

## CANA/ACNA Action Items 2021-2022

**Goals:**

- 1. Improve External Recognition and Develop Relationships (Professionals, Government Agencies and Potential Members)**
- 2. Identify, Coordinate and Assess Resources (Human & financial)**
- 3. Build Relationships with Member Communities and Foster Unity**
- 4. Build, Develop and Support NA in Remote Communities**

Sub-Category	TASK (Action)	Trusted Servants/ Project Members/ Resource Pool (point person in bold)	Monitor (single point of accountability)	Deliverables (Final Product)	Completion Date (Either Conference Call or Conference)
1.1.1	French TV PSA	<b>Rachel</b> , Vincent, Genina	Susan	Air at least 45 PSA spots – TV station to be determined/ and as many spots that we can at APTN TV station, revise English CANA PSA to French language	June 2022
1.2.1	National Professional Development	<b>Susan</b> , Deb, Pat, Louise, Brian	Mark	Contact specific agencies to provide information that NA is a viable program of recovery.	CANA/ACNA 2022
1.2.2	Follow up with Contacts	<b>Mark</b> , FD Team, Paul, Susan, Vincent, Adrian	Roxanne	A process and implementation of the process to follow up with contacts met at professional events	CANA/ACNA 2022
3.1.1	What is CANA/ACNA Workshop	<b>Paul</b> , Deb, Rachel, Susan	Adrian	Offer it online (website, social media) and offer to every contact that we have internally, and offer to Canadian conventions and events	CANA/ACNA 2022

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3.1.2	Offer Attendance at Regions	<b>Roxanne</b> , Deb, Vincent, Rachel, Brian, Pat, Louise	Susan	Members of CANA/ACNA attend regions that are not their home region and deliver service, related workshops of the region's choosing	CANA/ACNA 2022
4.1.1A	Translations IK	<b>Jim</b> , Genina, Vincent, Kathy M	Louise	Finalized copy of IP#1 in Inuktitut approved	CANA/ACNA 2022
4.1.1B	Translations James Bay Cree	<b>Genina</b> , Jim, Vincent	Brian	Check IP#1 back translation for conceptual fidelity	CANA/ACNA 2022
4.1.1C	Translations Blackfoot	<b>Genina</b> , Jim, Vincent	Brian	Create a New IP #1 in Blackfoot	CANA/ACNA 2022
4.1.3	PR to Northern Treatment Centres	<b>Jim</b> , Richard, Susan, Brian, Deb, Louise, Jill (resource)	Roxanne	Open the lines of communication and foster awareness of NA in Northern treatment Centres	CANA/ACNA 2022

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<b>Routine Services</b>		
<b>TASK (Action)</b>	<b>Trusted Servants</b>	<b>Deliverables (Final Product)</b>
<b>Phoneline</b>	Treasurer	National Toll Free number
<b>Website</b>	Vice-Chair (Chair)	National Website (bilingual)
<b>Convention – CCNA</b>	NCRC (Appointed), Treasurer, PWG	National Recovery Celebration
<b>Booth at CCNA</b>	FD/PR Team	Have the FD/PR booth on display at CCNA with CANA/ACNA members staffing it
<b>Local Workshop</b>	Local RD, NAWS staff, WB member	Deliver a workshop during the CANA/ACNA week to the local NA community
<b>CANA/ACNA Video</b>	CANA/ACNA admin	Video that highlights what CANA/ACNA is currently working for presentation at CCNA and make available to CANA/ACNA members
<b>French Translations</b>	Chair	All CANA/ACNA meeting documents translated into French for posting in the forum and email to the Quebec RD team
<b>CANA/ACNA Newsletter</b>	Secretary	Create and distribute English and French CANA/ACNA newsletter
<b>CANA/ACNA Pamphlet</b>	Secretary	Distribute and update as needed English and French “What is CANA/ACNA” pamphlet
<b>PSA – English</b>	FD/PR Team	Initiate TV PSA – English campaign as per previous years with creative
<b>Membership Email Distribution List</b>	Secretary	Share CANA/ACNA information and news to the list

## CANA/ACNA Action Items 2021-2022

### Routine Services

<b>Scanning</b>	CANA/ACNA Admin	Environmental scan: creation, delivery, and compilation
<b>Attendance at Professional Events</b>	FD/PR Team	Attendance at a minimum of 6 professional events