARNA RD) said that appointing people who are at the table currently isn't quite the same as the body knowing there is an opening and allowing interested people to show up
- z. Jim F (NCRC) said he will work on documenting his knowledge of the position for the next person
- aa. Roxanne K (Chair) asked if anyone would be interested in this position? Paul C shared that a few people have come to meetings and showed some interest
- bb. Katherine M (FD North) offered that perhaps we are too sidetracked on the HOW (budget, how long), but the WHAT – we need to get Jim F some help could be agreed on first
- cc. Brenden E (BC AD) shared that there is a member named Clay who has expressed some interest and might be a good candidate for appointment
- dd. Veronica M (Secretary) suggested that we appoint someone by the end of the week, send it out to the fellowship for interest, and encourage all the people who are interested in coming and then we can see who stays and iterate on the details as we go
- ee. Ken P (BC RD) said that perhaps rather than focusing on appointing someone now, we could instead just find consensus to create a position to appoint someone to. He also asked Jim F (NCRC) if having someone with him for the next year is sufficient for mentorship. Jim F (NCRC) clarified that he can certainly transfer knowledge, but there is always more to learn and doing the position is what really teaches them
- ff. John F (Ontario CD) supports sending this call out to the fellowship
- gg. Jessie L (Treasurer) offered that there are a lot of people with relevant experience who might come forward
- hh. Katherine M (FD North) if Paul is willing to help mentor future NCRC people? Paul C expressed hesitation with this request
- ii. **Consensus is reached to find help for the NCRC role for the upcoming year and to receive mentorship and knowledge transfer, but the way to do this was not yet decided.**
 - i. Having an interim position for the next year is needed
 - ii. We want people from the fellowship to send people to run for the NCRC position at the next upcoming election next fall
 - iii. There is a person who has shown some interest, and if they are willing to be appointed to help, we are in support of that
- jj. Brian S (FD West) requests that RDs develop a proposal to help clarify what is to be decided on Thursday
- kk. Pierre A (Quebec RD) prefers that we bring this back to the fellowship first before appointing anyone. He clarified that if a person is appointed, they essentially hold the position until elections when anyone can run for the position
- ll. Daniel B supported what Pierre A said - wait to announce to the fellowship and then appoint someone. Jessie L (Treasurer) agrees with this

- mm. Merry G (Vice Chair) suggests that a proposal be created
- nn. Ken P (BC RD) clarified that a new position must go back to the body, and we could do that at the same time as asking for someone to fill it
- oo. Martin P (FD East) suggested that a proposal be brought forward for what this appointed position needs to be which can be brought to the body for revision and then could be sent back to the fellowship for consideration of the appointed position and any interested candidates
- pp. Joanne A (AL-SASK RD) suggested we create the actual position now
- qq. NCRC will write a proposal for a new NCRC Alt position with the intent and budget by Thursday**

4. AL-SASK Region and Chinook Area to consider carrying the Blackfoot key tags – Genina
 - a. Some corrections are needed for the Blackfoot key tags
 - b. This issue was resolved and the key tags are available through the AL-SASK region
5. Bilingual Convention Logistics and Requirements – NCRC
 - a. Jim F (NCRC) would like clarification on what a bilingual CCNA looks like. Currently there are equal numbers of English and French meetings for CCNA 2026
 - b. Pierre A (Quebec RD) says that their regional convention is a model of a bilingual convention. All of the main meetings are in the same room with simultaneous translation (as opposed to the little meetings which are in separate rooms). This allowed the French speakers to be able to hear the message from anyone at the convention. Pierre has shared at CCNA multiple times as a French speaker and has had a very small turnout. He emphasized that the main speaker needs to be translated. He mentioned that they had really excellent translators who knew the NA language and did a great job. He pointed out that the body was supportive of spending \$4,000 for sign language, and it would be good to invest in French translation as well
 - c. Daneil B (observer) shared that as a bilingual member he can go to any speaker and any workshop, but a person who speaks only one language can only go to the events with speakers that they can understand. If separate speakers are provided, the people get separate messages. He offered that technology today should be able to help facilitate simultaneous translations so that people can hear the message from everyone at the convention regardless of the speaker's language
 - d. John F (Ontario CD) asked for clarification of how the simultaneous translation worked. Pierre A (Quebec RD) clarified that they used headphones with a small team providing live simultaneous translation for those wearing the headphones
 - e. Martin P (FD West) shared that the translation is now done from Zoom – anyone who wants a translation just joins the Zoom call and listens through their headphones while attending the main meeting to receive their simultaneous translation. He shared that they have an English speaker first with translation and then a French speaker which is also translated. This keeps everyone together for the main speakers. Quebec has 200-300 English-only speakers. Martin P (FD West) often chooses to listen to English speakers at conventions that offer French and English speakers, he goes to the English meeting to have the best chance of hearing a new message. It does not always need to be that there are half English and half French meetings, rather the important part is to ensure that all main speakers have simultaneous translation so that everyone can be in the room together at the same time and hear the same message. He also shared that simultaneous translation is very challenging and there are only so many people who can do it. This is another reason they don't tend to get the whole convention translated and focus on the main meetings only. Martin P reached out to ask for anyone to volunteer to translate main meetings and he was able to find multiple volunteers

- f. Jessie L (Treasurer) asked if there are a lot of French people in Canada who do not speak English? People answered yes, there are a lot
 - g. Jim F (NCRC) asked for confirmation that it would be moving towards a bilingual convention would entail: Sharing that main speakers will be simultaneously translated and reminding people to bring headphones. Main meetings that are held in French could be simultaneously translated into English. This would need to be advertised ahead of time to ensure that French speakers are aware there will be content at the Convention in French. Martin P (FD West) agreed that yes, this is the right direction
 - h. Brenden E (BC AD) supports French translation and inclusivity just as we did with ASL and LSQ
 - i. Paul C (CARNA RD) shared the CCNA newsletter which emphasized one room, same meeting, two languages. There is a reminder to bring ear buds and provides the Zoom connection information to hear their translation. There is also a separate listening room at the convention available. He acknowledged there have been struggles with accommodating this in the past. He expressed some concern about issues such as people moving in and out of the main rooms or wifi issues, but this year will be a learning experience. He acknowledged that this was advertised and offered pretty late, but they are trying to adapt and learn
 - j. Ken P (BC RD) appreciates that there are also listening rooms for those with technological challenges. He also suggests that there be one long speaker rather than two short ones
 - k. Jim F (NCRC) suggested that the CCNA policies and guidelines could emphasize both French and English speakers and simultaneous translations. He acknowledged that it took too long to work out the logistics for this and add simultaneous translation for this convention and is committed to providing this in the future
 - l. Joanne A (AL-SASK RD) attended the Asian Pacific Forum and the WSC with a different format of simultaneous translation which involved a person translating while standing next to the presenter. She found this method to be very effective
 - m. Danny (NAWS) said they use the translations with Zoom and headsets. Sometimes the translations are paid professionals, and some are volunteers. Some delegates have a translator sitting next to them. They do not necessarily translate every meeting
 - n. Pierra A (Quebec RD) shared that their speakers share for 45 minutes each rather than 30 minutes
 - o. Jim F (NCRC) shared that Friday and Saturday have other events occurring which is why they chose 30-minute speakers
 - p. Daniel B (observer) shared that it sounds like the solution is already in place and we can see how it goes and have iterative improvements
 - q. **Consensus was reached to support CCNA having simultaneously translated main speaker meetings going forward**
6. Add ASL (American Sign Language) and LSQ (Langue des Signes Québécoise) to CCNA – NCRC
 - a. Jim F (NCRC) suggested that knowing how many people might need the services could help. For the three main meetings it would cost \$4,000 CAD (this includes ASL and LSQ). This is a quote for a virtual service
 - b. Brian S (FD West) shared that ASL should be a priority for our conventions. Ontario started without knowing whether anyone already needed it. By providing this service, people who need it showed up. Veronica M (Secretary) and Joanne A (AL-SASK RD) supported this
 - c. Ken P (BC RD) shared that having live captions on can be very helpful as well
 - d. John F (Ontario CD) suggested reaching out for assistance from other organizations

- e. Daniel B (observer) supports making NA accessible, and is also wondering how many people would need this
 - f. Brenden E (BC AD) supports doing this to attract members who need this. Is there an NA member who might be able to provide these services for less than the quote?
 - g. Jim F (NCRC) offered that we could also ask on the registration forms about who has accessibility needs
 - h. Pierre A (Quebec RD) is curious about the cost of simultaneous translation in French? Haven't investigated this
 - i. Eren (NAWS) shared the difference between volunteers from our fellowship versus qualified professionals and how it can be worth spending money
 - j. Danny (NAWS) shared that if travel cost and accommodation are a limiting factor, virtual attendance could be an option
 - k. **Consensus was reached in support of this. NCRC could work it into the budget and take the next steps, and this should be for both ASL and LSQ**
7. Any experience with service bodies in Canada using the Metro model or other parts or actions associated with that proposal – CARNA RD
- a. Danny (NAWS) said that they had a lot of service overlap and they use a shared services agreement with one website and no geographical boundaries. Often area names don't necessarily translate easily to the public. This has been in operation for about 30 years. Kansas City also has a metro model with great success. Additionally, Iran uses the metro model
 - b. Pierre A (Quebec RD) shared that Quebec has some splitting, but ended up coming back into one region
8. Just for Today Audio Project – NAWS
- a. NAWS sent an email to CANA/ACNA about this. Eren and Danny from NAWS will include this topic in their NAWS update. Just for Today is one of the most requested books, and Just for Today is the next in line to be made into an audio book.
 - b. NAWS would like to get volunteers to participate in the recordings from the zones
 - c. Joanne A (AL-SASK RD) and Brian S (FD West) would like CANA/ACNA to participate
 - d. Eren (NAWS) wasn't sure how the division or work would be with the zones. More to be revealed
 - e. NAWS wants primary contacts for this project from CANA/ACNA. Brian S (FD West) and John F (Ontario CD) are willing to fill this role
 - f. The project is in English currently with hopes of French down the road
 - g. There is a Just for Today audio recording guide available from NAWS in the [forum](#)
9. FD Funding/collaboration line-item process – FD
- a. From the FD Budget review: The FD Team would like to expand the scope of the PSA Media – Bilingual/PR through social media routine service and to work together with areas and regions for joint campaigns
 - b. **Consensus was reached in support of this, and the body wanted to know more about the process for fund allocation and keeping equality**
 - c. Brian S (FD West) reviewed the plan (here on the [forum](#) and [Appendix B](#)) demonstrating how funding decisions and prioritization would be accomplished
 - i. Daniel B (observer) asked for clarification on the reference to areas or groups not connected to regions? Yes, there are areas and groups that are not represented by their regions, and these would fall into the third priority on item 4

- ii. Discussion was held about being an area that is not part of a region and how they can ask for support and make contributions when not part of a region
- iii. BC also has some meetings that are not part of an area, and they contribute to the region and are supported by the BC Region
- iv. **It is suggested that a line be added so that the RDs are always informed of requests that come in from their region.**
 - 1. **Consensus was reached in support of this change**
- v. **Consensus was reached in support of this plan with regards to PSAs**
- d. The FD team is curious if this ability to extend funding to non-national projects would extend beyond PSAs? An example could include conferences or learning days, for example
 - i. There was an example of a group who did not get funding from their region who then went to CANA, and Ken P (BC RD) wanted to ensure the process isn't just asking areas if they communicated with regions, but also to make sure to ask the region if they support the area's proposal
 - ii. **Consensus was reached in support of this plan extending beyond PSAs**

10. CANA/ACNA Vision Statement

- a. There is a document that provides a summary of the work from the vision statement workshops. Merry G (Vice Chair) recommends that a work group be created to do this work and to create a proposed new vision for the body. The CCNA Vision and FD Team vision could be worked on as well. The workgroup will bring a draft by the next virtual meeting
- b. **Consensus was reached in support of this becoming a work group**
- c. Veronica M (secretary) volunteered to be the point person for the vision statement workgroup
 - i. Brenden E, Merry G, Pierre A, Katherine M volunteer to participate
 - ii. **Veronica will create a WhatsApp group and schedule a meeting soon**

11. CCNA NCRC Alt (part 2)

- a. Proposal [Appendix C](#) and on the forum [here](#)
- b. Paul C (CARNA RD) mentioned that there are no current references to an Alt NCRC at this time. He asked if this is a band-aid and if a separate workgroup would be tasked with defining more specific duties for this position. He did not agree with the proposed funding approach that eliminated travel in the first year as we only have 12 months to get someone ready to be an NCRC, so they need to start shadowing and learning right away. He also asked about this position going back to the fellowship for approval
 - i. John F (Ontario CD) agreed that Alt NCRC travel should start away
 - ii. Brenden E (BC AD) offered that there could be an appointment while this position is out for review from the fellowship. He also emphasized that we are obligated to mentor someone into the NCRC position, especially with the financial responsibility involved with the position
 - iii. Merry G (Vice Chair) offered that this is a good start for a long-term plan that allows us to do something now and paves the way for future members to participate and avoid losing the mentorship and knowledge for the NCRC role when terms end. If this work was held by two people, this would remove barriers and align with our vision discussions about mentorship and support
 - iv. Ken P (BC RD) is in support of the proposal. He suspects that when it is brought back to the BC region it will be supported. He also agrees that the two-year funding idea of skipping travel should be scrapped and full travel should start right away since the NCRC

position will need to be filled in one year. He supports appointing someone now and opening it for election

- v. Joanne A (AL-SASK) is in support of this proposal and the other sentiments expressed about needing mentorship and support. She supports fully funding the new position so that they can work in parallel with the NCRC
- vi. Jonn F (Ontario CD) asked about the software and website for the convention and worried about what might happen if something happens to Paul? It was clarified that CANA does not employ Paul specifically, but rather we employ a company called Web Power that has contingency plans for all their customers
- vii. Merry G (Vice Chair) offered that the proposal addresses the long-term needs of the position and is not specifically designed for the needs of this year. She suggests that an amendment be made specifically for this year where an appointed alt would have full travel to shadow the NCRC so that they would be ready to fill the NCRC role when Jim F's term is done
- viii. Pierre A (Quebec RD) needs to ask his region for feedback
- ix. Daniel B (observer) is in support of this proposal and its alignment with mentorship
- x. Ken P (BC RD) clarified that an NCRC role is a 2-year role with 2 terms and asked about the 4-year plan for this new Alt NCRC role
- xi. Paul C (CARNA RD) is primarily concerned with making sure we get someone to help the NCRC now, and the longer-term Alt NCRC role can be finalized later
- xii. Roxanne K (Chair) shared that the guidelines allow for appointments to a role with the support of the body. This has happened in the past with the Vice Chair, the Secretary, FD West, and the Treasurer
- xiii. Joanne A (AL-SASK RD) asked to create the position so that we can appoint someone right away
- xiv. Ken P (BC RD) supports creating the position, but wants to make sure he has a chance to bring this to his region
- xv. Veronica M (Secretary) offered a compromise that the body could support mentorship now without specific budget assigned at this time, and still give time for this to go back to the regions to allow interested people to come forward to be appointed
- xvi. Roxanne K (Chair) suggests we do not appoint anyone right now and allow this to go back to the regions for one quarter, and with their approval for the position plan to appoint someone at the first quarterly meeting. Jim F has shared that there is not a large amount of work happening in the next three months
- xvii. Consensus is reached for RDs to bring the proposal to create the Alt NCRC position and the plan to appoint someone in the interim at the first quarterly meeting back to the regions for approval**
 - 1. Service resumes and letters of support will be needed in advance of the first quarterly meeting (which is usually December or January)**
- xviii. Paul C (CARNA RD) and Brenden E (BC AD) offered to assign someone right now for Alt NCRC and still bring it back to the region
- xix. Pierre A (Quebec RD) and John F (Ontario CD) and Veronica M (Secretary) disagree, and would like to follow the consensus to send it back to the region
- xx. Joanne A (AL-SASK RD) supports appointing someone now



- xxi. Brian S (FD West) shared that he did not want to give someone an unfair advantage by appointing them now when other members in the fellowship have not had the same opportunity
- xxii. Veronica M (Secretary) suggested that we ask Clay to proceed with shadowing and mentoring without specifically appointing him, and allow the appointment to proceed as planned at the first quarterly meeting
- xxiii. Pierre A (Quebec RD) shared that he heard Jim F share that he is ok with not having help for the next three months. He is also concerned that we are revisiting a consensus that we have already reached
- xxiv. Merry G (Vice Chair) expressed concern that a member has already been shadowing Jim F for one year and they already have an unfair advantage based on their experience
- xxv. Roxanne K (Chair) offered that we ask Clay if he is interested in running for Alt NCRC if we create it. Jim F (NCRC) said that Clay expressed hesitation with taking an official position
- xxvi. Pierre A (Quebec RD) expressed concern with the way discussion about Clay specifically
- xxvii. Veronica M (Secretary) suggested that it would not be fair to appoint someone now without bringing this back to the fellowship first
- xxviii. Jo L (Ontario CDA) said that appointing someone today is not in alignment with the consensus reached before
- xxix. Ken P (BC RD) understood the resistance to appointing someone today. He also emphasized that Clay could gain experience and help Jim F right now without an appointment
- xxx. Paul C (CARNA RD) expressed a concern about members providing services without having an official position or appointment
- xxxi. Roxanne K (Chair) recommends we remain with the previous consensus as stated and no appointment will be made at this time
- xxxii. Jim F (NCRC) said that Clay will still be there to help him

Appendix B: Plan for Requests for FD/PR Funding Assistance handling Requests for FD/PR Funding Assistance

1. Set criteria

Requests are judged against 3 criteria: genuine need, impact/reach, and alignment with the 5th Tradition.

2. Standard request form

Groups/Areas/Regions submit: project description, estimated cost, why they can't fund themselves. For Areas: whether they've asked their Region for help. For Groups: whether they've asked their Area for help.

3. Submission deadline: Dec 31

Requests must be submitted by December 31st for that review cycle.

4. Priority order

1) National projects

September 15-18, 2026

- 2) Projects from groups or areas with no regional representation
- 3) All other requests.

5. FD team evaluates & votes (unanimous)

The 3-person FD team reviews all submitted requests against the criteria and priority order; approval requires unanimous consent.

6. Decision communicated

Every applicant gets a brief written response referencing the criteria/priority tier, whether approved or not.

Appendix C: Creation of an Alternate NCRC Position

Proposal Made By: Jim, NCRC

Proposal

To create a new trusted servant position, Alternate National Convention Resource Coordinator (Alt. NCRC), whose duties shall be aligned with and supportive of the responsibilities of the National Convention Resource Coordinator (NCRC).

Purpose

The purpose of this motion is to ensure that a competent level of knowledge, experience, and training is passed on so that we may continue to support a successful Canadian Convention. This position will help establish a team of two trusted servants capable of carrying out the responsibilities of a demanding role. It further ensures succession planning for the NCRC position in accordance with NA's principles of continuity and shared service.

Intent

The intent of this proposal is to:

- Provide consistent support for national convention planning
- Ensure continuity of service when the NCRC is unavailable
- Strengthen our ability to respond to the needs of the fellowship
- Support mentorship, training, and rotation of service positions
- Reduce burnout and encourage shared responsibility

Financial Impact:

Pre-Convention Travel Costs

The projected budget line for NCRC Pre-Convention Travel averages \$6,930.04 over the past four years. Creating an Alternate NCRC position would increase total travel-related expenses once the alternate begins participating in pre-convention travel and on-site responsibilities.

Assembly Travel Impact

If an Alternate NCRC is added, the following Assembly-related costs would increase accordingly:

- Assembly travel reimbursement
- Assembly per-diem

- Assembly hotel accommodations

These increases would occur only in years when the Alternate NCRC is actively traveling or providing in-person support.

Suggested Cost-Management Approach

To minimize financial impact during the initial implementation:

- Year One: The Alternate NCRC would not travel for pre-convention activities. Instead, they would receive orientation, training, and instruction from the NCRC and the supporting service body.
- Year Two: The Alternate NCRC would shadow the NCRC during all pre-convention travel and planning activities. This allows the alternate to gain full experience while ensuring continuity of service.

This phased approach supports responsible use of fellowship funds, aligns with the Seventh Tradition, and ensures the alternate is fully prepared before incurring additional travel expenses.

Appendix D

Sunday, September 6, 2026

8 AM PDT - Open Meeting

The meeting opened with a **moment of silence**, followed by:

- ☐ Serenity Prayer
- ☐ 12 Traditions
- ☐ 12 Concepts –
- ☐ CANA/ACNA Vision Statement
- ☐ Service Prayer (French)
- ☐ Welcome any new members to CANA/ACNA – Introductions
Brendan E. BC AD and Eren H. from NAWS
- ☐ Ground Rules

Attendance

- ☐ Chair – Roxanne K
- ☐ Vice Chair – Merry G
- ☐ Treasurer – Jessie L
- ☐ Secretary – Veronica M
- ☐ FD/PR East – Martin P
- ☐ FD/PR North – Katherine M
- ☐ FD/PR West – Brian S
- ☐ NCRC – Jim F - absent
- ☐ Convention Coordinator – Paul C
- ☐ RD CARNA – Paul C

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- ☐ AD CARNA – Vacant
- ☐ RD Quebec – Pierre A
- ☐ AD Quebec – Vacant
- ☐ CD Ontario – John F
- ☐ CDA Ontario – Jo L - absent
- ☐ RD AL-SASK – Vacant
- ☐ AD AL-SASK – Joanne A
- ☐ RD BC – Ken P
- ☐ AD BC – Brenden E

Eren – NAWS Staff

Report Questions and Discussion – Actual reports at the end of the document, only updates and discussion here (Link to reports provided)

Administrative Reports Questions and Discussions

Chair

Report Posted

No Update

Vice Chair

Report Posted

No Update

Treasurer

Report Posted

Update: A contribution from BC for \$10,000 was received. The new total is ~\$94,500

Secretary

Report Posted

No update

FD/PR Report

Report Posted

Update: 5-6 additional professionals have been invited to the round table.

- The social media campaign did not launch, and FD team suggests it is now too late to try to launch before the convention

Questions:

- Question from Ken P – BC: Why does a subcommittee within CANA have its own separate vision statement? Wouldn't the CANA vision statement guide the subcommittee? The CCNA also submitted a vision statement

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- A task was assigned by the body for a roadmap for Fellowship Development. The priorities for the next year were added as well as the wish list. This was added to the mission/vision/wish list document to meet this task
- Merry G added that the hope is that these are a guiding North Star for committees and that their visions should be in alignment with the CANA vision
- There is time planned for the in-person meeting to review the CANA vision as well

NCRC

Report Posted

Update:

- There is a proposed solution for the bilingual main speakers that Jim F is working on
- Jim plans to have a recommendation for the next convention within 1 month

Questions:

- Will the ASL (American Sign Language) be added to this year's convention? It does not look like it currently. The quote was \$4,000 and Jim F wanted to be able to confirm whether someone will be using the interpreter
- If there is a possibility of moving the in-person CANA meeting to August, BC needs to know as soon as possible for their Regional meetings (which are usually the third weekend in August)
- For all RDs – please let CANA know all your scheduled Regional meetings and conventions for 2026-2027 by September 30, 2026 or sooner to chair@canaacna.org



Convention Coordinator

Report Posted

No update

Regional and Alternate Delegate Report Questions and Discussions

CARNA

Report Posted

No update

Questions:

- Joanne AL-SASK would like more information on the “Metro Model” mentioned in the report. Paul C – CARNA said this was several years back in the WSC discussions. Joanne A tried to search for this on NA.org and was unable to find any additional information. Eren from NAWS says the Metro Model is mentioned in the Guide to Local Service
- Paul C is asking if any regions have experience with implementing this model and Roxanne K said she knows someone in the Central Sask Area tried to implement this and they will have more information

Quebec

No report posted

Update: Keep an eye out for a report before next week

Ontario

Report Posted

No Update

AL-SASK

Report Posted

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No update

BC

Report Posted

No update

Workgroup Reports Questions and Discussions

1.1.1 PR Through Social Media

No Report Posted

1.2.1 National Professional Development and External Outreach

Report Posted

Update: Completed mailings and then additional follow up phone calls

2.1.1 Reimagine the Canadian Convention (CCNA) and its service positions

Report Posted

Update: Merry G needs to add the proposed vision and mission to the agenda for discussion topics

2.2.1 FD/PR Collaboration

No Report

No update

3.1.1 Indigenous Translations

Report Posted

No update

Routine Services – No Reports; updates included in admin reports.

Phoneline – Treasurer

Report Posted

No update

Questions:

- 
- Was Freedom Voice contacted for a renewal payment? Jessie L is troubleshooting with the bank to get the required access
 - Paul C shared that he paid for his area's Freedom Voice with a personal credit card

Website – Vice-chair

Report Posted

Update: The stats posted are looking back a year, and the invoice is for the coming year

Convention – CCNA (NCRC, Treasurer, PWG)

Report Posted

No update

Local Workshop – Local RD

Report Posted

Update:

- There is no Thursday night local workshop. This would have conflicted with local meetings. Members can attend the local meeting instead of the workshop
- Merry to add the meeting information to the agenda

Booth at CCNA – FD/PR Team

Report Posted

No update

Questions:

- Does the FD Team have everything they need for Moncton? All good!

CANA/ACNA Video – Admin

Report Posted

Update: New photos will be added to the video during the conference.

Questions:

- If any RD teams have new photos from the RSC that you would like included in the video, please send to chair@canaacna.org

French Translations – Chair

Report Posted

Update: Recently translated minutes will be uploaded soon. All other reports will also be translated. Anything needing translation goes to the Chair who sends it to the translation team

Questions:

- Joanne AL-SASK – do I need to send my report separately? No, those go with the minutes

CANA Newsletter - Secretary

Report Posted

No update

CANA/ACNA Pamphlet - Secretary

Report Posted

No update

PSA English – FD Team

Report Posted

Update: In the past, PSAs are run on TV channels. This year FD/PR is focusing on social media with the convention which was not completed this year

Scanning– Admin

Report Posted

Update: This was not conducted this year as the full strategic planning is not being held this year because this is a WSC year. The scan is planned to go out next year with the full strategic planning session

Attendance at Professional Events – FD/PR Team

Report Posted

No update

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Offer Attendance at Region – Admin

Report posted

Update: Hoping to be more proactive with the new mentorship program

Announcement:

- 
- Try the new My Connect feature on the convention website. This has a volunteer system built into it. Please sign up so that you can sign up to volunteer. This is new, so there might be some bugs
 - Airport pick up planned at 5:30 PM on Monday, September 14 – let Paul C know if you want to ride with them

Meeting adjourned at 9:05 AM PT

Administrative Reports

Chair Report

Hello Friends,

Hard to believe this will be my last report as chair of this amazing service body.

I was elected to treasurer in 2013 in Edmonton. I had no idea what my future would look like! I was mentored by the *best of the best* for which I am so very blessed. I have experienced huge growth both in my service and personal recovery. Some of the most amazing and dearest friendships have been formed which I will treasure forever! I never could have imagined any of this would be part of my journey after walking into my first NA meeting in a dark, dingy church basement in 2008!

The CANA/ACNA body has evolved so much since I joined. We were setting up the phone line when I got on the body which was a workgroup that turned into a routine service! Looking forward from there so many rd teams and admin members have worked very hard together behind the scenes on launching digital media board campaigns, cable PSAs in French and English, bigger and bigger CCNAs from one coast to the other and back again! We seriously upped our game in French translations, opened up more indigenous translation opportunities, attended RSCs and conventions facilitating workshops and educating members about what CANA/ACNA does and how it impacts all members in the country. We created a newsletter that is still happening today. We created an IP 'What is CANA/ACNA', we have continued to see what PR through social media can do and the list goes on!

"Thank you" does not even touch the surface of how grateful I am for all the above and all the people that made this possible. I have no words to describe how I am feeling!

NEW Business:

- 1) Your admin team met on Saturday August 29, 2026. Minutes from the meeting are available in the forum.
- 2) Continue to mentor these lovely Women, Merry, Veronica and Jessie to help set them up for much success in their roles
- 3) I checked PO Box 812 in CANA mail in Edmonton regularly and sent copies of cheques to the treasurer after depositing at Scotiabank
- 4) Communicated with many RDs and admin members by phone, email, zoom or spent time in person
- 5) Worked with your vicechair on agendas via zoom for September 2026 conference and the pre-conference virtual meeting in September
- 6) Responded to incoming inquiries through the website

FRENCH TRANSLATIONS: *Merci to Steeve L for his workgroup's amazing work on translations for CANA/ACNA!*

MINUTES: – July 2026 – **Completed**

CCNA: Newsletters, Flyers, Agendas, Readings – **Completed**

SOCIAL MEDIA: Posts - **Completed**

2026 NAWS/WB ATTENDANCE - CONFERENCE REQUEST:

NAWS/WB updated us on traveler's information for Danny (WB) and Eren (NAWS staff). We had the opportunity to meet them both and review our agenda. We are looking forward to sharing the week and be a part of their workshops for the body during the conference. Jim and Paul are directly overseeing CCNA requirements for participation.

CANA/ACNA ADMIN POSITIONS: September 18, 2026, Elections

Forward service resumes to secretary@canaacna.org as per Section 12 (item 12.4) of the guidelines

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CANA/ACNA guidelines (FR/EN)

- English: <https://canaacna.org/forums/download/file.php?id=3719>
- French: <https://canaacna.org/forums/viewtopic.php?t=1514>

Chair – 2 Year Term (x 2 terms)

Vice Chair - 2 Year Term (x 2 terms)

Treasurer- 2 Year Term (x 2 terms)

FD North -2 Year Term (x 2 terms)

Welcome Daniel B., Vicechair of the AL-SASK RSC to the 2026 conference. Daniel will be attending the conference in Moncton with Joanne.

I am looking forward to sharing heartfelt moments, laughter and many hugs during the upcoming week!

Thank you all again for your part in my recovery, for challenging me and helping me to practice those principles in all my affairs and mostly for your service for our amazing fellowship of Narcotics Anonymous! I will miss you!

Love & Light

"SELFLESS SERVICE ... It is in all of us to give!"

Roxanne Kipnes, Chair
780-966-0890

Vice Chair Report

This has been a busy quarter, focused on learning more about the CANA Chairperson role and doing my best to keep up with the Vice Chair's tasks. This includes finalizing the agendas for the September meeting, following up on translations, and ensuring the website stays up to date.

We are looking forward to meeting our travelers from NAWs, Danny and Eren, at our Moncton meeting. They will be present and available for questions or discussion, as in previous years, and will conduct some interesting workshops.

See below for the link to the Web Coordinator's yearly report, and thank you for allowing me to be of service 😊

Web Coordinator Report and Invoice: <https://canaacna.org/forums/viewtopic.php?t=1576>

YIS

Merry G.

Treasurer Report

****NOTE**** This report may be spaced amongst multiple pages with the intent of making the snapshots as large as possible so that they will be legible and easier to read!! Please note that you can use the "magnify/zoom" function in *Word* (the horizontal scroll-bar on the bottom-right) to make it easier to read. My apologies in advance for any extended gaps of blank space on the pages.

Greetings all,

Thank you again for granting me this opportunity to serve!

The first snapshot below in the list itemizes the activity since my last report on 28-Jun-2026, to the date of this writing on 22-Aug-2026.

Activity: 28-Jun-2026 to 22-Aug-2026:

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30-Jun-26		Bank Fees	Scotiabank	Bank Fees		3.00	55,105.88
2-Jul-26	VISA Debit	Phone Line	Freedom Voice	Phone Line		15.43	55,090.45
3-Jul-26		TD Account Closed		Transfer of funds from closed TD account	32,400.20		87,490.65
7-Jul-26		Assembly Travel	Brian Smith	Assembly Travel		390.64	87,100.01
9-Jul-26		Bank Fees	Scotiabank	Bank Fees		30.00	87,070.01
22-Jul-26		Contribution	Gifts of Desperation	Contribution	30.00		87,100.01
24-Jul-26	141239894	Assembly Travel	Roxanne Kipnes	Assembly Travel		1,061.47	86,038.54
25-Jul-26		Contribution	AL-SASK Region of NA	Contribution	2,225.45		88,263.99
28-Jul-26	141332301	PR thru Social Media	Matin Trepanier	Video/graphic Design		250.00	88,013.99
28-Jul-26	141413894	NCRC Pre-Convention Travel	Jim Foote	Pre convention travel		1,686.11	86,327.88
31-Jul-26	VISA Debit	Phone Line	Freedom Voice	Phone Line		15.23	86,312.65
31-Jul-26		Bank Fees	Scotiabank	Bank Fees		3.00	86,309.65
3-Aug-26	141751960	FD/PR - Literature	Brian Smith	PR Literature Order		265.91	86,043.74
3-Aug-26	141752689	PR Tools	Mindful Printing and Promotions	What is CANA - Banner		328.00	85,715.74
3-Aug-26	141753220	PR Tools	Mindful Printing and Promotions	What is CANA - Pamphlets and Table cover		391.50	85,324.24
10-Aug-26		Contribution	Mountain Freedom Group	Contribution	70.93		85,395.17
11-Aug-26		Bank Fees	Scotiabank	Bank Fees		30.00	85,365.17
16-Aug-26	142486065	National Professional Development and	Veronica Morganhart	mailing to the Nat Prof Dev Ext Outreach workgrou		136.81	85,228.36
16-Aug-26	142486155	FD/PR - Literature	Brian Smith	PR Literature Order		789.89	84,438.47
20-Aug-26		Contribution	End of the Road (NA Home Group)	Contribution	125.00		84,563.47

The remaining balance is \$84,563.47.

Latest Scotiabank bank statement ending 31-Jul-2026:

No. of Debits	Total Amount - Debits	No. of Credits	Total Amount - Credits
8	\$3,451.88	3	\$34,655.65

Account Details:

Date	Description	Withdrawals/Debits (\$)	Deposits/Credits (\$)	Balance (\$)
06/30/2026	BALANCE FORWARD			55,105.88
07/02/2026	DEPOSIT NANAIMO BC 31310 001		32400.20	87,506.08
07/02/2026	POINT OF SALE PURCHASE OPOS 10.56 FREEDOM VOICE 800-4771477AZUS	15.43		87,490.65
07/09/2026	WITHDRAWAL Brian Smith INTERAC E-TRANSFER	390.64		87,100.01
07/09/2026	SERVICE CHARGE SCOTIACONNECT	30.00		87,070.01
07/23/2026	DEPOSIT Gifts of Desperation INTERAC E-TRANSFER		30.00	87,100.01
07/24/2026	WITHDRAWAL Roxanne Kipnes INTERAC E-TRANSFER	1061.47		86,038.54
07/27/2026	DEP. FROM ANOTHER PARTY UNITY SQUARE 50039 001 TPD		2225.45	88,263.99
07/27/2026	WITHDRAWAL Martin Trepanier INTERAC E-TRANSFER	250.00		88,013.99
No. of Debits	Total Amount - Debits	No. of Credits	Total Amount - Credits	
5	\$1,747.54	3	\$34,655.65	

Statement Of: Business Account
Account Number: 91389 02197 11
From: Jun 30 2026
To: Jul 31 2026

Date	Description	Withdrawals/Debits (\$)	Deposits/Credits (\$)	Balance (\$)
07/29/2026	WITHDRAWAL Jim Foote INTERAC E-TRANSFER	1686.11		86,327.88
07/31/2026	POINT OF SALE PURCHASE OPOS 10.56 FREEDOM VOICE 800-4771477AZUS	15.23		86,312.65
07/31/2026	SERVICE CHARGE	3.00		86,309.65

The below activity has occurred since, which results in the same figure of \$84,563.47 reported above. There was a deposit of \$32,400.20 on July 2, 2026 because we closed the TD account and moved the funds to this Scotia Account all our funds are in the same place:

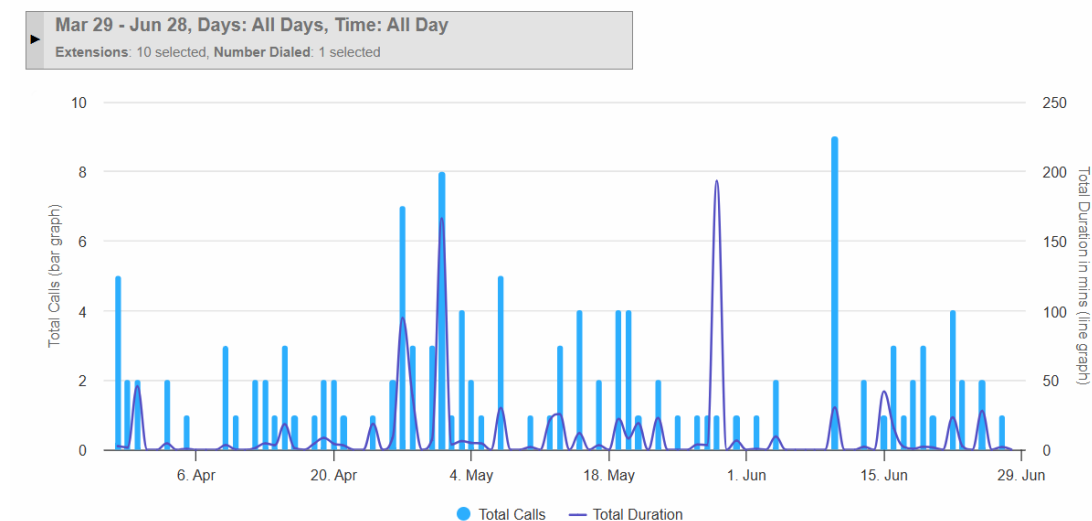
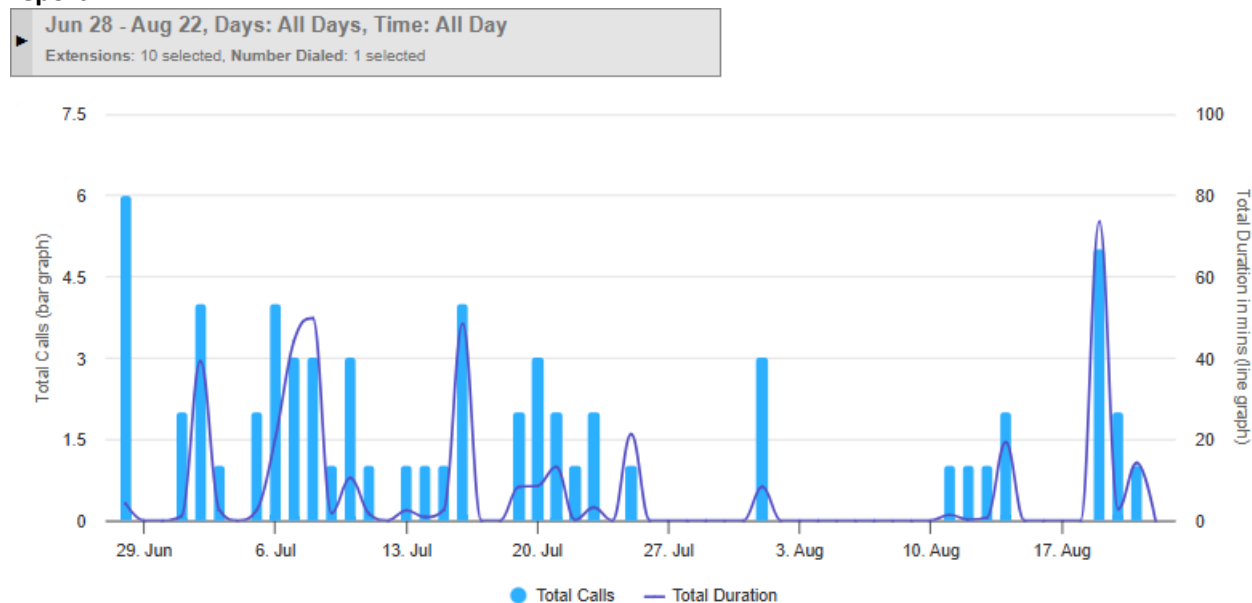
Current balance
\$84,563.47 CAD

Credits: **\$195.93 CAD**
 Debits: **\$1,942.11 CAD**

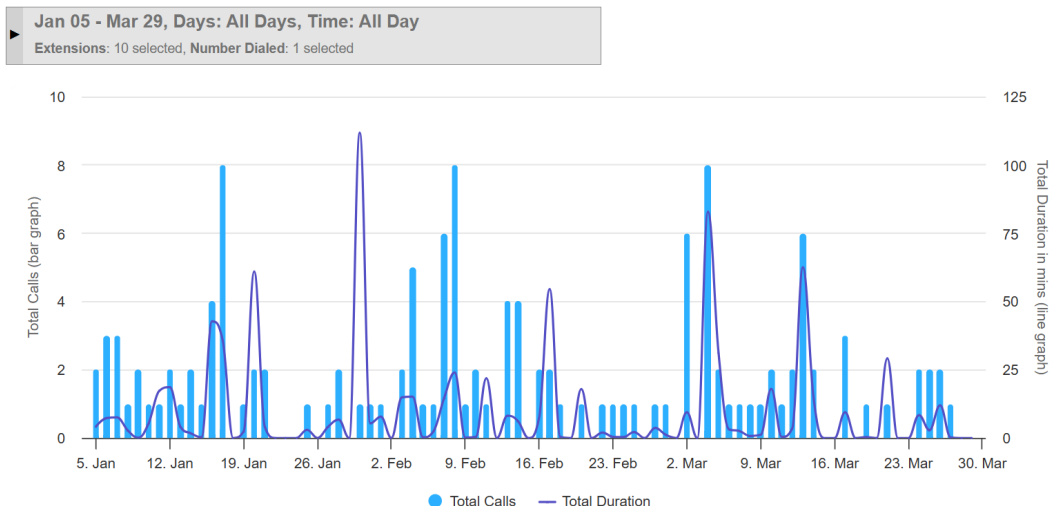
Transactions (9)

Date and Time ↕	Description ↕	Transit	Debit ↕	Credit ↕	Balance
2026/08/03 06:00	Balance Forward	-	-	-	\$86,309.65
2026/08/04 14:45	WITHDRAWAL~~~Brian Smith~~~INTERAC E TRANSFER	57026	\$265.91	-	-
2026/08/04 19:29	WITHDRAWAL~~~Roxanne Kipnes~~~INTERAC E TRANSFER	57026	\$328.00	-	-
2026/08/04 19:29	WITHDRAWAL~~~Roxanne Kipnes~~~INTERAC E TRANSFER	57026	\$391.50	-	\$85,324.24
2026/08/10 11:20	DEPOSIT~~~ALBERT SHELLEY~~~INTERAC E TRANSFER	57026	-	\$70.93	\$85,395.17
2026/08/11 09:30	SERVICE CHARGE~~~SCOTIACONNECT	91389	\$30.00	-	\$85,365.17
2026/08/19 B	DEPOSIT~~~Gail Teabo~~~INTERAC E TRANSFER	57026	-	\$125.00	\$85,490.17
2026/08/20 11:03	WITHDRAWAL~~~Brian Smith~~~INTERAC E TRANSFER	57026	\$789.89	-	-
2026/08/20 11:03	WITHDRAWAL~~~Veronica Morganhart~~~INTERAC E TRANSFER	57026	\$136.81	-	\$84,563.47
Total			\$1,942.11	\$195.93	

Below is the call activity on the *Freedom Voice* line from the period of 28-Jun-2026 to 22-Aug-2026, since the previous report:



The average in volume is quite a bit less, and the duration was also much less than the previous period.



I tested the phone line options and they successfully re-direct the caller to the respective regional phone lines. I have also provided the latest “fiscal Q4” version of the budget in my report for posting on our new website. I also provided the chart of regional contributions over the past four years.

Yours in Service,
Jessie L.
Treasurer, CANA/ACNA

Secretary Report

Summary of work

- Sent a summer newsletter - about 100 people opened it per click statistics
- Helped approve expenses with the Treasurer
- Provided minutes from July
- Various administrative tasks

I’m grateful to be of service. Thank you all for yours!
 -Veronica

FD/PR Report

CANA FD Team Report – August 2026

Hello friends!

What a busy quarter! The FD Team has continued to meet virtually every 2-3 weeks over the past few months. Below is a summary of our ongoing work:

- We will be investing in a social media PSA campaign within the next couple of days in collaboration with the PR Through Social Media Workgroup. To maximize impact, the campaign will launch alongside a national press release in CARNA. We are timing this to coincide with CCNA to leverage existing momentum and increase public engagement. We will also be launching a second press release in November to coincide with National Addictions Awareness Week. The graphics and the press releases are included as attachments in the forum.
- We’ve been extremely busy preparing for our PR roundtable. Just as a reminder, it is scheduled for Friday, September 18th from 9:30am - noon. Coffee, tea, and light refreshments will be provided. We scrapped the idea

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of making this a hybrid event, choosing instead to focus our attention and discussion solely on those present in the room. At this time, we only have about 14 RSVP's confirming they will be attending the roundtable. Katherine has taken responsibility for ramping up this number with local PR trusted servants over the next week. We need to get as many participants in that room as possible.

- We purchased a new CANA/ACNA banner to go alongside our CANA/ACNA booth at CCNA. The booth will be a one-stop shop for everything CANA/ACNA. Members can ask questions, join workgroups, or sign up for our new national mentorship program.
- At our last few FD meetings, we've been joined by a member of Toronto PR. I'd like to invite any interested member to attend our FD meetings. They're very informal and they serve as an opportunity for the FD team to check in and ensure that our momentum continues. This also serves as an opportunity for us to collaborate with other levels of service. Everyone's input is appreciated.
- Lastly, we've finalized our Vision & Mission statements, and we've put together a Wish List for the year. Together, these serve as a roadmap for CANA/ACNA FD. Please take a look at the "Vision, Mission & Wish List" document in the forum.

Yours in Loving Service,

Martin P.

FD East

Katherine M.

FD North

Brian S.

FD West

NCRC Report

NCRC Report September, 2026

Good day, peers!

Everything is moving along quite smoothly for the party in Moncton. Our LWG (Local Work Group) and PWG (Planning Work Group) have been working diligently to fulfill our primary purpose. We have a few finishing touches and then we are ready to roll. We just recently filled our last position, Hospitality; and with everyone else up to speed we will be ready to serve our fellow addicts.

Now there are over 275 people registered, and we are just shy of reaching our F&B commitment. We have over 40 speakers and we are glad to say that for every English topic meeting we have a French topic meeting. In addition to our 3 main English speakers; Friday night, Saturday night and Sunday morning, we will also have a French main speaker on Saturday night. All our main speakers will be streamed live via the Zoom platform and translated into both languages thanks to the Quebec fellowship.

Saying that I would like to talk about our lack of two main French speakers for Friday night and Sunday morning. The Saturday night French speaker was due to the Speaker Coordinator and I overstepping our boundaries and making decisions that were supposed to be made by the PWG. By the time our next PWG meeting arrived it was too late to do anything, as the French speaker was already invited and to change that would be just wrong!

Let's pedal back a bit! When we first made up our budget, we anticipated a big participation from the Quebec fellowship. Then a convention in Quebec had to change their dates, and that unfortunately conflicted with the date our convention was on. As time passed, we noticed that there was little participation from the Quebec fellowship and the French speaking community as a whole. A short while after, there was a request, from the Quebec Region, I believe, for a CCNA registration form in French. The process to complete this form took longer than we had anticipated due to backend complicated logistics. I even heard a rumor that members from Quebec were holding off from registering until a registration form in French was available. If this was indeed the case, then this may have slowed down registrations

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from some French speaking members as well. By now we are well into our speaker selection process. At one point we had had about 15 English speakers selected and only had 3 French speakers. The French registration form got completed and with the help of FDE (Fellowship Development East), who is from Quebec, and whose first language is French, a few more French speaking members registered. After ensuring they had the necessary clean time and a clear NA message, they were added to the speaker list. I continued working with FDE and overtime we were able to reach a point where we would have for every English topic meeting, a French meeting with the same topic. I believe progress has been made.

Somewhere along the line there was a request for French main speakers coupled with English main speakers. By this time, we are well into our programming. We had already chosen one main French speaker coupled with an English speaker and we had done that prematurely. As a PWG we discussed the possibility of having two other main French speakers. There were a few concerns; logistics, a translation room that would not be able to accommodate the English-speaking population and the chaos that could ensue, not to mention how disruptive this might be, especially in the transition to the second speaker. In the room there would be 87% English speaking members of which, I would assume, a very small percentage understand French. What would they do? They would probably leave. We, then, discussed earbuds as a means of providing translation but some members from the PWG felt that it was too late for that; that this was something we needed to do from the start, but at the start, as I mentioned, it looked like there would be a very limited French speaking participation. Because of these things, we felt it would be best to leave things as they were, see what we can learn from the Saturday night duet and move in the direction of making this a truly bilingual convention. Another thing that I believe may have caused some disappointment to the Quebec fellowship was that they were, somehow, informed that there would be three main French speakers, before it was confirmed with me. If I had been approached about this earlier, maybe we could have made it happen. Regardless, this is where we are now, and from this my hope is that we can grow.

A bilingual convention is an idea that I love; an idea that I would like to see happen at our next CCNA. But before we do that, we need to discuss this as a body. We need to discuss what that would look like, and how we can achieve it.

I would go even further to implement an accessibility policy. I suggest we build a policy that looks after the needs of our members who not only have mobility issues, but the deaf, the hearing impaired, the blind, and so forth. With that said, I would like for our zone to consider adding ASL (American Sign Language) and LSQ (Langue des Signes Quebecoise) to the list of languages offered during our main speakers as well. I have been speaking with a member from Ontario who has been helping the Ontario Region provide this service to their NA members who are deaf and hard of hearing. She is willing to meet with us, if we choose to have this discussion. I have also been speaking with CSH (Canadian Hearing Services) one of a few providers who offers ASL and LSQ services to the deaf and hard of hearing in Canada. I have talked with them about providing such services to our convention. It is possible and there are economical ways to do it. It is important to remember that as a body that is working to become bilingual, this would require bilingual language services as well, which would add to the overall price. But can we put a price on someone's life?

Let's move back into our celebration of recovery events. Our Friday night showcase/ Karaoke will be hosted by a Canadian Idol star and Canadian Karaoke finalist, with many other accolades, Katey Day, coupled with a local karaoke professional. Our comedian Jenn Grant, with many accolades as well is booked and ready to perform on Saturday night followed by Dj Dionne who will be providing services for our Dance. Katey Day will move back into the spotlight on Sunday morning providing entertainment for our Blues Brunch. There will also be our usual auction on Saturday night. Please bring any auction items that you feel will be of value and pass them on to our fundraising team.

As a part of fundraising efforts, we had a very successful event with speakers from PEI, Nova Scotia and New Brunswick. Even though it was successful financially, profiting from over \$800 with another \$436 worth of concessions such as pop, chips and bars paid for as we open our Hospitality room, it was a chance to see our LWG in action. I believe you all will be in good hand. Thanks to Rob C for an amazing spaghetti supper and everyone else who helped make this a success!

I regret to inform you that I have yet to make a recommendation for CCNA XXXV. I have been trying to do most things on my own, but there is still much to learn. I was hoping to have a recommendation for you, but this is something that cannot be rushed and before I knew it the needs of CCNA XXXIV took precedence! This is where we are now! London offers excellent hotel rates for both the fellowship and our advanced team, with more availability in late September leading to October, but meeting space is more expensive as we would have to use a convention center in conjunction with the hotel. Ottawa's room rates are considerably higher from late September leading into October, but their meeting space is somewhat cheaper. Hotel room prices would be cheaper in late August. How would you feel about a convention the week of August 22-29, 2027 in Ottawa? What are your thoughts, London or Ottawa, as a city to host CCNA XXXV? I look forward to our discussion.

Please remember to see Paul or myself for any of your needs during the week. This will help avoid confusion, redundancy and extra charges.

We need to have a plan for a future NCRC (National Convention Resource Coordinator). I am into my last year. Right now, I have no plans of staying on!

ILS,
Jim F
NCRC

Convention Coordinator Report

Conventionator Report

I have been actively participating in the planning of CCNA XXXIV and offering guidance to the NCRC on next steps. I have made myself available for questions and input when requested. For the most part I have been acting in an advisor status with the NCRC taking the lead on all aspects of the convention. With the convention only a couple of weeks away things are bouncing. There are many Trusted Servants pulling this train and we are ready to host an amazing convention blending some new ideas and processes along with the stable proven ideas. Can't wait to host y'all in Moncton.

In Service,
Paul C
Convention Coordinator

CARNA Report

Canada Atlantic Region Report to CANA/ACNA

Sept 1, 2026

First let me welcome you in advance to Moncton NB. We hope your visit will be enjoyable and productive. If I or another member can be of assistance, please do not hesitate to ask.

CARNA currently consists of 5 active areas consisting of 91 weekly meetings across 4 provinces covering more than 500,000 square kilometers with over 2.6 million people.

Nova Scotia (CNAASC) 39 meetings

Prince Edward Island (PEIASC) 10 meetings

New Brunswick (NANBASC) 14 meetings

Northern NB (NBASC) 2 meetings

Newfoundland & Labrador (NLASC) 26 meetings

CARNA meets virtually 3 times a year and in person once per year. CARNA last met on Aug 9, 2026. Our upcoming meetings are scheduled for:

September 15-18, 2026

Nov 8, 2026

Feb 14, 2027

May 9, 2027 (Regional Assembly – Halifax)

Aug 8, 2027

Nov 14, 2027

We have a few open regional positions. We are seeking an AD, Vice-Chair, a Treasurer as well as a Web Coordinator.

We have adopted an updated set of guidelines with some significant changes including new RD team 3-year terms and staggered elections. If you are interested in reading the guidelines they are available on the website; <https://carna.ca>.

I've had some inquiries regarding the alternative service structure that was proposed at WSC several years ago. There is an interest in knowing if any of the service bodies in Canada use the Metro model or other parts or actions associated with that proposal? We look forward to hearing about it.

Overall, the state of the RSC is a bit weak because of the many open positions. As I reported last year, we did expect to have a drain on finances primarily because of the WSC and CANA being in the same calendar year. This has resulted in low reserves so no financial contribution to CANA this quarter. We anticipate the next quarter will look better for us.

Despite these challenges we are solid.

Our big event is CCNA very soon in Moncton – the hub of NB. The venue is easy to get to from across the province and from Prince Edward Island and Nova Scotia. Everything on the mainland is a significant journey for folks from Newfoundland. But they will be there. Transportation from the Moncton Airport to the host hotel – Delta Hotels Beausejour - would likely be a short 15-minute ride via taxi

Events in the region are transitioning from the summer events as planning for fall and winter events unfold. All our known events are listed in the calendar on the carna.ca website.

I have not received any input on the CANA Vision statement as of the writing of this report.

We anticipate dropping the use of our PO Box as communication has been restricted to thank you from NAWS and invoices from Canada Post.

Let me know should you have any questions regarding this report or anything CARNA related.

In Service,

Paul C.

CARNA RD

Quebec Report

No report posted

Ontario Report

Regional Meetings and Service Structure Health

Meetings Numbers

Ontario and Manitoba 467 in person, up 3 and 71 on line, down 1.

The Regional Roaming Meeting Anchor Area in Aurora in July, the Region is moving to 3 in person and 1 zoom meeting a year. Saturday was spent in workshops focusing on the new comer, inclusivity for members with needs and a WSO / CANA/ACNA orientation.

Google Meets is now the preferred option over Zoom for the Regional service structure.

Regional Service Structure

There are some opportunities available at the Regional table, alt-chair, P and P and alt-treasurer. The Region is functional but in need of succession options and alternates.

Financials

A Q2 financial report is available and attached to the report. The Region is in good financial shape with the Ontario Convention and Regional Literature making contributions.

Ontario Conventions of Narcotics Anonymous

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ORCNA 37

Was in Collingwood Ontario at the Blue Mountain Resort running May 15 – 17TH. The revenue stream was a record breaker coming in at over \$30,500.

ORCNA 38

The Niagara Area has won a bid for the 2027 ORCNA. It will be in St. Catharines, a short drive to Niagara Falls on May 21st to the 23rd 2027. CANA/ACNA's own Brian S is the Chairperson. They have already begun having business meetings and filled positions. Registration information is available online.

Toronto Area Convention

TACNA will proceed ORCNA 38 in February 12 – 14 of 2027, Happy Valentine's Day!

Northern Ontario Convention

In 2027, June 25 – 27th There will be a Northern Ontario Convention of Narcotics Anonymous in Sault Ste. Marie which is located at the junction of Lake Superior and Huron, at the US border.

The website is still under development, when completed registration will be available. Most positions are filled with the exceptions of Alternates for Chair, Arts and Graphic, Fundraising and Entertainment and Web Servant.

Canadian Assembly Convention Locations for 2027

Ottawa and London Ontario are potential candidates for September 2027. More will be revealed, soon I suspect. I currently sit in on Moncton Zoom meetings and am excited about participating in a more active role in 2027. There was a conversation regarding an Alternate Chair position.

Other Events

Summer is sadly over soon and NA campouts are also coming to an end.

Attachments with this Report

Q 2 Financial Report

In grateful service,
John F, CD Ontario Region

AL-SASK Report**AL-SASK Service Structure**

- 7 Areas meeting together 4 times per year
 - EANA, Edmonton Area of NA
 - CSANA, Central Sask Area of NA
 - SSANA, South Sask Area of NA
 - CANA, Chinook Area of NA
 - CAANA, Central Alberta Area of NA
 - NLANA, Northern Lights Area of NA
 - PANA, Peace Area of NA
- 192 Groups, 240 Meetings per week
- RSC Admin: 7 positions with RD/ARD/Chair/Vice-Chair 2B voted Oct 3rd
- 6 Work groups outside of our Routine Services

Regional Service Committee (RSC) has not met since our last report to you

Updated Highlights:

- ➔ We have been working through a grievance within the RSC and will have completed this process by the end 2026.
- ➔ We are seeking approval from RSC for a membership External Survey following our Internal Survey for the RSC body in 2025.
- ➔ We are securing regional insurance and thank all of the regions seated at CANA/ACNA for their assistance and feedback.

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- We are withdrawing our proposal on the Adoption of the YAP Program for the Canadian Assembly which was presented in July.
- Our Public Relations Committee is actively attending events to share our information, including the upcoming Recovery Capital Conference on September 22-24th in Calgary Alberta. We are grateful to Quebec for their social media and currently exploring our options.
- Our financials are posted on our website: <https://alsaskrsc-na.org/>
- 13 conventions/campouts from April through September, 2026

Yours in Service,
Joanne A.
AL-SASK Alternate Delegate

BC Report

Acronyms

(WRT) with regards to, (PR) Public Relations, (CP) Conference Participant, (CSACNA) Central Saskatchewan Area Convention) (BCACP) BC Association of Chiefs of Police, (FWSCWG) Future of the World Service Conference Workgroup, (BCRSC) BC Regional Service Committee, (DRT/OAT) Drug Replacement Therapy/Opioid Antigen Therapy.

Elections:

After August elections BC Region has a new RD Team. Ken P. is the Regional Delegate, and Brendan E. is the Alternate Delegate. We as a team look forward to working with you all.

RD Team Synopsis of Work:

- AD attended Tri-Cities Area at area request to help with conflict

Upcoming Meetings

- RD has started a monthly Regional Traditions and Concepts Workshop. We will be discussing Tradition and Concept One On September 23. Following that, this meeting will happen the third Wednesday of each month
- RD will be attending VINPRANA GSR Learning Day November 7.

What's happening in BC

BC Areas

The BC Region continues to be engaged with its 14 member areas having discussions on Mentoring and training sessions. The new Delegate Team members have been discussion increased outreach efforts with the RD attending the lower mainland Area meetings and the AD attending the Okanagan Area meetings. We are still working on strategies we may be able to add additional support on Vancouver Island.

BC Regional Service Committee

Contribution was made to CANA/ACNA in August for \$10,000.

Our next meeting will be November 20-22 at Camp Hope.

Ken Painter
BC RD
604-765-4145
rd@bcrna.ca

Brendan Egan
BC AD
250-463-3677
ad@bcrna.ca

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Workgroup Reports

1.1.1 PR Through Social Media

No report posted

1.2.1 National Professional Development and External Outreach Report

Exciting times for this workgroup!

Here are the action items from our charge sheet with current statuses:

Update contacts for all organizations (email, address, and phone)	Date	Ongoing
Find and add national contacts from remote, rural, and diverse communities	Date	April 2026 2nd Virtual CANA COMPLETE
Review the sunshine letter for potential changes based on who we are contacting	Date	Jan 2026 1st Virtual CANA COMPLETE
Seek additional feedback on our new sunshine letter from PR, etc.	Date	April 2026 2nd Virtual CANA COMPLETE
Let RDs and Regional PR know when we contact a national agency with an address in their region	Date	Ongoing
Maintain a log of contact info and date of contact	Date	Ongoing
Mail out letters and PR information to new contacts	Date	June 2026 3 rd Virtual CANA COMPLETE
Follow up (with professionals) by phone and/or email	Date	October 2026
When responses are received, connect agencies to Regional PR and include RDs on communications	Date	Ongoing

Thank you to all of the RDs for getting feedback on our letter.

Now that the letters are out, we have follow ups planned 4 weeks later via phone calls.

We also have a list of all regional PR contacts so that we can forward along any responses we get.

I am so thankful to this committee for all of their hard work and great energy.

We spent \$131.86 on our mailing out of our \$500 update.

-Veronica

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2.1.1 Reimagine the Canadian Convention (CCNA) and its service positions

Proposal: CCNA Vision/Mission Statement (see Appendix)

We are recommending that the body review, revise (if needed), and ultimately adopt the attached CCNA Vision and Mission to guide CCNA's future direction.

Intent: To ensure that CCNA has a “North Star” to help our national convention stand out as a unique celebration of recovery, to guide the revision of current and future roles, and to ensure that decision-making is collaborative, with guidelines, direction, and decision-making processes for our national convention.

Task Updates

- [COMPLETED] Review existing discussions from reports and minutes to capture recommendations that can be used to create tasks: *Recent discussions via reports were gathered, consolidated, and merged into CCNA guidelines*
- [IN PROCESS] Assess the roles and responsibilities of: NCRC, Planning Workgroup, Local Working Group, Regional Delegates, and other relevant positions (current and future), and provide recommendations for changes: *Guidelines and feedback gathered from CANA guidelines and previous workgroups were merged into CCNA guidelines*
- [IN PROCESS] Assess the CCNA, including cadence (how often we have it), feasibility, and cost, and provide recommendations for changes: *Process of gathering feedback from previous committees was started, a pros-cons list was created*
- [IN PROCESS] Assess CCNA guidelines and templates and provide recommendations for changes: *Guidelines review included merging feedback and CANA guidelines with CCNA guidelines*
- [COMPLETED] Reach out to and learn from other service bodies for information and share it with this group: *Feedback was gathered from the last 5 previous CCNA committees and consolidated and merged into CCNA guidelines where relevant*
- [COMPLETED] Create and/or define a vision and mission for CCNA: Draft is complete and ready to present to the body.
- [NOT STARTED] Invite a World Board / NAWS member who has experience with the NA World Convention to help as a resource.

Proposed future direction of workgroup:

- Review CCNA guidelines and processes for alignment with Vision and Mission for CCNA
- Review guidelines and decision-making processes at CCNA to be more collaborative between PWG and LWG, potentially shifting the PWG to a mentorship/oversight role
- Clarify who is responsible for mentorship in CCNA and incorporate into future guidelines
- Review and revise roles and responsibilities in PWG and LWG to ensure clarity, reduce redundancy, and help with mentoring
- Review cadence of CCNA

Appendix:

CCNA Vision Statement

The Canadian Convention of Narcotics Anonymous shines as a powerful, inclusive, and joyful celebration—a vibrant expression of recovery, unity, and collaboration that rekindles hope and inspires the growth of NA across Canada.

Our convention is where every member can belong, where connection and service illuminate the path forward, and where our collective actions strengthen NA's presence from coast to coast

CCNA Mission Statement

The mission of the Canadian Convention of Narcotics Anonymous is to bring the Canadian Fellowship together in a spirit of unity and service—creating a national gathering that celebrates recovery, strengthens collaboration between regions and CANA, expands access and inclusion for all communities, and supports NA's ongoing growth for the addict who

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needs us today and the one who will come tomorrow.

To fulfill this mission, CCNA commits to:

- **Inclusive participation**, ensuring every member, including those in remote regions, Indigenous communities, incarcerated settings, or treatment centers, has pathways to meaningfully engage.
- **True partnership** with regional service bodies, jointly building bridges, sharing resources, and supporting development efforts nationwide.
- **Visible and coordinated outreach**, making NA more accessible and better understood across Canada.
- **Sustained collaboration** with CANA so that the convention becomes a living expression of our shared vision and a catalyst for nationwide growth.

2.2.1 FD Collaboration Report

No report posted

3.1.1 Indigenous Translations Report

Hello everyone,

I attended the WSC as Ontario RD and had the opportunity to speak to De, Naws, Translation Team Leader. We were discussing how frustrating it can get and how slow the translation process of translations is. She shared it took Quebec and France 10 years to do the Basic Text...

Suggestion for any future translations:

Based on my experience on these projects, I would suggest that whenever someone wants a translation done, we request right off the hop that two individuals are needed, one to do the actual translation and one to do the back to English.

Blackfoot:

A new development has taken place with this translation. The Elder Harriet, who was working on this IP, has had a change of heart about continuing to finish it off.

It was explained to me like this: Harriet is a perfectionist, and because she's an older Elder, her view on this translation is that Blackfoot isn't written in words, but in thoughts.

She isn't comfortable writing it down in thoughts, as anyone reading it wouldn't interpret it in this same way.

We do have another translator, Anne Bluewings, who will assist with this project to move it forward. Honorarium \$650.00

A suggested honorarium of \$250 for Elder Harriet would show appreciation and kindness to her for the time and effort that was put in.

Blackfoot key-tags update:

NAWS @Fatia will start production on the rest of the key-tags. Clarification was needed as to whether the wording on them translated, e.g. do we list 30 days just as A'yipponi?

Or is it then numeral 30 and the word A'yipponi translate to 30 days, or does it just mean "days"?

Just a fyi: There seems to be some conflict with who purchases the Blackfoot key-tags, normally it would be an area/region that carries them, however in this instance Ethel had to purchase 350 white key-tags because that service

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isn't provided by the AL-SASK area/region.

Inuktitut:

The back-to-English translation for this IP will be taken care of by @Katherine and is going to start shortly.

James Bay Cree:

This IP was sent out to the RCM in Timmins, who is interested in helping to find someone to translate back to English. I'll be at the region next weekend and follow up with him if they are present.

Thank you
In loving service,

Genina A
CANA/ACNA
Indigenous Translation

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