Canadian Assembly of Narcotics Anonymous
Meeting Minutes
March 23, 2025
Approved June 29, 2025

Sunday, March 23, 2025

8 AM PDT - Open Meeting

1. Serenity Prayer
2. Service Prayer (French) – Myriam H
3. 12 Traditions - Joanne A
4. 12 Concepts – Carl K
5. CANA/ACNA Vision Statement – Susan G
6. CANA/ACNA Ground Rules – Ken P

- Introductions and Roundtable
- Orientation for new members
- Announcements

Attendance

- Chair – Roxanne K
- Vice Chair – Merry G
- Treasurer – Adrian M
- Secretary – Veronica M
- FD/PR East – Louise G
- FD/PR Central – Katherine M
- FD/PR West – Mark S
- NCRC – Jim F
- Convention Coordinator – Paul C
- RD CARNA – Carl K
- AD CARNA – Susan G
- RD Quebec – vacant
- AD Quebec – vacant
- RD Ontario – Laura L
- AD Ontario – Vacant
- RD AL-SASK – Rhonda R
- AD AL-SASK – Joanne A
- RD BC – Bill W
- AD BC – Ken P

Observers: Myriam H, Pascal B, Christine H, Scott M, Brian S

Reports – Actual reports at the end of the document, only questions here. Hyperlink to reports provided

Administrative Reports

Chair

Report Posted. No Updates

Vice Chair

Report Posted. No Updates

Discussion and Questions:

- Question regarding "changes from "our" side – this is from Bill and Merry's review

Treasurer

Report Posted

Update: Adrian's recommendation is for a $5,000 contribution to NAWS

Discussion and Questions:

- ACTION ITEM Adrian: correction from Inuktitut to INNU
- **Update:** Adrian's recommendation is for a $5,000 contribution to NAWS

Secretary

Report Posted. No Updates

FD/PR Report

Report Posted

Updates:

- For the Pattison Information – the grant application was declined. The team will make some follow ups including OutFront Media. For clarification, this was because others were ahead of us in line, not about any issues with our application.
- Stay tuned for more about the upcoming CSAM conference.

NCRC (National Convention Resources Coordinator)

Report Posted. No Updates

Convention Coordinator

Report Posted. No Updates

CARNA

Report Posted. No Updates

Discussion and Questions:

- Question: The report had referenced a "tentative" agenda for the Assembly – has this been finalized? Carl confirms that it has been finalized and sent to RCMs.

Quebec (vacant)

No report

Ontario

Report Posted

Update:

- Laura L will follow up with more details about the contribution from Ontario
- Laura's topic about Zonal and World responsibility has been added to new business

AL-SASK

Report Posted

Discussion and Questions:

- Question: There are questions around the Canadian Convention status, i.e.. charitable or non-profit and the previous budgets. This has been added to new business

BC

Report Posted. No Updates

Discussion and Questions:

- Question about succession planning – confirming this is on new business

Workgroup Reports

1.1.1 PR Through Social Media

Report Posted. No Updates

1.2.1 National Professional Development

Report Posted

Update:

- 2/3 of the letters have been mailed with pamphlets

Discussion and Questions:

- PR Remote and Rural Communities would like to cross-reference their lists to check for potential crossovers. Lists of contacts are also available on the charge sheet

1.2.3 Improve CANA/ACNA Website

No report

Update:

- This is **DONE**
- WebPower is working on finalizing the survey in French

Discussion and Questions:

- Question: Where are the financials on the new site? Under Resources – Zonal Forum Minutes

2.1.1 Explore Options to become a Hybrid Meeting

Report Posted. No Updates

3.1.1 FD/PR Collaboration

Report Posted. No Updates

4.1.1 Indigenous Translations

Report Posted. No Updates

4.1.2 PR to Remote and Rural Communities

Report Posted
Update:

- Looking for new members. Bill will be traveling and offered support for the workgroup while he up there

Routine Services – No Reports, updates included in admin reports

Phoneline – Treasurer

Report Posted. No Updates
Discussion and Questions:

- Question: Did we see a spike during the PSA campaigns? There are diagrams in the Treasurer's report showing phoneline activity and there was not much of a difference
  - It would be interesting to see if there were more visits to the website during the campaign
  - Action Item: Paul will look at website stats during the campaign

Website – Vice-chair

Report Posted. No Updates
Discussion and Questions:

- Suggestion: Plan for all new content to be added bilingual
- Suggestion DeepL as a translation tool with mixed reviews

Convention – CCNA (NCRC, Treasurer, PWG)

Report Posted. No Updates

Local Workshop – Local RD

No Report posted. No Updates

Booth at CCNA – FD/PR Team

No Report posted. No Updates

CANA/ACNA Video – Admin

No Report posted. No Updates

French Translations – Chair

Report Posted. No Updates

Discussion and Questions:

- Much appreciation for the quick turnaround for translations
- Question: Which translations does this apply to? CANA ACNA Zonal Forum materials, websites, minutes, resources, etc. Working to be a bilingual body. More details are in the Chair report.

CANA Newsletter - Secretary

Report Posted

Updates:

- Update: Will be published next week in French and English
- Be sure to subscribe to the newsletter

CANA/ACNA Pamphlet - Secretary

Report Posted. No Updates

French/English TV PSA – FD Team

No Report

Update:

- The campaign ended, although it is reported these are still airing as of todayStats foir this campaign as of Feb 8th, 2025
  - English side: 40 spots paid. 160 spots free
  - French side: 38 spots paid. 1402 spots free
  - Subtotal: 1440 spots, still 39 days to go

Membership email distribution list – Secretary

No report posted. No Updates

Discussion and Questions:

- Suggestion: Remove this from routine service
- Action item Roxanne: follow up on removing membership email distribution list from routine service

Scanning– Admin

Report Posted. No Updates

Attendance at Professional Events – FD/PR Team

Report Posted

Update:

- For the Recovery Capital in Calgary Conference, please CC Rhonda and Joanne with all correspondence. Mark FD West will do this going forward.
- Suggestion: Include an RD for all correspondence from FD/PR for events specific to that Region
- Update to the following section in the report:

  Routine Services - Offer Attendance Events

Okanagan Learning Day – Mark S has been invited by the BC RNA to present on fellowship development at their event on April 26, 2025. There will be a Workshop and a Q & A!
A request was received by the CANA Chair for participation in the Central Sask Area Convention. The request was communicated to FDW . BC RD will take point and the CANA Chair will co-facilitate a workshop on 'The Importance of Traditions and Concepts.'
Recovery Capital Conference - Calgary AB - Sept 23-25, 2025
Registration Cost: $500.
Mark will register for the conference on behalf of the Chinook Area PR who have agreed to participate. CANA FD will register as an exhibitor and Chinook Area PR will be collaborating with supplying the literature, display and volunteers.
The registration invoice will be forwarded to Adrian for processing and payment.

Offer Attendance at Region – Admin

Report posted
Update:
- Bill W will go to AL-SASK
- A request was submitted that no one from that region be present

9:15 – 9:30 AM PDT BREAK

Old Business (taken from December 8, 2024, meeting minutes)

1. **Chair** - WeTransfer – acquire access to be provided by QC PR (email sent Jan 26)
   a. Purchased for PSAs and reimbursed by CANA and ideally CANA would also have access. Request is pending
   b. Action Item: Roxanne is following up on accessing WeTransfer from QC and asked if Myriam can look into it

2. **Secretary** – Approve December 8, 2024, minutes
   a. Consensus – approved

3. **NCRC** - Carry *CCNA POS Options* to the next quarterly agenda for discussion
   a. Could Zeffy be an option, as well – QC uses this platform
   b. Jim will prepare information to be shared at the next meeting in March 2025
      i. **Update:** Jim shared his recommendation for Zeffy in his report. Supported by Stripe and no additional charges because we qualify as a non-profit
   c. Suggestion: Per Bill, you can add a name of an NA body instead of the name of a person
   d. Clarity is requested for which places this point of sale would be used for (registration? Sales on site?)
      i. Suggestion: can we do some testing before the convention
      ii. QC successfully uses this platform at conventions as well
   e. Question: Are we already using Stripe? Yes. Ideally this will be an easier transition
   f. Action item: Jim and Paul work together and come back next quarter with final recommendations for using Zeffy as PoS for the Convention

4. **NCRC** – Alt Position
    a. The National Convention Resource Coordinator position has a large responsibility which makes it difficult to execute successfully alone. Ideally having an alternate position could help.
    b. Suggestion: create a workgroup/strategic plan item to address this
    c. Suggestion: this is a great topic for the in-person meeting. Perhaps the convention has outgrown our ability to support it. See how NAWS is also assessing the viability of a world convention.
    d. Feedback was shared that it seems like this has continued to come up in old business, but no workgroup has been formed to address it
    e. Alternate positions are also available if a backup is needed if the NCRC becomes unavailable
    f. In 2022-2023 there was a workgroup responsible for reevaluating the convention in the past. A suggestion is made the more evaluation could be done about the viability of a yearly Canadian convention
        i. What was the recommendation of this workgroup in August 2023? There were several recommendations, but Alt NCRC was not one of them
        ii. This is an example of where succession planning could be beneficial
    g. Feedback was received about when an area puts on this convention that the amount of effort needed to support this convention requires so much service from members that it prevents members from serving in their local area which has impacted the area service structure
    h. Feedback was given about financial statements for the convention to the local area and the Treasurer has shared how to locate those. The RD has access and can provide it to others who want to see it
    i. Suggestion: has there been feedback collected from the service members involved in the convention process?
    j. Multiple discussions have come up
        i. Position of Alt NCRC
        ii. Viability of the convention
        iii. Impact on local areas
    k. Suggestion: It sounds like this should be discussed at the in-person meeting and ideally be added to the strategic plan and become a workgroup. Additionally, succession planning could assist with some of the concerns regarding the Alt NCRC position
    l. A suggestion is made to strike a workgroup now to prepare for the discussion that is needed at the in-person meeting. It was suggested that the workgroup to review the lengthy minutes from the discussion at the last meeting in the 2024 Full-body minutes
    m. No work groups were formed.
    n. Action item for everyone: Review materials about this (discussion in 2024 minutes, the Former Workgroup: 2,1,1 Re-evaluate CCNA processes, including NCRC role)
    o. Consensus – keep on the agenda to be discussed and encourage everyone to read up on this in preparation

5. **CANA/ACNA Pamphlet** - Bring some ideas back to the 1st virtual if you have creativity and/or experience to be shared
    a. Pamphlet will be 'refreshed' by members of the admin – email any ideas to Roxanne and/or Merry – **COMPLETED**
    b. On new business to discuss printing

6. **Treasurer** – post quarterly financials on the website. How: via WebPower / What: PDF the simple financial (5th) tab on a quarterly basis
    a. Send PDF to Webpower to be posted on the website – **COMPLETED Available on new website**
    b. These are also included in the Treasurer's report

7. **Translations** – INNU tags - Genina will estimate the cost/budget/dollar amount of sending key tags to this group in Northern Quebec. Roxanne will email Genina to get clarification – **COMPLETED**

8. **Planning Work Group (NCRC, CANA Treasurer, local RD for the location of the convention, and the CCNA chair) 2025** - task the PWG in BC to review the CCNA guidelines and templates and bring the recommendations to the body for review and approval - Table to next meeting – March 2025
    a. Suggestion: this is an unrealistic task based on resource availability
    b. AL-SASK is working on simplifying this as well and can share their findings
    c. Action Item: to be moved to the full-body meeting as a discussion item

9. **Admin**- Guidelines - the admin group will take this offline, review the guidelines, and make any recommendations to text/language/wordsmithing in plain language
    a. Vice-chair and Treasurer are working on guideline updates
    b. Bring a presentation on proposed updates to the March 2025 meeting
    c. Tabling this for now so that other business can be addressed

10. **Admin** - Volunteer Form on website that member could complete to submit for interest – with workgroup opportunities listed with a brief description, and the member can choose the workgroup that they'd like to get involved in. This can also be used to reach out to members directly. The introductory piece should indicate something along the lines of 'this won't guarantee you will get into the 'volunteer army' or something like that
    a. Not currently offered on the new website, but working on a volunteer form
    b. An easy form that lets people submit their name with a dropdown of current workgroups
        i. Paul shared a preview of this form on the website
        ii. Action Item: Paul to confirm who this volunteer form is emailed to
        iii. Suggestion to change "submit your request" to "get involved" or "submit your interest"
    c. Discussion about the disclaimer: Why can't anyone just sign up and attend or be part of a workgroup?

i. A suggestion: Workgroups are not open NA meetings and while everyone has the right to do service, not everyone is right to do service. Overly large workgroups can also be cumbersome to the facilitator

d. Suggestion: lighten the language to keep this friendly and accessible
e. Question: what is the selection process for participation in workgroups? Where is that in our guidelines?
    i. Suggestion: more thought on the process of what happens when these submissions are received
f. Suggestion: have a resource pool to collect anyone interested in service with a list of their strengths, their service resume, and this could allow for succession planning
g. Suggestion: scrap the disclaimer entirely to be aligned with our vision statement
h. Suggestion: the process is that when interest is submitted, they get in touch with the point person to welcome the new member
i. Consensus: no one should be refused involvement in a workgroup. This language will be removed. The form will be re-drafted in this way and ready for review at the next meeting
j. Consensus: if you are interested in joining a workgroup you can also contact the point person for that workgroup to join
k. Action item: Roxanne to send Paul requests exact language changes for the form once they are collected
l. Action item for everyone: Please send wording ideas which can be added to the draft for review at the next meeting
m. Action item: Roxanne to send out the draft so people can see current version and offer re-wording

11:00 – 11:20 BREAK

11. ON RD - Slideshow – NA Basics – Laura will check and provide an update - **COMPLETED**

12. BC RD – Offer Attendance at Regions - Table to March 2025
a. Bill has found it more effective to work on behalf of CANA outside of his own region. A suggestion is to engage RDs to represent CANA outside of their region
b. Feedback is given in support of hearing the message carried from a new person
c. More feedback was given that another RD team coming to present instead of a CANA admin member would be better received
d. RDs and admins are all members for CANA
e. There is an emphasis on how it can be helpful hearing from someone different and less about what position the person holds

13. BC RD – succession plan - Table to March 2025
a. Bill shared a document for consideration in hoped that discussion and action could come out of this.
b. Add to the agenda for the in-person meeting

14. **BC RD** – Guidelines Section 11. Nominations & Elections process
    a. See **Proposal** in December 2024 minutes.
    b. Action item for RDs from last meeting: Bring back to *regions* and discuss and provide feedback from regions in March
    c. Tabled to June 2025

15. **BC RD** – NCRC Role - Are there any internal documents that NAWS uses for convention planning processes that CANA/ACNA could lean on, when reviewing these roles, processes, etc. – **DONE**
    a. BC RD will email Steve R at the WSO and request this type of information, or what might exist along the line of 'convention toolbox information' or 'convention and planning'
    b. For the members: https://na.org/service-material/basics/ https://na.org/naws-projects-and-surveys/#convention

16. **AL-SASK RD** – Secretary Repayment Travel Fees 2024 Conference - Table to March 2025
    a. Tabled to in-person meeting

17. **AL-SASK RD** - CANA-CCNA – Non-Profit Status – board of directors needed and who might that be - Table to March 2025
    a. On new business

18. **QC RD** – Contributions to CANA-ACNA ZF guidelines/policy
    a. Do other Regions have it stated in their policies
    b. Table to March 2025
    c. Question from QC: for those who have it in their guidelines, please forward to secretary@canaacna.org to that we can share with QC Chair Myriam H
        i. AL-SASK said "we do 10 percent of contributions that come in and split that into 2"
        ii. CARNA The RSC will contribute quarterly to the next level of service as follows:
            1. Any monies in excess of the Region's needs as determined by Appendix B will be split 50% to WSC and 50% to CANA/ACNA.
        iii. BC Region does not have a written guideline regarding contributions. As treasurer, I always proposed a 50/50 split of excess funds between NAWS and CANA. But that was always proposed at the table and approved or not by the body. There were often deviations from that. If there were concerns about future flows, additional amount may have been held back. Or if there were any Regional Projects (i.e. Public Awareness) funds may be held back.
        iv. Action item: Veronica to send these responses to Myriam for QC

19. **RDs** – Elected Admin Position for Translations - take this information back to your regions, have some dialogue and come back to our 1st virtual meeting to see if we can make an informed decision
    a. Table to next meeting for discussion
    b. Ontario was interested in financial implications from this, and the RD did share this varies based on travel expenses. One area said there is not enough work to justify funding it and another area said there was not enough information
    c. BC discussed this at their regional admin meeting

d. Ontario requests information and policy including specifics such as the spirit of rotation. Currently this is a workgroup and not a position in the guidelines
e. Clarification: this is for all translation including Indigenous, French, and English
f. A suggestion was made to wait for the resolution to complete the Indigenous workgroup before making a decision on this
g. Other regions can bring this back to their areas for their feedback
h. We will proceed with the strategic planning discussions about this workgroup in the in-person meeting

20. **QC RD** - How could we improve our communication and attract more members to serve at the zonal forum -table to March 2025
    a. No representation - remove from discussion

New Business (taken from Input and Reports)

1. World Unity Day – Sept 6, 2025 – Zone Participation is 1 hour.
    a. Unity Day this year is 6 September, and we want to celebrate with a marathon of togetherness. The World Board is organizing a 24-hour Unity Day celebration. Each zone and Iran are invited to host an hour of the Unity Day with whatever recovery and service focus you want to bring to the time slot. Please email wb@na.org if your zone wants to sign up for an hour.
    b. Feedback was given that a timeslot that is reasonable for the various time zones would be great.
    c. Rhonda from AL-SASK and Bill from BC are interested. Laura from Ontario is interested but may not be available
    d. Consensus is we are interested. A suggestion is made that a point person be appointed.
    e. Action item: Bill from BC is nominated and will take point on this
    f. Action item: Roxanne will tell Bill who the contact is from NAWS for this
    g. Email Bill if you are interested in joining

2. **Genina** - Reimburse Ethel for 300 Blackfoot key tags - $294.52 CAD
    a. The money is available in the budget as well as receipts. There is money in the budget specifically for translations
    b. As a note of clarification: this member did not order it and expect it to be paid, rather it was Genina's idea that we consider reimbursement
    c. Ontario is not in support of this in principle as it sets a principle. A question is raised about what the policy is for situations like this
    d. CARNA agrees with Ontario that this is not a good model for processes
    e. BC agrees that money should not be spent before approval
    f. FDE and Katherine believe we should repay this as there is no ill-intent and no expectation for reimbursement with the note that it should clarified that this does not set a precedent
    g. A member offers to contribute $100 out of pocket if the body does not approve of this reimbursement
    h. A suggestion is made for a one-time contribution to the group for these key tags
    i. There is no consensus to make this reimbursement. This does not go forward

3. **Treasurer** recommends $5,000 to NAWS
    a. There is a question about how is this recommendation calculated? CANA does not have monthly recurring expenses, rather there is an annual budget. There is a balance between contributions so far and the expected expenses for the rest of the year. The treasurer reviewed his report to demonstrate how to make this estimate for interim contributions.
    b. Ontario asks if this process is documented so that future treasurers will have the same understanding. Adrian said he would be interested in mentorship and co-treasurer to help transfer this knowledge
    c. Consensus is reached in support of the $5,5000 contribution to NAWS

4. **Quebec BMLT** - a new request has been received for help with changes to the QC RSC BMLT administration.
    a. Paul from WebPower has made himself available and we have emailed the RSC Chairperson

5. **FDE** - CANA/ACNA Video– nothing on map east showing QC
    a. This is on a PSA video
    b. Action item: Louise will send this to the chair for correction

6. **Chair** – staggered elections
    a. Tabled until June 2025

7. **NCRC** - Recommendation for Hybrid workgroup for AV equipment
    a. Considering the main items and the additional items as well as the tax, we believe the financial impact of this purchase comes in well below the allocated budget amount at $2,014.41 Total
    b. Budget for the workgroup is $5,000
    c. Action item: Paul to find out where the new AV equipment will be stored
    d. Consensus is reached in support of this purchase for the Hybrid Workgroup

8. **Service Days** – May 1, 2025 – NAWS is **not** hosting a Service Day event this year. They are asking those committees that are hosting an event to share their plans with NAWS, and if there are flyers, to send a copy so they can share them on na.org website and social media.

9. **Newsletter distribution** – Set March 24, 2025 – Stay Tuned!

10. **ON RD -** What are your thoughts on a Region having two Delegate teams:
    a. An RD team focusing on World Service business, and A Zonal Delegate team focuses on liaising between the Zone and the Region.
    b. Ontario will be discussing this, and the RD teams are discussing it internally

11. **Chair** – Treasurer to provide the body with a 5-year contributions history ongoing - to be added to the Treasurer's role in the guidelines.
    a. The Treasurer is fine with that
    b. Tabled to June 2025

12. **BC** RD- Does your region or areas have a policy/guideline with regards to members on OAT MAT/DRT doing service on a committee?
    a. Ontario provided their responses by email
    b. FDW received this question as well and tried to reach out with answers in a phone call but was not able to connect to them.
    c. AL-SASK will be discussing this at their upcoming regional meeting and sharing information as she receives it
    d. Action Item for CARNA, QC, and Ontario: Regions, please provide your answers via email to BC

13. **Rhonda** – PR to Remote and Rural Communities- What is the process for using the budget and where do we get the pamphlets etc. from?
    a. What is the process for ordering and properly financially documenting this?
    b. FDE updates letters and sources and purchases literature and supplies. The invoices are then submitted on behalf of the workgroup and sent to the CANA Treasurer per the budget.
    c. The point person does have a reimbursement form to fill out which is sent to the treasurer. Separate reimbursements will be made directly as needed. The expense reimbursement form is in the forum, or the treasurer can share it.
    d. Action Item: Veronica Send the reimbursement form to Rhonda

14. **AL-SASK** Region would like to see the current and past Canadian Convention budgets. Proposed and published on the website
    a. Action Item: Adrian will work with Merry to get the current and past Canadian Convention budgets on the website

15. **AL-SASK -** Information of how the Canadian Convention became registered charity/ non-profit or whatever registration happened , they would like to know the process for this decision to be made , who made the decision , what is the required reporting , how much dd it cost and how much annually will it cost for audit etc., who is on the board , where are the bylaws ?
    a. CCNA is not an incorporated body. They registered for GST. To collect and remit GST we had to register as a business, so they are registered as a not-for-profit business (not a corporation) so there was no board of directors and no bylaws. No lawyers were involved, just an accountant.
    b. When the $50,000 tax threshold was reached, legally CCNA was required to register, so that is how the decision was made
    c. A concern was expressed about this being done first and then brought for a decision afterwards. The legal requirement drove the change.

16. **FDC** – Create a new position for FD North
    a. Proposal: I would like to propose that a new position of FD Arctic be created. Intent to create better representation of the Fellowship in Canada's Arctic communities
        i. AL-SASK supports this
    b. It is noted that some workgroups are already addressing supporting this area. Feedback is provided that CANA supports regions and isn't responsible for starting new home

groups. An opinion is shared that there is not enough of an existing community there to justify the position

c. CARNA suggests it be FD North to include Labrador as Labrador has similar issues to other rural northern communities.
   i. CARNA supports this proposal.
   ii. This would help with a single point of accountability and a contact person
d. Ontario is in favor and expresses concern that we are not ready for a fully funded position yet
e. A suggestion is made that until we have this position the north could be split between the three existing FD positions
f. Clarification: the intent of this position is not to form or support meetings, but rather for representation and communication to the northern region of Canada. Although there is not a region or an area, there are meetings in the north. It is expressed that FD's purpose is to develop their fellowship to help them bring representation to the table. Fellowship Development and PR go together.
g. Question: is this included in the FD Central role currently? Yes, FD central includes Ontario, Manitoba and all of the north. The proposal is brought now as there is enough going on that this needs to be split out and addressed separately.
h. Action item for RDs: ask your region if they would benefit from an FD North position
i. Consensus is reached for this to be FD North instead of FD arctic
j. A decision is not made without BC, but consensus is in support at this time.
k. Action Item: Add on agenda for the next meeting

Closed meeting 12:32 PM

Advanced Reports

Administrative Reports

Chair Report

CANA/ACNA Zonal Forum Chair Report – March 2025

Hello Friends – Bonjour mes amis!

We appreciate your flexibility to move the meeting up a week in March to allow our PWG members to attend.

Your admin team met Sunday, March 16, 2025, on zoom. Minutes from the meeting are available in the forum.

I have been checking the CANA/ACNA PO Box 812 in Edmonton on a regular basis, copying our treasurer and making deposits. In January 2025 I renewed the rental agreement for $262.50 to expire January 31, 2026, and was reimbursed.

I have continued to work with Merry and Veronica to provide mentorship in their respective roles.

I have continued to respond to incoming inquiries through the website and provide information or forward to an appropriate member.

I attended the BC PR virtual meeting on February 22, 2025, where I was asked to share my experience in service and talk about PR on a national level. Big thanks to the BC PR committee for the invitation and for their enthusiasm! Rock on BC PR!

Bill W. BC RD will take the lead, and I will have the honor to be co-facilitating 'The Importance of Traditions and Concepts' service workshop in Saskatoon, SK., at the Central Sask Area 39th convention Apr 25-27, 2025. Looking forward to serving with you Bill!

SCANNING SURVEY: Thanks to the admin for taking additional time to meet virtually and brainstorm this years' Scanning Survey to the fellowship. Big thanks to Veronica for your patience in the back and forth for editing! The final product looks great and was distributed to the full body in March. There is a link available on the English side of the website. French link is in the works.

WHAT IS CANA/ACNA IP: Thank you to Louise and Veronica for helping to give a beautiful refresh to the 2018 IP. We will be printing some which Louise will take to the CARNA Assembly in May, 2025.

We will have printed copies for the RDs at the *in-person meeting* in Vancouver in September, 2025 to distribute to your member areas. The pdf is available in the forum if any RDs, RCMs or homegroups wish access to print and distribute.

SPRING NEWSLETTER: Thank you to Veronica for spearheading this project for the body. We did a lot of back and forth and collaborated with admin members. We feel we have a wonderful and informative piece to share with the fellowship. We hope you will encourage your member areas and members at large to 'Join the Mailing List' https://canaacna.org/list/

French Translations: *Merci to Steeve L., and his team for their amazing work on translations for CANA/ACNA!*

- **NEW WEBSITE:** Completed
- **MINUTES**: December 8, 2024 (to be approved)- Completed
- **CCNA**: *Newsletter* and *Preregistration Form*– Completed
- **CANA/ACNA Newsletter**: Completed
- **WHAT IS CANA IP**: Completed
- **STRATEGIC PLANNING 2024/2025:** Completed
- **SCANNING SURVEY:** Completed
- **SOCIAL MEDIA POSTS:** Completed

GUIDELINES: Merry and Adrian have taken on the task to update the guidelines, as per the direction given at the 2024 conference on simplifying the language. Adrian will give a presentation during our meeting on March 23, 2025.

CANA/ACNA ADMIN POSITIONS: Please announce to your respective areas that the admin positions open up in September 2025. ***Chair, Vicechair, Secretary, Treasurer, FDW, FDE, FDC, NCRC.***

Offer interested members a copy of the most recent guidelines
https://canaacna.org/forums/viewtopic.php?t=1268 or French
https://canaacna.org/forums/viewtopic.php?t=1297
NAWS: I have included a copy of the 'Snapshot of Zones' which was updated in February 2025. This is requested by NAWS with a deadline to submit prior to a WSC.

I have sent a written request to NAWS for a staff and WB member to participate in our conference in September in BC. They normally respond around May in conjunction with their budgets. Steve R. is retiring from the WSO in 2026, so we are hopeful to have Steve from NAWS represent this year. Stay tuned!
We have been working with the Quebec region since October 2024 to iron out a few access issues on the YAP. Dennis, a US member volunteer held meetings with Quebec PR folks in December 2024 and I have been told all is working well.

The Quebec RSC Chair, Myriam has requested access to their BMLT administration to make changes. I have connected her with Paul at WebPower to book a time to meet on zoom and make those updates.
We are still waiting on the Quebec RSC admin to give us access to the WeTransfer login that we refunded Vincent D. for paying out of pocket. I have tried to follow up with Vincent which has been unsuccessful. I have emailed Myriam regarding sharing the admin access. Mwbr.
Love & Light!
YILS
Roxanne Kipnes, Chair
780-966-0890

Vice Chair Report

Hello all!
It feels as though it has been a busy quarter… here are the activities I have been involved in:

- Reviewing the admin meeting minutes and full body meeting minutes for accuracy.
- Met with Bill to finalize the review of the new website and suggest changes from our side
- Met with Adrian to discuss guidelines and create a draft proposal for changes, presentation to be delivered by Adrian at full body meeting on March 23
- Met with Admin to discuss SCAN and to submit questions for consideration for the survey
- Forward request for website changes to web coordinator
- Upload the French translation of the strategic plan, minutes, and ground rules to the back end and submit it to the web coordinator for posting on the French version of the website (in process, to be completed prior to March 23rd).
- Follow up with the Alberta 211 information and ensure it is correct.

That's it for now… see you all on Sunday! 😊
Merry

Treasurer Report

****NOTE** This report may be spaced amongst multiple pages with the intent of making the snapshots as large as possible so that they will be legible and easier to read!! My apologies in advance for any extended gaps of blank space on the pages.**
Greetings all,
Thank you again for granting me this opportunity to serve!
The first snapshot below in the list itemizes the activity since my last report on 1-Dec-2024, to the date of this writing 15-Mar-2025.
Below are the respective snapshots of activity since the last report. As some of you may or may not know, we have

now fully transitioned from *BMO* to *Scotiabank*. As a result of this, there are two rows: one highlighted in BLUE (last BMO activity,) and one in RED (to indicate the beginning of *Scotiabank* activity.) We are working to determine how to close the BMO account (they usually require two or more people going to the branch) so we will provide updates on that task as soon as they present themselves.

One change you will see on this latest budget is the moving of the budget line, “Offer Attendance at Regions” into the, “Fellowship Development Budgets” category. The reason for this is the opening sentence on Chapter 12, page 105 of the *PR Handbook*: *“This chapter covers fellowship development in its broadest sense—as providing supportive services to any NA member, group,* ***service body****, or NA community in need.”*

Activity: 2-Dec-2024 to 15-Mar-2025:

	CHQ # / Payment Reference #	BUDGET	PAYEE / PAYER NAME ON CHEQUE	DESCRIPTION	CREDIT	DEBIT	BALANCE
03-Dec-24		Contribution	SOFA	Contribution	798.00		**28,259.05**
03-Dec-24	***MC Debit***	Freedom Voice	Freedom Voice (MasterCard Debit Charge)	Phone Line		15.21	**28,243.84**
06-Dec-24		Convention Contribution	CCNA XXXII (Edmonton)	Contribution	38,114.14		**66,357.98**
11-Dec-24		Contribution	Marie H	Contribution	120.00		**66,477.98**
11-Dec-24		Contribution	John B	Contribution	50.00		**66,527.98**
12-Dec-24		Contribution	BC Region	Contribution	6,000.00		**72,527.98**
13-Dec-24		Contribution	Brandon H	Contribution	500.00		**73,027.98**
18-Dec-24		Contribution	CARNA	Contribution	1,869.44		**74,897.42**
18-Dec-24		Contribution	Kevin R	Contribution	25.00		**74,922.42**
19-Dec-24		Contribution	Anne B	Contribution	100.00		**75,022.42**
02-Jan-25	***MC Debit***	Freedom Voice	Freedom Voice (MasterCard Debit Charge)	Phone Line		15.62	**75,006.80**
21-Jan-25		Contribution	Gifts of Desperation	Contribution	25.00		**75,031.80**
03-Feb-25	***MC Debit***	Freedom Voice	Freedom Voice (MasterCard Debit Charge)	Phone Line		17.21	**75,014.59**
05-Feb-25	***325***	Internal Transfer	CANA/ACNA Zonal Forum	Internal Transfer		75,000.00	**14.59**
28-Feb-25		Bank Fees	BMO	Bank Fees		2.50	**12.09**
05-Feb-25		Internal Transfer	CANA/ACNA Zonal Forum	Internal Transfer	75,000.00		**75,012.09**
07-Jan-25		Contribution	Québec Region	Contribution	4,000.00		**79,012.09**
14-Jan-25		Contribution	Saturday Night Live (Home Group)	Contribution	200.00		**79,212.09**
23-Jan-25		Contribution	CSL Rive Nord N.A.	Contribution	2,000.00		**81,212.09**
27-Jan-25	***110997529***	FD Initiatives	Katherine Martin	Literature Order		885.06	**80,327.03**
31-Jan-25		Bank Fees	Scotiabank	Bank Fees		3.00	**80,324.03**
03-Feb-25	***111380716***	FD Initiatives	Brian Smith	CSAM - Parking		45.00	**80,279.03**
03-Feb-25	***111387130***	FD Initiatives	Vincent Drouin	FD Initiatives - WeTransfer Software for PSA File Transfer		180.00	**80,099.03**
03-Feb-25		None - Invalid POS Transaction	Roxanne Kipnes	None - Invalid POS Transaction		21.00	**80,078.03**
03-Feb-25		None - POS Transaction Correction	Roxanne Kipnes	None - POS Transaction Correction	21.00		**80,099.03**
03-Feb-25		Contribution	CARNA	Contribution	1,858.59		**81,957.62**
05-Feb-25	***111610143***	PO Box and FD Shipping	Roxanne Kipnes	PO Box and FD Shipping		287.25	**81,670.37**
06-Feb-25		Bank Fees	Scotiabank	Bank Fees		10.00	**81,660.37**
09-Feb-25	***111729361***	Treasurer	Mindful Printing and Promotions	Cheque Order of 100		137.75	**81,522.62**
09-Feb-25	***111729842***	Treasurer	Adrian Miles	Mail - Xpresspost Shipping for Cheque		17.80	**81,504.82**
09-Feb-25	***111732556***	Translations - Inuktitut	CSL QC - L'Autre Cote de Lombre	Translations/Keytag Order - Inuktitut		783.67	**80,721.15**
17-Feb-25		Contribution	Gifts of Desperation	Contribution	50.00		**80,771.15**
17-Feb-25		FD Initiatives	Mark Salmond	FD West Literature Order		91.00	**80,680.15**
25-Feb-25	***112500527***	Offer Attendance at Region	William Webb	Offer Attendance at Region		1,716.56	**78,963.59**
28-Feb-25		Bank Fees	Scotiabank	Bank Fees		3.00	**78,960.59**
03-Mar-25	***113011513***	NCRC Pre-Convention Travel	Paul Craig	NCRC Pre-Convention Travel		2,181.44	**76,779.15**
06-Mar-25	***113134765***	NCRC Pre-Convention Travel	Jim Foote	NCRC Pre-Convention Travel		1,286.89	**75,492.26**
10-Mar-25		Bank Fees	Scotiabank	Bank Fees		10.00	**75,482.26**

The remaining balance amongst both accounts is **$75,482.56**.

Latest BMO bank statement ending 7-Mar-2025:

As of 7-Mar-2025, the balance was $14.59:

Business Banking statement

For the period ending March 07, 2025

Summary of account

Account	Opening balance ($)	-	Total amounts debited ($)	+	Total amounts credited ($)	=	Closing balance ($) on Mar 07, 2025
Community Account # (4	14.59		2.50		0.00		12.09

Security Tip

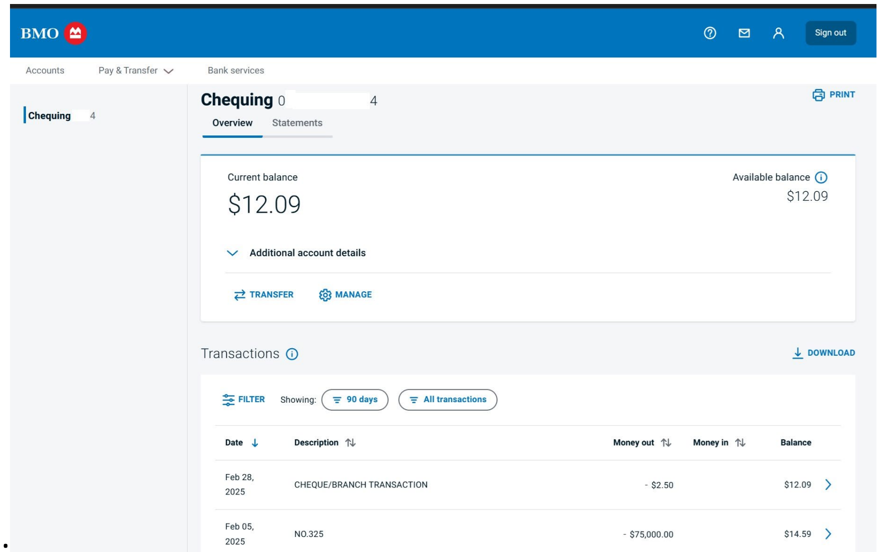
March is Fraud Prevention Month. Are you up to date on the latest scams? Check out our Security Alerts page on bmo.com/security for a listing of the latest scams and ways to stay protected.

Transaction details

Date	Description	Amounts debited from your account ($)	Amounts credited to your account ($)	Balance ($)
	Community Account # 0 '4			
	Business name: CANA/ACNA			
Feb 08	**Opening balance**			**14.59**
Feb 28	Maintenance Fee, CHEQUE/BRANCH TRANSACTION	2.50		12.09
Mar 07	**Closing totals**	**2.50**	**0.00**	

Number of items processed 1

Since this date, one bank fee has cleared for $2.50 and $12.09 is the current remaining BMO balance:



BMO

Sign out

Accounts | Pay & Transfer | Bank services

Chequing 4

Chequing 0 4

PRINT

Overview | Statements

Current balance
$12.09

Available balance
$12.09

Additional account details

TRANSFER | MANAGE

Transactions

DOWNLOAD

FILTER Showing: 90 days | All transactions

Date	Description	Money out	Money in	Balance
Feb 28, 2025	CHEQUE/BRANCH TRANSACTION	- $2.50		$12.09
Feb 05, 2025	NO.325	- $75,000.00		$14.59

<u>Latest Scotiabank bank statement ending 28-Feb-2025:</u>

Scotiabank®

201 FIRST AVE. 91389
SPRUCE GROVE AB T7X 2K6
962-6666

Statement Of:	Account Number:	From:	To:
Business Account	11	Jan 31 2025	Feb 28 2025

Date	Description	Withdrawals/Debits ($)	Deposits/Credits ($)	Balance ($)
02/10/2025	WITHDRAWAL Mindful Printing and Promotions INTERAC E-TRANSFER	137.75		81,510.53
02/10/2025	WITHDRAWAL Adrian Miles INTERAC E-TRANSFER	17.8		81,492.73
02/10/2025	WITHDRAWAL CSL L'autre Cote de Lombre INTERAC E-TRANSFER	783.67		80,709.06
02/14/2025	MISCELLANEOUS CREDIT Gifts of Desperation INTERAC E-TRANSFER		50	80,759.06
02/14/2025	WITHDRAWAL Mark Salmond INTERAC E-TRANSFER	91		80,668.06
02/25/2025	WITHDRAWAL Bill Webb INTERAC E-TRANSFER	1,716.56		78,951.50
02/28/2025	SERVICE CHARGE	3		78,948.50

No. of Debits	Total Amount - Debits	No. of Credits	Total Amount - Credits
6	$2,749.78	1	$50.00

Uncollected fees and/or ODI owing: $0.00

Since this date, bank fees of $10.00 and CCNA/NCRC travel for $3,468.33 has cleared leaving $75,470.17 in the account:

CANA (11) - CAD
DDA

Current balance
$75,470.17 CAD

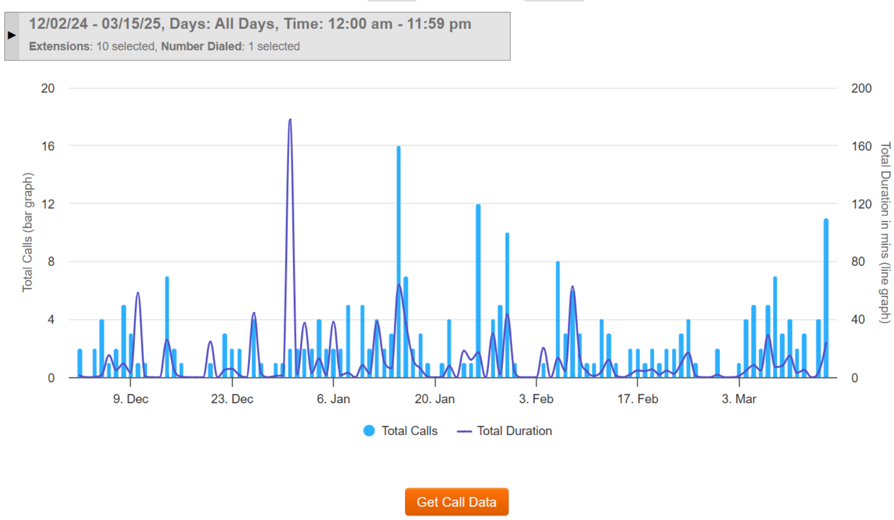
Credits: $0.00 CAD
Debits: $3,478.33 CAD

Transactions (4)

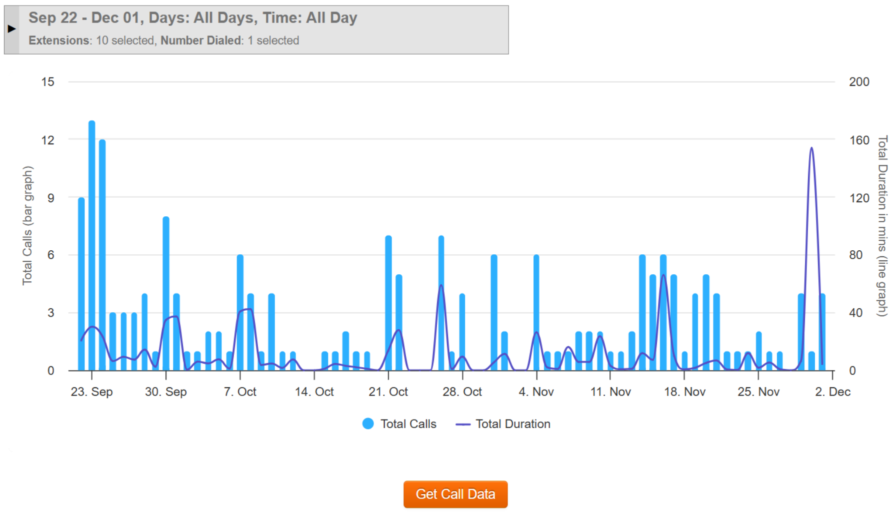
Date and Time	Description	Transit	Debit	Credit	Balance
2025/03/03 06:00	Balance Forward	-	-	-	$78,948.50
2025/03/03 B	WITHDRAWAL~~Paul Craig~~~INTERAC E TRANSFER	57026	$2,181.44	-	$76,767.06
2025/03/06 14:12	WITHDRAWAL~~Jim Foote~~~INTERAC E TRANSFER	57026	$1,286.89	-	$75,480.17
2025/03/10 10:01	SERVICE CHARGE~~~SCOTIACONNECT	91389	$10.00	-	$75,470.17
	Total		$3,478.33	$0.00	

$12.09 BMO Balance + $75,470.17 Scotiabank Balance = **$75,482.26** Current Balance.
This remaining combined balance matches what's on the ledger. There are no outstanding cheques pending clearance since we've moved to dual-authorization *Interac e-Transfers* (yaaaaaaay!!) Although we do have a substantial balance right now ($75,482.26) – the (2024-2025) tab of the budget anticipates ($66,671.56) in remaining expenses for this year. If I were to recommend a contribution to NAWS, I wouldn't recommend any more than $5,000.00 at this point in time until we get closer to the end of this financial cycle to see how further contributions and CCNA registration attendance play out.

Below is the call activity on the *Freedom Voice* line from the period of 2-Dec-2024 to 15-Mar-2025, since the previous report:



The average does not appear to have varied much in comparison to the previous period – some higher call totals mixed in with some lower counts:



I tested the phone line options and they successfully re-direct the caller to the respective regional phone lines. I have also provided the latest “fiscal Q2” version of the budget in my report for posting on our new website.

Yours in service,
Adrian M.
CANA/ACNA Treasurer
treasurer@canaacna.org

Secretary Report

Report from the Secretary of CANA/ACNA Zonal Forum
March 16, 2025
Introduction
The following report provides a detailed account of the activities and contributions of the Secretary of the CANA/ACNA Zonal Forum for the last quarter.
Secretary Duties
Mentorship and Learning
Acquiring mentorship and learning the intricacies of the role were central to the Secretary's development during the past quarter. With guidance from experienced members of the forum, the Secretary learned the procedures and business processes of the CANA/ACNA Zonal Forum. This included familiarization with the forum, templates, and the documenting of minutes. The Secretary also diligently studied the established guidelines to ensure that all activities were conducted in accordance with the body’s standards.
Documentation and Records
The Secretary maintained accurate records of all meetings and forum activities. Minutes were promptly recorded, reviewed, and finalized for distribution to all members. Additionally, the Secretary ensured the proper archiving of all documents for future reference and accountability in the forum.
2025 Scan

- Assisted with discussing and drafting the 2025 Scan. Provided edits and content and assisted with tracking action items through completion.

Newsletter

- Learned the PHP List newsletter tool
- Drafted and revised newsletter content
- Assisted with tracking action items to collect content for the newsletter
- Prepared to distribute the newsletter at the scheduled date
- Facilitated distribution of a French copy
- Managed the newsletter distribution list

Meeting participation

- December 8, 2024: Attended CANA meeting to be appointed to interim secretary
- December 14, 2024: Attended a walkthrough of Secretary duties with the Chair
- January 4, 2025: Attended a mentorship meeting with the Chair
- January 11, 2025: Attended a CANA Admin meeting
- January 13, 2025: Attended a learning meeting with Paul
- January 20, 2025: Attended an administrative CANA meeting
- January 25. 2025: Attended an administrative CANA meeting
- February 2, 2025: Attended a CANA IP workgroup meeting
- March 3, 2025: Attended a Hybrid workgroup meeting
- March 16, 2026: Attended a CANA Admin meeting

Work Group Participation

Hybrid Meeting Workgroup

- Participated in the Hybrid Meeting workgroup to assess and recommend a solution for hybrid CANA meetings. Researched and presented potential options for hardware equipment for an AV setup. Participated in review and discussion of other items including a projector.

CANA IP Workgroup

- Participated in the revamp of the What is CANA IP including drafting content and editing documents. Assisted with tracking action items to completion.

Conclusion

The last quarter has been marked by significant amounts of knowledge transfer from the experienced CANA members. Participation in administrative and work group duties were the majority of the remaining activities.

Fellow Development Report

CANA/ACNA FELLOWSHIP DEVELOPMENT TEAM REPORT
March 2025

Hello friends!
Here are the initiatives currently underway by the collective FD Team.

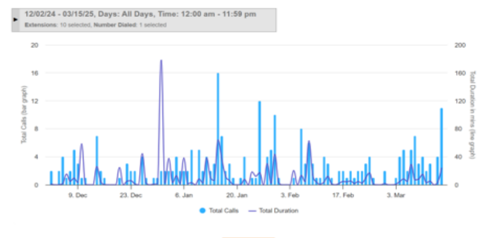
National Billboard Campaign

Pattison Outdoor Media – we have submitted an abstract for a grant application offered to non-profit organizations. They have kept us updated as they extended their deadline to the end of February. Once the applications have all been reviewed, they will connect with us. Should we not be successful, we will return to this body, for the approval of funds to explore a digital billboard campaign.

National PSA Winter Campaign

NG Media – Annual PSA campaign – contract for winter campaign 13 weeks Dec 2 – March 3. The campaign has now ended with a total of 9125 airings. We were advised the winter campaign may not yield the robust airings as the previous summer, which turned out to be the case. However, it still exceeded the 2000 we were guaranteed. Here's a snapshot of the *phone line volumes from Adrian's report* for this quarter – a visible increase.

Below is the call activity on the *Freedom Voice* line from the period of 2-Dec-2024 to 15-Mar-2025, since the previous report:



Routine Services – Booth at CCNA

We are greatly looking forward to the latest NAWS survey results being published in June of this year and exploring new options for pull up banners! Don't touch that dial

Routine Services - Offer Attendance Events

Okanagan Learning Day – Mark S has been invited by the BC RNA to present on fellowship development at their event on April 26, 2025. There will be a Workshop and a Q & A!

Routine Services – Attendance at Professional Events

No net new requests this quarter.

FD West

FD West has been busy meeting by Zoom with the BC Region PR Chair and the BC RD about upcoming roundtable at the CANA/ACNA Conference in Surrey.

FD Central

The 2025 CSAM conference is scheduled to be held in Montreal QC in October 2025. We are collaborating with Quebec PR to be an exhibitor and possibly a presenter at this event. More will be revealed. FD Central has been in contact with the Quebec fellowship regarding collaboration of FD Services. As well we received a request through the BC RD that there was interest in receiving a " Starter Kit" to aid in the development of starting NA Meetings in Ontario's North. We reached out to this individual and are waiting for a response to their specific needs and will specifically accommodate them. Iqaluit, Nunavut has a new NA Meeting, the Saimaniq Group and will commence as a Hybrid meeting on Monday evenings at 7PM EST. We will be hosting the Women's Correctional Facility they will not be on camera but will be attending regularly. It is not an H & I Presentation but a regular meeting format. Beginning on April 07, 2025. Speaking of H& I, I have been attending the NEZF H&I Handbook revision meetings. The purpose is to bring this amazing literature into the 21st century and give attention to verbiage now used that should be included when dealing with incarcerated members. For anyone interested the meeting is the 4th Thursday of every month on Zoom at 9 PM EST. The login is 827 6617 5444 and the password is NEZF.

FD East

Louise will be attending the upcoming Regional Assembly in May. She has agreed to print the updated CANA-ACNA pamphlet and take copies with her for member regions and participants. To date, nothing has been asked of the FD Team, or CANA. Stay tuned! No other requests have come forward.

Other – standing items

We have had a few inquiries come through the FD email – with timely responses to each one from the appropriate area (west, central or east).

Attendance and work ongoing with the FD-PR Collaboration workshop, although individual tasks and subgroups have been quiet in recent months. Likely more in Bill W's report.

We have been invited to participate in a North American / zonal round table, taking place on March 23 beginning at 11 am EST. An excerpt from the invitation and excerpt of our response:
We will explore:
Expanding access to NA literature, speaker tapes, and podcasts on prison and jail tablets across the world
Additional virtual services for incarcerated members
We've built strong connections with U.S.-based content providers, which helped bring NA resources to over a million people in the U.S. carceral system. ***These providers have contacts across North America and Europe, and we're excited to begin exploring ways to expand access to NA resources internationally.***
There's a lot of potential—speaker tapes, multilingual podcasts, and step studies from members, including those with lived experience of incarceration. This is just the first step, and we'd love to have members from North America, Europe, and elsewhere involved.
This Roundtable is about harnessing our collective experience, passion, and ideas to expand access and inspire hope. We would love to have representation from the Canadian fellowship, so we hope that you are available.
The good news is this: our former CANA ZF FD Central delegate, Brian S.(*copied here*) is willing and available to accept the invitation to participate. Brian is a member of the Ontario region and has an exceptional knowledge of all things PR/fellowship development as he currently serves as the (i) Secretary for the Ontario Regional Service Committee Fellowship Development. One of the workgroups reporting within this structure is 'Sponsorship Behind the Walls'. We are confident Brian can share his strength, hope and passion as well as gain networking connects participating in this roundtable experience. Also, Mark S. our CANA ZF FD West delegate, has forwarded the email to the British Columbia region's PR Chairperson John G. (*copied here*) - as we know the BC region has a robust public relations/fellowship development service structure.

We know this will be an incredible opportunity to connect with other zones and foster collaboration and share resources for carrying our lifesaving message to our incarcerated members.

Budget – **no budget items to report this quarter**
Updates on the forum after posting this report:
Hi friends..quick amendment to our report:
Recovery Capital Conference - Calgary AB - Sept 23-25 2025
Registration Cost: $500.
Mark will register for the conference on behalf of the Chinook Area PR Group who have agreed to participate. CANA FD will register as an exhibitor and Chinook Area PR will be collaborating with supplying the literature, display and volunteers.
The registration invoice will be forwarded to Adrian for processing and payment.

FD Compiled Report - revision/update to the following section in the report:
Routine Services - Offer Attendance Events
Okanagan Learning Day – Mark S has been invited by the BC RNA to present on fellowship development at their event on April 26, 2025. There will be a Workshop and a Q & A!
A request was received by CANA Chair for participation in the Central Sask Convention. The request was communicated to FDW and consequently BC RD and CANA Chair will co-facilitate a workshop: Traditions and Concepts. Bill W and Roxanne K will take the lead on this endeavor.
Recovery Capital Conference - Calgary AB - Sept 23-25 2025
Registration Cost: $500.
Mark will register for the conference on behalf of the Chinook Area PR Group who have agreed to participate. CANA FD will register as an exhibitor and Chinook Area PR will be collaborating with supplying the literature, display and volunteers.
The registration invoice will be forwarded to Adrian for processing and payment.

Mark S – FD PR West
Katherine M – FD PR Central
Louise G – FD PR East

NCRC Report

March 19, 2025 **NCRC Report**
Greetings fellow addicts!
CCNA XXXIII Surrey, BC

Since my last report and our last trip to Surrey, where we met with the sales manager, did a walk through and gave our presentation/ information session to recruit the local work group (LWG), thing were looking a little bleak. Up until about five weeks ago we didn't have any submissions at all for Chair and had only submissions with interest in Arts and Graphics, Secretary and Registration. We talked with the BC RD and our treasurer and asked them to put feelers out for a potential Chair. Shortly after, our BC RD sent us a message saying that he may have found a Chair. We arranged a meeting with her, did an informal interview and on February 12 we found our Chair for CCNA XXXIII, Alexis R. Within a week or so, submissions for all point persons flowed in and on February 26 the full Planning Work Group (PWG) met, discussed potential candidates and their skill sets and selected a full LWG with all positions filled. Please allow me to introduce the LWG for CCNA XXXIII:

Kelly W – Arts & Graphics, Gloria T – Registration (not yet fully confirmed), Stu B-F-Programming, Leanne C-Secretary/Treasurer, Warren T- Convention Information & Hospitality, Stacy K- Merchandise, and Susan H-Fundraising & Entertainment.

After that meeting, we felt the need to met with the new Chair and remind her how the process for CCNA unfolds, how the PWG operates, and that most final decisions are made by us. We explained that we have had push back in the past from other LWGs and how important it is for us to have a chair that sees our vision and can then better lead their LWG team through that same vision. We also explained our template system and Time Line Task List (TLTL) and that through tools like these much of the work is already done. She said that she was in alignment with our vision and was ready to be a PWG team player. We are looking forward to our journey together into CCNA XXXIII.

Our last PWG meeting was last night March 19. Our time line task list is up to date. As of now we se have 129 people registered, 88 banquets sold, 82 brunches sold and 99 room nights booked.
The Convention Coordinator and I will fly to Vancouver and meet with the LWG for a two-day meeting on March 29 and 30 to discuss each point person's role and the whole process leading up to the actual event from September 26-28. We have some unforeseen expenses with an extra day for meeting room costs at the hotel. We are trying to find a way to cut costs as much as possible. We initially hoped to find a cheaper meeting venue

outside the hotel but after some searching, we felt the simpler way was to do both days at the hotel. The BC RD will meet with us for the weekend and our treasurer will pay a visit as well. We also hope to register all new signing authorities at the local TD bank while we are there. We are excited to meet our new team players and will report back to you in June with respect to this meeting.

CCNA XXXIV Canada Atlantic Region of NA (CARNA)

We have started the process of looking for a new home for CCNA XXXIV. As you know the focus is on New Brunswick but not limited to. We have already reached out to some properties with our wish list and our Convention Coordinator has conversed with some hotels already. We will see where future conversations lead. Please stay tuned.

CCNA XXXI Survey

As promised here are the results of the survey for CCNA XXXI in Sainte Hyacinthe, QC:
85 Respondents… 46 from Quebec, 13 from Ontario, 7 from Atlantic Canada, 6 from BC, and 3 from Al-Sask, 10 did not say.
Out of 85 respondents 47 said that this was their first convention.
Overall people were satisfied with the entertainment.
With respect to the food, 50% were satisfied and the other 50% either were not satisfied or did not reply.
Many respondents didn't attend the NAWS workshops either because they were involved in some kind of service or just wanted to socialize. Some felt that there should be some breaks between meetings or just simply some downtime to socialize and/or play (see * below).
The majority said that they were satisfied with the convention and for us to keep doing what we are doing.
Other Feedback to Consider:
- Free speaker tapes for all speakers.
- More diversity of speakers such as Black and Asian. Most were White Caucasian.
- Awesome Convention!
- Amazing!
- Loved the bilingualism!
- You inspired the Quebec Region to get more organized!

*In south Africa at their regional convention they take a break in the afternoon to have small volleyball tournament between Areas and the winner gets a small trophy that must be returned to the next regional convention. People who don't participate just watch or socialize in other ways. Maybe we could have something similar between regions like a Recovery Jeopardy. Just a thought. Your thoughts?

POS System Recommendation

Over the last few weeks, I have taken the initiative to look into a few POS providers. From my search, my recommendation is Zeffy. For non profit groups such as ours, Zeffy is completely free, meaning there are no monthly charges nor transaction fees. With all the other providers except for Square there are both monthly charges and transaction fees. With square there would be only transaction fees but they are higher than other providers. The Zeffy app would have to be installed on an iPhone and the phone would act as a terminal. There are two things to consider 1) All funds are released once a week and 2) we would need a disclaimer as Zeffy makes money from direct donations from it users.

Thank for allowing me to serve!
Jim F   NCRC CANA/ACNA

Convention Coordinator Report

March 17, 2025
Conventionator Report
Jim and I are off to BC at the end of March to site with the LWG for 2 days of workshops. These visits are valuable in so many ways. This time together with Jim will also be helpful in our mentoring process. As

we get near the end of the mentoring time allotted, I am expecting Jim is gaining knowledge and with that, the ability to move forward with confidence.

I will leave the CCNA XXXIII planning reporting to Jim. I am sure he can share our progress.
As for XXXIV in NB for 2026, we are in the early stages of data collection. We have approached 5 properties in total. We have 2 venues in Saint John, one in Fredericton and 2 in Moncton. All cites are in NB. We have provided them with a wish list and requested proposals from them. We have indicated our preferred dates for the convention would be mid to late Sept or early Oct. However, we will have to wait and see how that works with availability. It is possible to have some of the proposals prior to the CANA meeting but we will not have enough info to move toward a decision. We aim to present a recommendation for 2026 by late April or early May.
In Service,
Paul C Convention Coordinator

CARNA Report

Hello everyone,

We held our scheduled RSC meeting Feb 9th, 2025 on Zoom. While circumstances prevented RCMs from NL and PEI from attending, both Areas were represented by designated members of each ASC. Of particular note, the Northern New Brunswick Area was present and participating after a lengthy hiatus so it was very welcome to see them return to the table.

The guidelines rewrite is complete and the revised Regional Guidelines have been accepted and are now in place. It was a process that certainly took longer than anticipated but it has been productive for all involved. We have adopted the Consensus Based Decision Making model so it will undoubtedly require some time to adjust but it is consistent with the direction modelled by the WSC.

Speaking of the WSC, those members of the Region interested in the motions being considered at the two day virtual WSC met to review them and develop a conscience which I then carried to the virtual WSC. As for the WSC itself, it was an interesting experience to say the least.

Our Regional Assembly is being held in Fredericton on Saturday, May 24th, with our regular RSC meeting to follow the next day. We have a tentative agenda for the assembly that will be finalized soon.

We have a donation to CANA/ACNA of $967.92. Hopefully that number is correct. As with so many things, that figure is potentially subject to revision.
YILS
Carl K., RD Susan G., AD CARNA
Upcoming: RSC meeting – May 25. All information on RSC meetings can be found on the CARNA.CA website.
Regional Assembly – May 24, Cathedral Hall, Fredericton

Quebec Report

No report

Ontario Report

***le français suit l'anglais**

Suivez le lien pour passer à la version française

Ontario Regional Delegate Report to CANA

March 2025

Here's a summary of what's happening in Ontario:

Ontario Region Service Committee

The last quarterly meeting was held virtually in January.

There are eighteen (18) Areas in the Region with over 400 meetings. Five (5) Area Regional Committee Members (RCMs) provided written reports at the meeting. Quorum was met with ten (10) voting members present. The number of voting members has decreased now that only one representative from each Area is able to vote. In the past, Directors of the Incorporation were permitted to vote at the Regional meetings.

The next meeting will be held virtually the third week of April.

Some highlights from meeting include:

Chairperson

After 4 years of service, Kathy T chaired her last meeting for the Ontario Region. Ted B, the vice chair was elected as our new chairperson.

Treasurer

The Region and Literature accounts balanced against the bank statement for the quarter. The audit will be conducted before the next meeting. An updated propose budget was shared with the body.

Literature

In the most recent quarter, the committee shipped 42 orders totaling $36,473.15. During the postal strike, orders were completed and shipped thanks to coordination with Area Literature Chairs. All is going well.

Fellowship Development (FD)

FD updated their policies and procedures and submitted them for review.

FD maintains the following workgroups for which some highlights for the last quarter have been provided:

- The Regional Newcomer Workgroup hosts a weekly meeting which provides information to new members virtually. The 30 minute meeting features a slideshow introduction to the basics of NA, 2 speakers to share their experience (5 minutes each), and a Q&A session.
    - The meeting averages 3-7 attendees.
- The Regional Helpline Workgroup responds to calls from addicts and the general public. The helplines are currently in English, French and Farsi.
    - There were 37 calls in December.
    - They have 15 active volunteers and 2 vacant position: Alternate Lead and Alternate Secretary
- The Accessibility Advisory Workgroup works to provide services to those in need, meet challenges and provide help.
    - There are now interpreters at a number of meetings across Ontario with more homegroups

reaching out to see how they can help members in their Area.

- The Public Relations Workgroup is still without a leader, therefore, no Regional PR meetings have occurred this quarter.
- The Sponsorship Behind the Walls Workgroup has a few sponsees and hopes the program will gain traction and grow.
  - There has been no contact from current or potential sponsees within approved institutions.
- The Mentorship Project connects mentors with members who would like to be mentored into a position.
  - More than 10 people filled out the forms for mentorship since the last meeting.

Ontario Regional Convention of NA (ORCNA)

- The website for the next convention in Sudbury in May is up and running.

Ad-hoc Committee Reports/Reports on Annual Projects

- Hybrid Meeting Committee
  - A/V equipment for ORCNA and roaming meeting has been purchased
  - The equipment was used at the last ORCNA meeting and worked well

Business highlights:

- Approval for Square brand cash register terminals to be purchased for use by the ORCNA Treasurer Team.
- The following elections occurred:
  - Alternate Secretary, Adam S elected
  - Policy and Procedure Chairperson, Ginger H elected
  - Chairperson, Ted B elected
- Vacant positions:
  - Ontario Convention Resource Committee Chairperson (OCRCC)
  - Alternate Delegate
  - Alternate Chairperson
- Approved the 2025 budget
- Ratification of the ORCNA Chairperson for ORCNA XXXVII, Kathy O
- Increased the budget for the venue hosting in the in-person meeting in Niagara in July

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Question for CANA

What are your thoughts on a Region having two Delegate teams:

- An RD team to focus on World Service business, and
- A Zonal Delegate team to focus on liaising between the Zone and the Region.

I have been attending Regional meetings since I first attended as a representative for my Area, subsequently serving as the RCM, then serving as the AD and now as the RD.

I was warned of the heavy workload and flexibility required for many meetings at a few levels of service as an AD/RD. My desire to serve and fill a needed vacant position encouraged me to try it anyway.

It does not feel sustainable.I am hopeful that proposing having two teams will make the workload more manageable and make these service positions more attractive and accessible to more members of the fellowship.

I plan to bring this idea to the next Ontario Region meeting but am seeking feedback from this table before I do so.

Thank you for the opportunity to serve.

Laura L. RD Ontario rd@orscna.org

Rapport du délégué régional de l'Ontario à l'ACNA

Mars 2025

Voici un résumé de ce qui se passe en Ontario :

Comité des services de la région de l'Ontario

La dernière réunion trimestrielle s'est tenue virtuellement en janvier. Il y a dix-huit (18) CSL dans la région avec plus de 400 réunions. Cinq (5) membres des comités régionaux (MCR) ont présenté des rapports écrits lors de la réunion. Le quorum a été atteint en présence de dix (10) membres votants. Le nombre de membres votants a diminué maintenant qu'un seul représentant de chaque région peut voter. Par le passé, les administrateurs de la société étaient autorisés à voter aux assemblées régionales.

La prochaine réunion aura lieu virtuellement la troisième semaine d'avril.

Voici quelques points saillants de la réunion :

<u>Coordonnateur</u>

Après 4 ans de service, Kathy T a présidé sa dernière réunion pour la région de l'Ontario. Ted B, le vice-président, a été élu comme nouveau président.

<u>Trésorier</u>

Les comptes de la région et de la littérature ont été équilibrés par rapport au relevé bancaire du trimestre. La vérification sera effectuée avant la prochaine réunion. Une proposition de budget mise à jour a été communiquée à l'organisme.

<u>Littérature</u>

Au cours du plus récent trimestre, le comité a expédié 42 commandes totalisant 36 473,15 $. Pendant la grève postale, les commandes ont été complétées et expédiées grâce à la coordination avec les coordonnateurs de littérature des CSL.. Tout va bien.

<u>Développement de la fraternité (DF)</u>

La DF a mis à jour ses politiques et procédures et les a soumises à l'examen.

La DF maintient les groupes de travail suivants pour lesquels certains faits saillants du dernier trimestre ont été présentés :

- Le Groupe de travail régional sur les nouveaux arrivants organise une réunion hebdomadaire qui fournit de l'information aux nouveaux membres virtuellement. La réunion de 30 minutes comprend un diaporama d'introduction aux bases de l'AN, 2 conférenciers pour partager leur expérience (5 minutes chacun) et une séance de questions-réponses.
    - La réunion compte en moyenne 3 à 7 participants.
- Le groupe de travail sur la ligne d'aide régionale répond aux appels des toxicomanes et du grand public. Les lignes d'assistance sont actuellement en anglais, en français et en farsi.
    - Il y a eu 37 appels en décembre.
    - Ils ont 15 bénévoles actifs et 2 postes vacants : chef suppléant et secrétaire suppléant
- Le Groupe de travail consultatif sur l'accessibilité s'efforce de fournir des services aux personnes dans le besoin, de relever les défis et de fournir de l'aide.
    - Il y a maintenant des interprètes à un certain nombre de réunions partout en Ontario et de plus en plus de groupes d'accueil demandent comment ils peuvent aider les membres de leur région.
- Le groupe de travail sur les relations publiques n'a toujours pas de leader, par conséquent, aucune réunion régionale de relations publiques n'a eu lieu ce trimestre.

- Le groupe de travail Commandite derrière les murs compte quelques parrains et espère que le programme gagnera du terrain et prendra de l'ampleur.
  - Il n'y a eu aucun contact avec des parrains actuels ou potentiels au sein des établissements approuvés.
- Le Projet de mentorat met en relation des mentors avec des membres qui aimeraient être encadrés dans un poste.
  - Plus de 10 personnes ont rempli les formulaires de mentorat depuis la dernière rencontre.

Congrès régional de l'Ontario de Narcotiques Anonymes (ORCNA en anglais)

- Le site Web (lien disponible uniquement en anglais) du prochain congrès à Sudbury en mai est opérationnel.

Rapports de comités spéciaux et rapports sur les projets annuels

- Comité de réunion hybride
  - Achat d'équipement audiovisuel pour l'ORCNA et les réunions itinérantes
  - L'équipement a été utilisé lors de la dernière réunion de l'ORCNA et a bien fonctionné

Faits saillants de l'entreprise :

- Approbation de l'achat de terminaux de caisse de marque Square pour l'équipe des trésoriers de l'ORCNA.
- Les élections suivantes ont eu lieu :
  - Élu secrétaire suppléant, Adam S
  - Élue présidente des politiques et procédures, Ginger H
  - Élu président, Ted B
- Postes vacants :
  - Présidente du Comité des ressources du congrès de l'Ontario (CCRCC)
  - Délégué suppléant
  - Président suppléant
- Approbation du budget 2025
- Ratification de la présidente de l'ORCNA pour le XXXVII de l'ORCNA, Kathy O
- Augmentation du budget pour le lieu qui accueillera la réunion en personne à Niagara en juillet

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Question à l'intention de l'ACNA

Que pensez-vous d'une région ayant deux équipes de délégués :

- Une équipe de DR pour se concentrer sur les activités de World Service;
- Une équipe de délégués de zone pour se concentrer sur la liaison entre la zone et la région.

J'assiste aux réunions régionales depuis que j'y ai assisté en tant que représentant de mon secteur, puis en tant que MCR, puis en tant que délégué régional adjointe (DRA) et maintenant en tant que DR.

On m'a averti de la lourdeur de la charge de travail et de la souplesse requises pour de nombreuses réunions à quelques niveaux de service en tant que directeur adjoint. Mon désir de servir et de combler un poste vacant m'a encouragé à essayer quand même.

Cela ne semble pas durable. J'espère que le fait de proposer d'avoir deux équipes rendra la charge de travail plus gérable et rendra ces postes plus attrayants et accessibles à un plus grand nombre de membres de la bourse.

J'ai l'intention de présenter cette idée à la prochaine réunion de la région de l'Ontario, mais je sollicite les commentaires de cette table avant de le faire.

Merci de m'avoir donné l'occasion de servir.

Laura L. DR Ontario rd@orscna.org

S'il vous plaît, s'il y a des fautes d'orthographes ou questions par rapport à la traduction, laissez-moi le savoir.

AL-SASK Report

AL-SASK RD Team, CANA/ACNA Canadian Zonal Forum - March 2025 Report

- Our upcoming RSC dates are April 5-6, 2025, in Lloydminster - August 15-16, 2025, in Regina (Regional Convention) – October 18-19, 2025 in Lloydminster
- Here is a link to our Regional Report for the April 5-6, 2025, meeting in Lloydminster. All our RSC meetings are hybrid. Our financial statements can be found on our website, https://alsaskrsc-na.org
- There is an anticipated IDT being brought forward by an area (the RCM mentioned to me that they are bringing it forward) to discuss if there will be or should be a financial threshold for the RD team to have to bring the budget changes back to the Region for discussion to gain consensus. This IDT will also look at the same for the RCM's. Every time money is mentioned there is much conversation about what to bring back and what to make decisions on.
- Our Regional Conventions is August 15-17, 2025, in Regina Sask. This report is due before our next RSC where we will have more information to provide.
- We completed two virtual WSC scans, at the request of the RSC. We had 3 areas attend and none of the admin of the RSC.
- We attended the virtual WSC February 28 and March 1, 2025, and the virtual CP meeting March 15, 2025.
- We confirmed the AL-SASK phone number for the CANA/ACNA 411 Listing.
- We are creating an RD Team pamphlet for our Region to take back to their areas, describing who we are, what we do, how to get in touch with us and any pertinent links.
- Rhonda is the point person for PR to Remote and Rural Areas and PR through Social Media for the zonal table, and the point person at RSC for the ARCNA convention template workgroup.
- Joanne participates through service on the National Professional Development workgroup with the zonal table, Public Relations workgroup with the regional committee, phoneline chair for her area and treasurer for her home group.

In service,
Rhonda R (RD) and Joanne A (AD)

Updated/ additions to the report for March 23, 2024 - AL-SASK RD Team

- The Region would like to see the current and past Canadian Convention budgets. Proposed and published on the website
-Information of how the Canadian Convention became registered charity/ non profit or whatever registration happened , they would like to know the process for this decision to be made , who made the decision , what is the required reporting , how much dd it cost and how much annually will it cost for audit etc, who is on the board , where are the bylaws ?

BC Report

Acronyms
(WRT) with regards to, (PR) Public Relations, (CP) Conference Participant, (CSACNA) Central Saskatchewan Area Convention)

RD Synopsis of Work:
- RD Team Attended BC Region 22-23 Feb 2025
- RD Team attended IWSC Feb 28-01 Mar 2025
- AD Attended Tri-Cities Area 03 Mar 2025

UP Coming Meetings
- RD attending FD/PR Workgroup 22 Mar 2025
- RD Team attending zonal meting 23 Mar 2025
- RD attending FWSC Workgroup 23 March 2025
- RD attending CCNA PWG/LWG training 29-30 Mar 2025
- RD attending CASCNA Saskatoon 25-27 Apr 2025
- AD attending UFV Area 01 April 2025
- RD attending SVIA Area 20 April 2025
- Next BC Regional Meeting RSD Area Tsawwassen 23-24 May 2025

What's happening in BC
NBCA Convention
40th Anniversary Convention 1-3 Aug 2025 https://bcrna.ca/nbcac/
North Okanogan Convention 12-14 Sept 2025
BC Regional Convention #33 2026
This Convention will be on April 17-19 Nanaimo BC . More information coming in Feb 2025
Western Service-Learning Days
Our BC PR team will be attending and presenting at this event 18-21 Sept 2025, Nugget Hotel Casino Sparks, Nevada https://wsld39.org/
Pacific Northwest Convention #51
BC will be hosting PNWCNA #51 on Oct 20-22, 2028

BC Areas
The BC Region continues to be engaged with its 14 member areas having discussions on Mentoring and training sessions. Our AD has begun visiting Lower Mainland Areas to offer anything they need in the way of support or mentorship.
BC Regional Service Committee
We do have a contribution this quarter for the CAZF of $2500.00
Current positions open at our RSC are:
-Literature Treasurer
Our New updated website is now live. https://bcrna.ca
BC Public Relations
Next BC PR Web Meeting will be:
Date: 14 Dec 2024
Time: 1300 (pacific time)

Join virtual Meeting:
https://us02web.zoom.us/j/6848994069?pwd=TTdyajJMWnYvMUN4RWdrRjl5eGVvdz09
Meeting ID: 684 899 4069
Passcode: bcrnapr

<u>Jails</u>
We continue to expand, we are gaining traction in more Provincial and Federal institutions

Our PR committee now has 3 full Professional set-up displays. PR has purchased its first 10x10 pop-up and will purchase a 2nd in May/Aug they are in contact with NAWS Production to purchase a complete set of 3 New demographic pull-ups

<u>BC Literature</u>
The BC Lit Committee continues to grow and provide literature to our regional as well as supporting AlSask areas. They are on track for sales in excess of $200,000.00 again this year.

<u>Our next regional meetings for 2025 as follows:</u>
May 23-24, 2025, in Richmond South Delta Area, (Tsawwassen)
Aug 23-24, 2025, in Hope BC
Nov 22-23, 2025, in Hope BC

Northern BC Area

Prince George
https://bcrna.ca/nbcac/

North Okanogan Convention

<u>Vernon BC</u>
https://www.northokanaganna.org/nocna-25

Register Here:
https://docs.google.com/forms/d/e/1FAIpQLSconbLTxGgQ5RvtJBu1CacSMYMZtQlidaN2lDuvVYkBNFA2Rw/viewform

Canadian Convention #33

Register Here: https://canadianconvention.com/register-2025/

Volunteer Here: https://canadianconvention.com/volunteer/

Contact Us: https://canadianconvention.com/contact/

Book Your Hotel Here: https://www.marriott.com/event-reservations/reservation-link.mi?id=1732236597513&key=GRP&guestreslink2=true

Traditional Guest Room, 2 Queen(s)
Also available as a King Room.
Deluxe, Club and Suites available at additional discounted rates

Sheraton Vancouver Guildford Hotel

Special rate in our room block available for limited time only

$225.00

Single & Double Occupancy
15269 104 Ave, Surrey, BC V3R 1N5
(604) 582-9288

Group Block Code: CCNA

- Fitness Centre
- Free Wifi
- Heated Pool
- Free Parking For Guests
- MiXT Restaurant & Lounge

CCNA HOTEL BLOCK NOW OPEN !

Carefully read the info on the reserve page above for extended stays

De :Équipe RD
A :CANA/ACNA

Synopsis des travaux de RD :
- L'équipe RD a assisté à la réunion de la région de la C.-B. les 22 et 23 février 2025.
- L'équipe RD a assisté à l'IWSC du 28 février au 1er mars 2025
- L'AD a assisté à la réunion de la région des trois villes le 3 mars 2025

Réunions à venir
- RD participe au groupe de travail FD/PR 22 mars 2025
- L'équipe de RD participe à la réunion zonale 23 mars 2025
- RD participe au groupe de travail FWSC 23 mars 2025
- RD participe à la formation CCNA PWG/LWG 29-30 mars 2025
- RD participe à la réunion CASCNA Saskatoon 25-27 avril 2025
- AD participe à la zone UFV 01 avril 2025
- RD participe à la réunion régionale SVIA 20 avril 2025
- Prochaine réunion régionale de la C.-B. Région RSD Tsawwassen 23-24 mai 2025

Ce qui se passe en Colombie-Britannique

Congrès de l'ACNB
Convention du 40e anniversaire 1-3 août 2025 https://bcrna.ca/nbcac/

Congrès de North Okanogan 12-14 septembre 2025

Convention régionale de la C.-B. #33 2026
Ce congrès aura lieu du 17 au 19 avril à Nanaimo (C.-B.). Plus d'informations en février 2025

Journées d'apprentissage par le service de l'Ouest
Notre équipe de relations publiques de la Colombie-Britannique participera à cet événement et y fera une présentation 18-21 septembre 2025, Nugget Hotel Casino Sparks, Nevada https://wsld39.org/

Convention du Pacifique Nord-Ouest #51
La C.-B. accueillera la 51e convention du PNWCNA du 20 au 22 octobre 2028.

Régions de la C.-B.
La région de la C.-B. continue de s'engager avec ses 14 régions membres dans des discussions sur le mentorat et les séances de formation. Notre AD a commencé à visiter les régions du Basse-Continentale pour leur offrir tout ce dont elles ont besoin en matière de soutien ou de mentorat.

<u>Comité de service régional de la C.-B.</u>
Nous avons une contribution de 2 500,00 $ pour le CAZF ce trimestre.
Les postes actuellement ouverts au sein de notre CSR sont les suivants
-Littérature Trésorier
Notre nouveau site web est maintenant en ligne. https://bcrna.ca
<u>C. B. Relations publiques</u>
La prochaine réunion Web de BC PR sera :
Date : 14 Dec 2024
Heure : 1300 (heure du Pacifique)
Participez à la réunion virtuelle :
https://us02web.zoom.us/j/6848994069?pwd=TTdyajJMWnYvMUN4RWdrRjl5eGVvdz09
ID de la réunion : 684 899 4069
Code d'accès : bcrnapr

Les prisons
Nous continuons à nous développer, nous gagnons du terrain dans plus d'institutions provinciales et fédérales.

Notre comité des relations publiques dispose maintenant de trois présentoirs professionnels complets. Les RP ont acheté leur premier stand 10x10 et en achèteront un deuxième en mai/août. Ils sont en contact avec NAWS Production pour l'achat d'un ensemble complet de 3 nouveaux stands démograp
<u>Littérature en C.-B.</u>
Le comité de littérature de la C.-B. continue de croître et de fournir de la documentation à nos régions ainsi qu'à celles qui soutiennent l'AlSask. Les ventes devraient dépasser les 200 000 $ cette année encore.

Nos prochaines réunions régionales pour 2025 sont les suivantes :
Les 23 et 24 mai 2025, dans la région de Richmond South Delta, (Tsawwassen)
23-24 août 2025, à Hope BC
22-23 novembre 2025, à Hope BC

Convention canadienne #33

Inscrivez-vous ici : https://canadianconvention.com/fr/register-2025/
Devenez bénévole : https://canadianconvention.com/fr/volunteer/
Contactez-nous : https://canadianconvention.com/fr/contact/

Réservez votre hôtel ici : https://www.marriott.com/event-reservations/reservation-link.mi?id=1732236597513&key=GRP&guestreslink2=true

Région du nord de la Colombie-Britannique

Prince George
https://bcrna.ca/nbcac/

Convention de North Okanogan

Vernon BC

https://www.northokanaganna.org/nocna-25

Register Here:
https://docs.google.com/forms/d/e/1FAIpQLSconbLTxGgQ5RvtJBu1CacSMYMZtQlidaN2lDuvVYkBNFA2Rw/viewform

Succession Planning

At the Aug 2024 in-person meeting we had a discussion about Session Planning and an idea of RBZ nominations. I have come to see that our Zonal Forum has used this process in 2014 and 2017 to nominate members to the WB or HRP. Though this process is in use in Narcotics Anonymous it may not work at our zonal level of service. I believe we can work towards finding solutions to the lack of trusted servants moving down the service structure, and how the Assembly may find a meaningful way to embrace "Mentoring & Training". "Mentoring and Training" can be identified in a number of places with in our Strategic Plan:

Goal 1: Improve External Recognition and **Develop Relationships**
Goal 2: Identify, Coordinate, Assess Resources (**Human,** Financial)
5. What resources(technology, **training, mentoring**) does CANA/ACNA need that would help attract members to participate in CANA/ACNA activities?
Goal 3: Build Relationships with Member Communities and Foster Unity

Our Vision Statement also speaks to our hope of NA in Canada. the 3rd and 4th bullets can defiantly imply we need to do more:
• When the Canadian Assembly is universally recognized as a dynamic and reliable resource for NA services and information.
• When every member, inspired by the gift of recovery, experiences spiritual growth and fulfillment through service.

So I would like to see "Mentoring & Training" take a front seat in our Strategic Plan. I believe it could be a stand along Goal. All the work we want to do will be for not if we do not have effective leaders standing for positions in September. Without experienced members in service who know what we have been doing over the years we continue to run the risk of spinning our wheels and not continually moving forward. Every member has a right to do service, not every member is right for service. Just because we have an open position doesn't mean we have to fill it with a warm body. We have seen this process play out at our table, by leaving positions open waiting for the right leader to come forward. It is important that the members we are accepting for nomination know clearly what is expected of them and the Service load.

Les pièces jointes seront bientôt disponibles.
Lors de la réunion en personne d'août 2024, nous avons discuté de la planification des sessions et de l'idée de nommer des membres du RBZ. J'ai constaté que notre Forum zonal a utilisé ce processus en 2014 et 2017 pour nommer des membres au BM ou au PRH. Bien que ce processus soit utilisé par Narcotiques Anonymes, il pourrait ne pas fonctionner au niveau de notre service zonal. Je crois que nous pouvons travailler à trouver des solutions au manque de serviteurs de confiance en descendant la structure de service, et comment l'Assemblée peut trouver une façon significative d'embrasser le « mentorat et la formation ». Le « mentorat et la formation » peuvent être identifiés dans un certain nombre d'endroits de notre plan stratégique :
Objectif 1 : Améliorer la reconnaissance externe et **développer les relations**
Objectif 2 : Identifier, coordonner, évaluer les ressources (**humaines,** financières).
5. De quelles ressources (technologie, **formation, mentorat**) la CANA/ACNA a-t-elle besoin pour inciter les membres à participer aux activités de la CANA/ACNA ?
Objectif 3 : Établir des relations avec les communautés membres et favoriser l'unité

Notre énoncé de vision parle aussi de notre espoir de voir NA au Canada. Les troisième et quatrième puces peuvent clairement laisser entendre que nous devons en faire plus :
- Lorsque l'Assemblée canadienne sera universellement reconnue comme une ressource dynamique et fiable pour les services et l'information de NA.
- Lorsque chaque membre, inspiré par le don du rétablissement, connaîtra la croissance spirituelle et l'épanouissement par le service.

J'aimerais donc que le mentorat et la formation occupent une place de choix dans notre plan stratégique. Tout le travail que nous voulons faire ne servira à rien si nous n'avons pas de dirigeants efficaces qui se présentent aux postes à pourvoir en septembre. Sans membres expérimentés qui savent ce que nous avons fait au fil des ans, nous risquons de tourner en rond et de ne pas aller de l'avant. Chaque membre a le droit de rendre service, mais tous les membres ne sont pas aptes à rendre service. Ce n'est pas parce que nous avons un poste ouvert que nous devons le pourvoir avec un corps chaud. Nous avons vu ce processus se dérouler à notre table en laissant des postes ouverts en attendant que le bon leader se présente. Il est important que les membres dont nous acceptons la nomination sachent clairement ce que nous attendons d'eux.

My approach to service has always been planned, systematic and organized. This approach to service is not for everyone. I have benefited from a planning process that I drew upon from my time in the Army through what we call the 16 steps to Battle Procedure. Sometimes it may feel like we are in constant battle with the naysayers, anti-service members or misinformed tying to disrupt.

Battle Procedure:

1. **Receive Warning Order**
   a) This is where we may hear rumors of what the fellowship wants or needs. This is where we ask the pertinent questions
2. **Quick Time**
   a) Do we have enough time to react to the need/wants
3. **Quick Map**
   a) Can we travel, where are the needs

4. **Receive Orders**
    a) This is where we confirm the needs & wants, and gather all the information ask the relevant questions and have the questions all been answered
5. **Mission Analysis**
    a) This is where I consider the intent of the ask, do I understand the ask and the intent and consider all possible constraints
6. **Issue Warning Order**
    a) This is where I tell my group, workgroup or committee what is possibly coming, does everyone understand what might be coming and may be required?
7. **Detailed Time**
    a) This is where the rough planning starts do we have enough time to even start planning or do I need to adjust. Has the fellowship given us enough time to do we need or do we need to ask for more time?
8. **Detailed Map**
    a) Where do we need to be, have we considered how we are going to get there, what resources do we need what obstacles may be in the way?
9. **Recce Plan and Conduct Recce**
    a) This is where I evaluate the plan. Is it sound? Have I considered all options available? Is it time effective, is it doable?
10. **Complete Estimate and Plan; Deliver Back Brief**
    a) Assess all factors to be completed. Is the approach sound?
11. **Issue a Supplementary Warning Order/ Detail Warning Order**
    a) This is where I would update the group or committee if there are possible changes.
12. **Prepare and Issue Orders (SMESC)**
    a) This is where the plan is finalized, tasks assigned.
13. **Coordinate Activities and Requirements of Subordinates**
    a) Do we need to practice, do all our supplies, monitor, projector work?
14. **Supervise Deployment**
    a) Are the group/workgroup members responsible for the work in the right place and time.
15. **Execute Mission**
    a) Do what has been ask by the fellowship to the best of our ability.
16. **After Action Review (AAR)**
    a) Review and debrief the event with the workgroup/committee

This process in a nutshell is strategic planning on a shorter scale but both processes accomplish the same thing. What, Who, When and How. I have been thinking for nearly a year about secession planning. I have been quietly watching what is potentially coming at our September zonal meeting. With no one scheduled to step up to vacating service positions we are running the risk of electing members or not, with little to no service experience at the Region or Zonal service level. People who do not know what we have been doing for the past 3 year I have been here at the table as an RD/AD. So here are some of my thoughts on Succession Planning and the idea of a Service Pipeline and how it might work. I believe this idea needs to be included into our Strategic plan.

Succession Planning
The NA Fellowship, regardless of size, needs to plan. Succession planning is a proactive strategy for identifying and nurturing potential members to fill critical roles in service when current leaders move to another role or leave the fellowship. Our Service Body can ensure a smooth transition and maintain stability during leadership changes and challenges by preparing a service pipeline of successors. This can be implemented through our strategic planning Process.
The process begins with identifying critical positions essential for continuity and growth of our fellowship, assessing the service pool to pinpoint potential successors, and implementing targeted development and programs to equip our members with the necessary skills and knowledge. (ie webinars, service workshops)
The result is a seamless transition that minimizes disruption and maintains our fellowships operational stability. Also, a commitment to member development increases retention among potential members. Yet, many service bodies still face challenges in implementing effective succession planning strategies or completely ignore it altogether, underscoring the need for continuous focus and adaptation to our evolving fellowship and service dynamics.
Service Pipeline
Building a robust service chain is essential to overcoming shortages. Many service bodies cited the availability of key service talent/skills among the top 4 most pressing issues to NA Service Structures are. Post-pandemic apathy, fellowships struggle to find service members due to factors like the Great Resignation and changing perceptions about service-work.
A service pipeline offers a steady stream of qualified members, channeling them into talent pools or communities.
What is a service pipeline?
Building a robust Service pipeline is a strategic and proactive approach to identifying, attracting, and nurturing potential members for future service within Narcotics Anonymous. It involves the continuous process of sourcing, engaging, and developing our members with the skills, and potential to be successful to fill key roles in service as they become available. this process takes time and patience, however once achieved to only needs to be maintained.
Essentially, a service pipeline is like a pool of pre-qualified members ready to be considered for specific positions when needed or for workgroups.
Maintaining a service pipeline allows us to engage with members across the country, giving us access to a potentially endless pool of candidates. When members depart unexpectedly, a service pipeline ensures that qualified members are accessible to step into these roles, promoting continuity and minimizing disruptions in NA Services.
Our fellowship, our Zone needs change, that is obvious from what regions/members have been saying about our operations, a service pipeline also enables the Canadian Assembly to adapt and respond quickly to new demands from the fellowship. Whether we are expanding, facing new challenges, having a ready pool of potential service members ensures we can quickly fill critical roles and maintain service smoothly.
Service pipeline management explained
Talent pipeline management is a strategic process that proactively identifies, attracts, develops, and retains a pool of qualified candidates to meet your current and future talent needs. Various steps and activities focus on building and nurturing a talent pool from which your company can draw candidates when specific roles become available.
The process starts with analyzing your organization's current and future talent requirements based on business goals and objectives. Once the roles and skill requirements are identified, you can proactively

seek out potential candidates through social media recruitment, employee referrals, networking events, and partnerships with educational institutions to attract a diverse pool of qualified candidates.
Engaging with potential candidates is a crucial aspect of a service pipeline management, even without immediate service openings. The goal is to keep candidates interested and informed about potential future opportunities.
Succession planning is an integral part of service pipeline. This ensures a smooth transition when key members leave service or complete a term, reducing disruption and maintaining continuity.
By focusing on proactively identifying, attracting, developing, and retaining a pool of qualified candidates, we can stay ahead of disruptions, enhance service quality, and ensure long-term success of not only or members but how we carry the message by having the right talent in place when needed.

Key elements of service pipeline management

- **Service forecasting:** Identifying current and future talent needs based on strategic objectives includes assessing gaps in service, understanding the impact of fellowship trends, and anticipating changes in service roles. Accurate service planning allows us to proactively align our service pipeline with our fellowship's goals identified in our strategic plan.
- **Zonal branding and attraction:** To attract members, effectively communicate the zone/fellowships values, culture, and opportunities to potential service members. Creating a positive perception of the Canadian Assembly in the fellowship enhances our ability to attract skilled members/candidates who share our values.
- **Sourcing and talent acquisition:** Identify potential members/candidates through various channels, such as service boards, social media, recovery events, and member referrals. Effective talent acquisition strategies ensure that we consistently identify a diverse pool of qualified members/candidates who match the zones needs.
- **Members Relationships:** Building relationships with potential members is essential for sustained engagement. Maintain ongoing communication with members even when there are no immediate service openings through newsletters, webinars, and personalized messages to keep members informed and interested.
- **Screening and selection:** During the service pipeline process, assess candidates for their skills, experience, and cultural fit. This ensures that we have a diverse group of members moving through the pipeline.
- **Development and training:** Offer development and training opportunities to nurture the skills of potential Members/candidates in the pipeline. This ensures that they are better prepared to assume roles.
- **Succession planning:** Identifying potential members within the service pipeline who can step into key roles in the future. These individuals can be groomed through mentorship, stretch assignments, and training to ensure a smooth transition when critical positions become vacant.
- **Diversity and inclusion:** Diverse pipeline enhances innovation and brings varied perspectives to our fellowships service structure. Actively sourcing and nurturing candidates from different backgrounds and demographics. This will contribute to a more well-rounded and inclusive service body.
- **Leadership Opportunities:** Any member can be a leader, and every member has the right to serve the fellowship. By assessing our needs and candidates, it gives us the ability to carefully select trusted servants based not only on their skills/attributes but what our service needs are. optimizing our service pipeline strategy and continuously improve.

- **Review and refine:** Regularly reviewing and refining our strategy based on insights gained from members/regions, as well as elected service members feedback, and service needs changes ensures that the service pipeline remains aligned with our fellowship's goals.

How to build a service pipeline

Part 1: Building an internal service pipeline

Building an internal service pipeline involves several strategic steps to identify, nurture, and develop members for future critical roles:

> To build a progressive service pipeline, prioritize identifying and cultivating potential service members. Look beyond immediate role requirements and assess members based on their adaptability, problem-solving abilities, and leadership potential. Once identified, offer them various opportunities such as elected positions, workgroup-projects, mentorship, and training that aligns with their service/recovery needs. Encourage a culture of continuous learning/support and provide resources to enhance their recovery

Step 1: Identify critical roles and succession planning

Identifying key positions critical to our fellowship's success. Forecast potential gaps that might arise due to completions of terms or other factors. Develop succession plans outlining potential internal candidates and the skills they need to acquire for these positions.

Step 2: Fellowship service postings

Promote a culture of mobility by regularly encouraging members to apply for roles that match not only their needs but the fellowships, allowing them to take on new challenges and responsibilities.

Step 3: Consider opportunities

Encourage members to explore roles in different areas of service. Broadening their service skills and perspectives, creating a well-rounded service body capable of adapting to challenges.

Step 4: Implement mentorship and training

Establish mentorship programs that pair members with experienced leaders. These relationships provide guidance, insights, and service advice, accelerating members' service development.

Step 5: Membership retention

Recognize members service motivating them to stay this reinforce their commitment to the fellowship.

Step 6: Offer continuous learning opportunities

Workshops, webinars, learning days, will keep members engaged, develop our skills, and prepare us for future roles.

Step 7: Development plans

Develop an action for improvement, and the steps needed to achieve those goals. Regularly review and update these plans to ensure alignment with changing fellowships needs. *(section within our strategic plan)*

Step 8: Delegation and authority

Regularly provide feedback and check-ins on service flow. We clearly describe each task we want accomplished, and the kind of authority we are delegating to those who will fulfill the task. Monitors help address areas of improvement so we can capitalize on our strengths. This develops a growth and a commitment to fellowship development.

Step 9: Communication

Keep members informed about the fellowship's changes and opportunities. Our service structure depends on the integrity and effectiveness of our communications.

Workgroup Reports

1.1.1 PR Through Social Media

PR Through Social Media Workgroup – March 2025 Report (Rhonda , Susan, Martin, James , Katherine)

- Susan joined the workgroup.
- We had correspondence trying to figure out how to change and add access as admin to the current Facebook Page – currently Rhonda and Susan have access to make changes or add and delete others. There is another Facebook group or page that Roxanne found that is not in use, I am uncertain about deleting the page etc….
- We met once since the last CANA/ACNA meeting, it has been difficult to arrange meetings. The meeting we did have we discussed coming up with a posting schedule to for Facebook, we did not yet meet to discuss this schedule however we would need to create the content and have translation to French before posting.
- I reached out to Roxanne twice to have a post translated so we could post it, I had forgotten about the translation from the first post for a few days after posting, I will be more careful in the future.
- I messaged Genina to confirm the exact translation on the key tags to be able to respond to a comment on Facebook.

Followers
Lifetime 4,635
Views
Export
501 12.6%
Reach
Export
184 433.3%
Content interactions
Export
16 433.3%

Visits
Export
126 57.5%

Follows
Export
10 23.1%
Unfollows
4
80%
Net follows 6 185.7%

Rhonda R (AL-SASK RD) - Point person in the workgroup

1.2.1 National Professional Development Report

March 23, 2025
National Professional Development Report
Hello Friends,
First, we would like to welcome Joanne A to our team. We have continued to meet and communicate via email and WhatsApp. We have updated information for and divided the list of contacts (see back forum) to begin a mail campaign. The campaign is now underway with all contacts being sent letters and Information Pamphlets relative to their organization. The goal is to follow-up with emails in 3-4 weeks.
Yours in loving service,
Susan G. for NDP workgroup team
Secretary CANA/ACNA

1.2.3 Improve CANA/ACNA Website Report

No report

2.1.1 Explore Options to become a Hybrid Meeting Report

After reviewing and discussing various competitive items and options, our active workgroup members have reached a consensus and is recommending the following items to meet CANA/ACNA's need to host a hybrid style meeting;

Audio & Video (sound & camera)

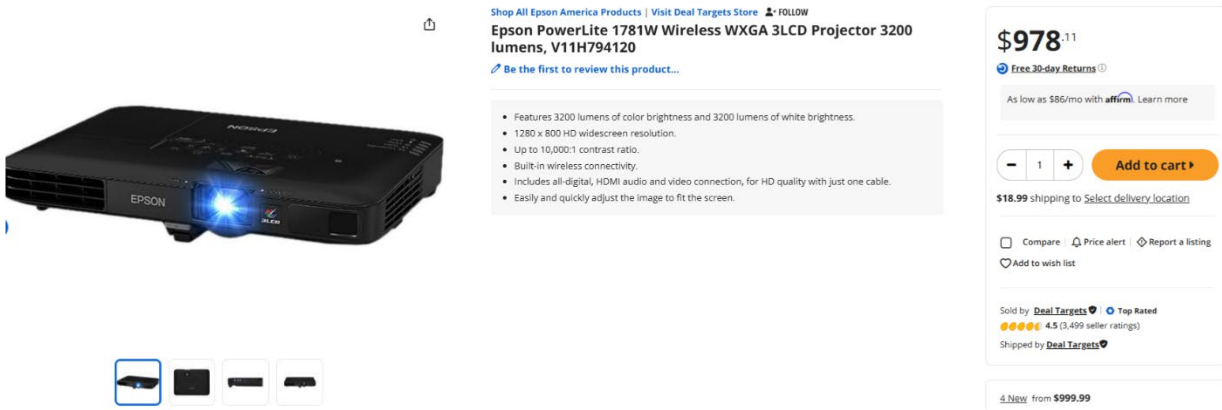
Emeet Meeting Capsule (Gen 2) Classic Room Kit (Currently on sale until March 25 for 849.99 CAD. Regularly priced at 1299.00 CAD

· Suitable for 10-26 people
· Includes: Meeting Capsule, OfficeCore M3, Remote Control, 5 M Daisy Chain

Further we believe it would be practical and useful to purchase a tripod (approximately 43.00) for mounting the unit and camera type carrying bag (approximately 25.00) for the unit.
Shipping is FREE
Total AV Investment: approximately 917.99 + tax

To compliment the conferencing camera, we require a projector to share video from the video meeting platform as well as documents and graphics, within the physical meeting space on our screen. We are recommending the following projector because of its compact size and features;

Projector



We also recommend a carrying bag for the unit. There are many to select from and this bag as an example at a cost of 22.39
Shipping is FREE
Total Projector Investment: approximately 1000.50 + tax
It may be possible we would require some additional cables or upgrades at some point, but we believe these items will produce a quality hybrid experience for both the local attendees and those using an online platform like Zoom to join our meeting live.
Considering the main items and the additional items as well as the tax, we believe the financial impact of this purchase comes in well below the allocated budget amount at;
1918.49
95.92 AB Sales Tax
2014.41 Total
We appreciate the opportunity to serve and respectfully announce we have met the criteria our task far in advance of the scheduled date and ask the work group known as 2.1.1 Explore Options to Become a Hybrid Meeting, be marked as completed.
In Service,
Veronica, Adrian, Jim & Paul

3.1.1 FD Collaboration Report

Project Facilitator: Bill W. BC RD
Project Monitor: Mark S. CZF FDW

1. Opened Meeting with the Service Prayer at 0815, 22 March 2025
2. Workgroup updates
   a. **Engage all Regions/Areas PR/FD/PI Committees/Email List**
      i. This sub-group has compiled a list of contacts for almost every area across our Zone. It is now available on the forum to share with your regions
   b. **Define a FD Communication Plan**
      i. The FD-PR Workgroup has appointed a new project point for this sub-group it will be Denis P. from Quebec we will revisit this item on May 24th, 2025, some work should be completed.

c. **Define FD and PR Relationship**
   i. The FD-PR Workgroup has appointed a new project point for this sub-group it will be Alain from Quebec we will revisit this item on May 24th 2025 some work should be completed.

d. **Define Workshop/Webinar Content & Schedule/collect**
   i. This sub-group has begun collecting any and all workshop presentations that we can use for regularly scheduled zonal workshops to meet our mentoring and training items identified in our strategic plan.

3. Questions
4. Review Roles and Tasks?
5. Next Meeting 24 May 2025, same meeting ID and Password, same time.
6. Close with Serenity Prayer 0957

Please see the attached Project Charge Sheet and the FD – PR Task Matrix
22 March 2025

Facilitateur de projet : Bill W. BC RD
Moniteur du projet : Mark S. CZF FDW

1. Ouverture de la réunion par la prière de service 0815
2. Présentations
3. Mise à jour des groupes de travail
   a. **Impliquer toutes les régions/zones dans les comités PR/FD/PI/liste d'adresses électroniques**
      i. Ce sous-groupe a compilé une liste de contacts pour presque tous les secteurs de notre zone. Cette liste est maintenant disponible sur le forum et peut être partagée avec vos régions.
   b. Définir un plan de communication du DF
      i. Le groupe de travail FD-PR a nommé un nouveau point de projet pour ce sous-groupe : il s'agit de Denis P., du Québec. Nous réexaminerons ce point le 24 mai 2025, et certains travaux devraient être achevés.
   c. Définir la relation entre le DF et les RP
      i. Le groupe de travail FD-PR a nommé un nouveau point de projet pour ce sous-groupe : il s'agit d'Alain, du Québec. Nous reverrons ce point le 24 mai 2025, et certains travaux devraient être achevés.
   d. **Définir le contenu et le calendrier de l'atelier/du webinaire/collecte**
      i. Ce sous-groupe a commencé à rassembler toutes les présentations d'ateliers que nous pouvons utiliser pour les ateliers zonaux régulièrement programmés afin de répondre à nos objectifs de mentorat et de formation identifiés dans notre plan stratégique..

3. Questions
4. Examiner les rôles et les tâches ?
5. Prochaine réunion 24 Mai 2025, même ID et mot de passe, même heure
6. Clôturer par la prière de la sérénité 0957

Veuillez consulter la feuille de frais du projet et la matrice des tâches FD - PR ci-jointes.

4.1.1 Indigenous Translations Report

<u>Indigenous Translations Reports - March, 2025</u>
<u>INNU Keytags:</u>
This project has now finished, and the key tags are available on the CDN - NAWS Literature site. They are being sold as a complete package.
Cost $5.25 US - Item No. MOE4109.

<u>NORTHERN JAMES CREE:</u>
I recently noticed a post on a FB service page from Martin P., Quebec PR, who attended the Defence Lawyers Convention, where the summit of the CREE nation was also being held.
I contacted him and was sent the contact info of one of the Cree attendees.
Hopefully, something will come out of this.
The Cree School Board has been contacted, and to date, waiting for the contact name of a translator.

<u>BLACKFOOT IP#1:</u>
The Welcome Key tag is on sale on the NAWS, Canadian Literature Site at $.56.
We had some challenges ordering them at first. At the Lethbridge Area meeting, Ethel was told the price was $4.00 per key tag…
Ethel put in an order for 300 key tags @ a cost of $294.52, her money. She visits meetings and treatment centres in the reserve in the surrounding area to give them out. The responses are happiness and gratitude!!
**In good faith, I'm putting forth a proposal suggesting that we reimburse her.
Update: Blackfoot IP#1, our present translator, Harriet, had health issues and had to go to a nursing home to recover. She is now home. Ethel will be visiting her shortly to ask if she can resume her work on the IP. It's a very delicate conversation to have with her.
Once this is settled, we'll see if we can move forward with this translator or ask our original translator, Bernadine, to find someone at her University.
We'd like to move forward and start translating three more Blackfoot key tags, the 30, 60, and 90-day ones.

<u>INUKTITUT IP#1 and Welcome Key Tag Report</u>
The IP#1 INUK Glossary translation has been submitted to De @ NAWS; there's no update.
The INUK Welcome key tag approval form from World Services Translation has been signed, and this Welcome key tag will be in production shortly.
In Loving Service,
Indigenous Translations
Genina A

4.1.2 PR to Remote and Rural Communities Report

PR to Remote and Rural Areas Workgroup - March 2025 workgroup report (Rhonda , Katherine and Valerie)

There was difficulty finding meeting times. This workgroup had put out a survey to the areas and we only received 44 responses back from 4 of the Regions (BC, AL-SASK, Ontario and Atlantic). The thought behind the survey was to gather places where NA was not to be able to reach out to them and send them information about Narcotics

Anonymous. The data needs to be reviewed to see what data was collected and share with Professional National Development Workgroup (as we included some questions for them as well).
The workgroup will be coming together and hopefully gain some members to help us proceed and come up with an updated action plan and direction.
The responses will be uploaded to the forum so you can all see the responses.
Rhonda R (AL-SASK RD) - point person for the workgroup

2024 Workgroup Re-evaluate CCNA processed including the NCRC Role

To: CANA/ACNA
From: Bill Webb, BC RD, 2.1.1 Workgroup Point Person
Monitor: Adrian CANA/ACNA Treasurer
WG Members: Brian S. FDC, Laura ON AD, Pat L, AlSask RD,

Acronyms
(WG) workgroup, (WRT) with regards too, (IRT) in respect too, (NCRC) National Convention Resource Coordinator, (LWG) Local Work Group, (PWG) Planning Work Group

Workgroup Synopsis of Work:
- Collected feedback from CCNA Niagara Falls and St Johns NL
- Met as a workgroup do discuss responses and next steps 12 Feb 2023
- Compiling input from workgroup members on possible changes or updates to CCNA Guidelines and NCRC.

Workgroup references:
CANA-ACNA Guidelines CANA/ACNA Approved Guidelines English / CANA/ACNA Approved Guidelines French
CCNA Guidelines CCNA Approved Guidelines English / CCNA Approved Guidelines French
CANA-ACNA Minutes
CCNA LWG Minutes
Canadian Convention of NA (CCNA)
Project Charge Sheet

Review feedback from the past two (2) in person CCNA service bodies (St. John's & Niagara), Over the past year the WG met 6 times to review input from the past 2 CCNA Conventions in Niagara ON and St. Johns NL. Several requests were sent out to the past committee members, and this resulted in input from only 3 committee members from Niagara and 1 from St. Johns. It is this committee's determination based on all of the information gathered both verbal and written that we are unable to determine exactly where the breakdown between the NCRC, LWG or PWG exactly is. Because of the lack of direct input from the LWG committee members with specific issues outlined in the Final LWG Letter from Niagara dated 14 Oct 2019 or from the St. John's Committee. We were unable to directly address any issues. We have However, identified some problems that are directly related to how CANA/ACNA and the entire Canadian Fellowship has fallen short with respect to the second concept.

We have used the Twelve Steps as guidance in our personal recovery and the Twelve Traditions to steer our groups. The traditions empower the groups to create a service structure, directly responsible to them. The traditions also offer fundamental ideals to guide all our collective efforts.

This Principle is important not only to the LWGs ie Niagara, it is to the Assembly. Though the Twelve Traditions were never intended to provide our service structure with the specific direction it needs to serve by. The Twelve Concepts for NA Service were created to meet that need.

- The second concept speaks to the final responsibility and authority for NA services rests with the NA groups.

- 34 years ago, the 4 regions in Canada at that time met in Toronto ON to discuss the formation of Zonal representation "the Canadian Assembly". The 1st official meeting of the Canadian Assembly of Narcotics Anonymous/Assemblé Canadienne Narcotique Anonyme took place in Calgary AB, in 1990. Our 1st Canadian Convention took place in Montreal QC in 1991. Since that time several different approaches have been taken WRT hosting CCNA. Previously areas with the support of their regions could submit a bid to host CCNA, CANA/ACAN would then provide the funds to the local convention committee to make all the decisions in IRT the convention. Problems began to arise at conventions with how members were elected, qualifications, cleantime requirements and financial decisions, as well as NA's finances not accounted for or stolen. In 2006 the 5 Regions through their RD teams made the decision to create a Convention Resource person to oversee all contracts associated with the CCNA convention and begin moving to a template based planning process for the convention (branding so to speak) because the Assembly was financially responsible to the regions for the convention funds it was decided that CCNA 15 in Victoria BC that the position of NCRC would be created and both a LWG and PWG would be implemented post CCNA 15. Now WRT the second concept. The groups through their regional delegates responsibility to the service structure is to elect trusted servants to serve their best interests. By carefully selecting its trusted servants the regions are to provide regular support and guidance. *The workgroup recommends there has been a breakdown in this area and that the Body needs to discuss what approaches are needed to better fulfill this part of the second concept. The workgroup also believes that not only the Assembly and NCRC but Regions bare responsibility for ensuring all future LWGs members have the opportunity to participate in its decision-making processes. This will allow for a balanced group conscience leading to sound t service decisions while being sensitive to all members. Also, the assembly needs to ensure that the LWGs are clear with how the LWG PWG structure works and why specific policies, templates and processes have been put in place. This is a national convention not a local event and the Canadian Assembly is not only financially responsible for the meetings prior to but the event itself as directed by all of the Canadian Regions.*

- The second concept also talks about finances necessary to fulfill the regions needs. The Canadian Assembly is unique because it is the only Zone that serves one country. The Canadian Assembly was formed by its member regions to address national concerns that affect the fellowship nationally, such as one voice and point of contact for carrying our message to for example: Corrections Canada, or Health Canada, this frees up our regions and areas to work locally. The efforts taken on by the Assembly take resources both Human and Financial as discussed in the second concept. Because the Assembly is not self-supported through our groups, areas, or regional contributions the Canadian Convention has become the vehicle to financially support service efforts on a national scale. *The workgroup recommends this is an area that requires new approaches to better fulfill its responsibility to the second concept.*

- The second concept also says that if something goes wrong in the service structure, the NA groups, areas, and regions are responsible to take constructive steps to help correct the problem. *The workgroup recommends this is an area that need to be addressed not just at the Assembly but at the regions, area, and groups as well.*

- Withholding funds or putting limitations on our members we believe only serves to weaken our service efforts and creates disunity instead of bringing us together. The groups, areas and regions through the third concept have delegated to the Assembly the authority necessary to fulfill the responsibilities assigned to it. *The workgroup recommends the Assembly needs a new mechanism that can address concerns brought forth as they come to light in a timely fashion, we believe there is a communication breakdown somewhere and were unable to determine exactly where it is.*

- When a service body is in the process of making a decision the ninth concept can be exercised in a variety of ways. Spreading gossip, personal attacks on members of service, or the spreading of misinformation are not any of them. By sharing your views at your group, area or regional business meeting, you ensure that your ideas will be included in the mix of group conscience that guides your GSR, RCMs or RDs when she or he participates in service discussions. Our decision-making process are not perfect. *It is of the workgroups view that the continued consultation of the regions, areas and groups has fallen short, from time-to-time and the Assembly needs to address this.*

- The fourth concept talks about "Effective NA leadership knows not only how to serve, but when it will serve best to step aside and allow others to take over". The workgroup believes that the Assembly as well as all 5 Canadian regions have failed in this part of concept 4 by focusing on the need for funds to operate and in turn the need for the convention to take place so the zone has those funds to continue its national service efforts. There is now a belief that CANA/ACAN has an entrenched bureaucracy which we believe is inhibiting our growth. *The assembly needs to address how it can have a regular influx of new members/leadership, to bring back that balanced by continuity, which will inspire growth. The question of mentorship has been asked of the seated CANA/ACNA members and most are not mentoring someone to step into their position when their terms are complete nor are the regions. The workgroup believes this addresses the item* recruit past CCNA trusted servants. *Current practices are not working, and we believe new approaches need to be developed to recruit past members.*

- ***Create and execute a fellowship CCNA survey,*** needs to be completed for CCNA 32 in Montreal. This survey will possibly go along way in identifying issues before they arise. *This should be an action item of high priority.*

- ***Review CCNA Guidelines,*** **attached are some recommendations in the CCNA guidelines most are grammatical**.

- *Assess the current CCNA structure, accountability and decision making,* the workgroup believes the current process of the PWG-LWG is a sound service model that works in other zones of our fellowship. We believe that better communication, reporting and planning in this area still needs work, quarterly or by-annual reporting is not sufficient for the fellowship currently. *Clear detailed outline of this needs to be sent out to all regions not only through their RD teams but directly to each region's admin teams for distribution to the areas and groups. This needs to especially include clear rolls and responsibilities for the LWG and PWG detailing why this structure is used. It needs to be short and concise and easily understood by our members.*

- *Explore the potential of an additional role of NCRC Alternate*, the workgroup does not recommend creating an additional roll or Alt-NCRC, currently. The Assembly struggles with filling current members with the appropriate service experience. *The following are recommendations that are needed not only at the Zone but at the groups, area, and regional level. Discussion about moving to a central Canadian location instead of the current rotation. Discussion about moving the convention and in-person meeting to every two (2) years on a trial basis similar-to the current WSC rotation. Discussion about not having a convention if there is not a NCRC elected.*

In Service
Bill Webb BC RD CANA-ACNA 2.1.1 Workgroup Point person 250.702.5966 rd@bcrna.ca www.bcrna.ca